



GENERAL MEETING

DATE: Wednesday, May 29, 2013

PLACE: Community Room – Municipal Building

Rivière-Verte, NB

Time: 7:00 p.m.

MINUTES OF MEETING # 5

1. Call the meeting to order

President, Mr. Pierre Michaud, called the meeting to order at 7:00 p.m. and welcomed everyone for attending.

Members attending

Mr. Alpha Nadeau	Mayor of Lac Baker
Mr. Cyril Rioux	Mayor of Drummond
Mr. Alain Martel	LSD Representative
Mr. Michel LeBlond	Mayor of Rivière-Verte
Mrs. Ginette Beaulieu-Moreau	Drummond LSD Representative
Mr. Charles Fournier	Deputy Mayor of Edmundston
Mr. Richard Keeley	Mayor of Grand Falls
Mr. Gérard Cyr	Mayor of Saint-François
Mr. Roger Levesque	Mayor of Sainte-Anne de Madawaska
Mr. Rino Morneault	Deputy Mayor of Saint-Hilaire
Mr. Louis Labrie	LSD Representative
Mr. Pierre Michaud, President	Mayor of Clair
Mrs. Francine Caron	Mayor of Baker Brook
Mr. Rodrigue Levesque	Mayor of Saint-Quentin
Mr. Allain Desjardins	Mayor of Rural Community of Saint-André
Mr. Luc St-Jarre	LSD Representative
Mr. Kenneth Akerley	Deputy Mayor of Saint-Léonard

Staff Attending

François Picard	General Manager
Linda Dufour	Administrative Assistant – Planning Services
Pascal Hudon	Assistant Manager – Planning Services
Jean Bourque	Director – Solid Waste Services

2. Adoption of agenda

Motion No. 1

Upon motion duly made by Mr. Luc St-Jarre, seconded by Mr. Alain Martel and unanimously carried, it was

RESOLVED To accept the agenda for the general meeting of May 29, 2013.

MOTION CARRIED

3. Minutes of monthly meeting of March 27, 2013 for adoption

Motion No. 2

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Louis Labrie and unanimously adopted, it was

RESOLVED To accept the minutes of the monthly meeting of March 27, 2013.

MOTION CARRIED

4. Correspondence report

Motion No. 3

Upon motion duly made by Mr. Gérard Cyr, seconded by Mr. Jocelyn Sirois and unanimously adopted, it was

RESOLVED To accept the correspondence report for the period of March 28 to May 24, 2013.

MOTION CARRIED

5. Presentation by Pascal Hudon – Community Planning Department

a) Canadian Radiocommunications Information and Notification Service (CRINS-SINRC)

Mr. Hudon presented the approval process for telecommunications towers prepared with support from CRINS. This non-governmental organization helps communities to get new telecommunications structures approved. The community planning department asked the Planning Review Committee (PRC) to use the CRINS service in order to support it throughout its territory for future applications. The fees repaid by CRINS will amount to \$1,000, charged to the telecommunications companies. The Madawaska Planning Commission already approved this in 2012.

b) Procedure to establish temporary campgrounds during the *Congrès Mondial Acadien 2014*

Mr. Hudon presented to the members the protocol developed at the request of the *CMA 2014* and various stakeholders in order to propose a single process to establish temporary campgrounds for the *CMA 2014*. The protocol, if adopted, will apply to the entire region. Planning rules will be required to protect health, the environment and the safety of citizens. Any application to set up five or more trailers will require a temporary license from the Planning Review Committee (PRC).

6. Presentation by Jean Bourque – Solid Waste Services

First, the manager of the solid waste services, Mr. Jean A. Bourque, presented a summary of the steps leading to the creation of COGERNO and its various waste reduction programs.

He also talked about generating energy using methane created by the decomposition of waste. RSC#1 sells about \$20,000 of energy from this source to NB Power every month.

Mr. Bourque also spoke about a waste reduction study started by COGERNO in 2007 in which a multitude of options were evaluated. He explained that the process was delayed by the 2008 elections, in which half the Board of Directors changed.

In 2009, with the drop in price of recyclables, COGERNO chose to work on its plan to generate energy from methane.

6. **Presentation by Jean Bourque – Solid Waste Management Commission (cont'd.)**

In the fall of 2011, COGERNO decided to complete its recycling study with the aim of establishing selective collection in its territory by 2014. However, when Minister Fitch announced the abolition of the waste management commissions in December 2011, Mr. Bourque noted that it was agreed to wait till the Regional Service Commission was in place before finalizing this.

In conclusion, he noted that the study on implementing a selective collection program in the region will be finalized this summer in order to obtain actual figures for 2013 and will be presented to the RSC in the fall.

7. **Nomination a new member of the Planning Review Committee (PRC)**

Motion No. 4

Upon motion duly made by Mr. Jocelyn Sirois, seconded by Mr. Cyril Rioux and unanimously adopted, it was

RESOLVED That RSC#1 accept the nomination of Mr. Luc Sirois (Drummond) as a new member of the Planning Review Committee (PRC) to replace Ms. Tina R. Lagacé-Rivard.

MOTION CARRIED

8. **Membership in the Canadian Radiocommunications Information and Notification Service (CRINS-SINRC)**

Motion No. 5

Upon motion duly made by Mr. Michel LeBlond, seconded by Mr. Roger Levesque and unanimously carried, it was

MOVED That RSC#1 join the Canadian Radiocommunications Information and Notification Service (CRINS-SINRC).

MOTION CARRIED

9. **Credit Card**

Motion No. 6

Upon motion duly made by Mr. Gérard Cyr, seconded by Mr. Louis Labrie and unanimously carried, it was **RESOLVED To remove the name of Board member Mr. Hermel Vienneau from the file on RSC#1's credit cards with Desjardins, account #4530 9206 5766 7002, and to replace it with Mr. François Picard and Ms. Suzanne Gaudet, Manager of Finances. The existing name of Mr. Pierre Michaud, Chairman, will remain on the file.**

MOTION CARRIED

10. **Automobile allowances paid to employees (Planning)**

Motion No. 7

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Rodrigue Levesque and unanimously carried, it was

RESOLVED To have RSC#1 establish a clear, unambiguous policy on the use of vehicles rented by the Commission. If employees make personal use of them (including going back and forth to work), a taxable benefit will have to be calculated and added to the individuals' T4 or T4A forms.

MOTION CARRIED

11. Meal allowance (Planning)

Motion No. 8

Upon motion duly made by Mr. Michel LeBlond, seconded by Mr. Luc St-Jarre and unanimously carried, it was

MOVED That the RSC#1 adopt the provincial rates for meal allowances: breakfast \$7.50, lunch \$10.50 and supper \$19.50.
MOTION CARRIED

12. Reimburse municipalities for permits

Motion No. 9

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Charles Fournier and unanimously carried, it was

MOVED to authorize the General Manager to transfer \$4,432 from account ES-3 and \$2,537 from account ES-2 to RSC#1's current account, folio 29434, to reimburse municipalities for permits for the months of January to March 2013.
MOTION CARRIED

13. Debenture BE 37-2011

Motion No. 10

Upon motion duly made by Mr. Michel LeBlond, seconded by Mr. Roger Levesque and unanimously carried, it was

MOVED to authorize the General Manager to transfer \$258,000 from the account of the Solid Waste Management Commission, folio 6292 (now in the name of RSC#1), to RSC#1's current account, folio 29434, to cover part of the costs of debenture BE 37-2011 for the Solid Waste Management Commission in the amount of \$398,177, which will be cashed by the province on May 27, 2013.
MOTION CARRIED

14. General Manager's report

- Activity report from the Planning Service Department - January to April 2013;
- Report on the review of the planning services – report may be presented at the meeting of June 26;
- Financial statements – the report of Solid Waste Management Services was presented to the Finance Committee on May 27, but those of the Madawaska and Valley Commissions are not done yet;
- Resnet Inc – meeting with Mr. Richard Belanger of the Regional Development Corporation about hiring Mr. Michel Beaudry from SIM to restructure the business and identify the possibility of developing a new market in this area. The result of the study will be presented on June 11;
- Atelier des copains – obtaining the contract for the City of Edmundston's recycling project. Meeting with Mr. Richard Belanger of the Regional Development Corporation about hiring Mr. Michel Beaudry of SIM to study the present structure of the business;
- Atelier des copains – toured the business with Mr. Marc Babineau from the Atlantic Canada Opportunities Agency (ACOA), who is mandated to study its effectiveness and determine whether improvements are needed to the sorting system to be able to properly manager a larger volume starting in September;
- Canada Summer Jobs (CSJ) – obtained two student projects (1 Madawaska, 1 Valley);

- Planning Budget – review not yet completed;
- Secretarial services at the regional office – obtained 50% of the funding from the Department of Local Government;
- Village of Saint-Hilaire – RSC#1 asked Mr. André Daigle from Roy & Chiasson to prepare a proposal for the Village of Saint-Hilaire for a study of whether a bylaw could be prepared to allow temporary seasonal uses that comply with safety standards and other regulations;
- Meeting with representatives of TC Pipeline and some mayors about the problems, issues and challenges related to the route in the region;
- CMA 2014 – Periodic meeting;
- Trail bike project – meeting in Saint-Léonard concerning costs and modifications;
- Policies and procedures for RSC#1 employees – a provincial company was hired to prepare a manual, a copy will be available in July;
- Employee benefits – submission to the Association of Municipal Administrators;
- Managers’ meeting April 15 and 16 – discussed administrative procedures, implementation in the regions, conflicts of interest, right to information, training for members of the Board of Directors;
- Emergency measures – Mr. Bruno Cyr will attend the next meeting to explain the importance of each municipality having an updated emergency measures plan.

Motion No. 11

Upon motion duly made by Mr. Luc St-Jarre, seconded by Mr. Jocelyn Sirois and unanimously adopted, it was

RESOLVED To accept the General Manager’s report.

MOTION CARRIED

15. Other business

a) Employment Insurance – Alain Martel

Mr. Martel asked the RSC to express its opposition to the Employment Insurance reform adopted in early 2013. After a debate around the table, members concluded that the subject requires consultation with the municipal council to get clear direction on the question.

Motion No. 12

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. Roger Levesque and unanimously carried, it was

MOVED that this item be added to the agenda for the June meeting in order to adopt, if possible, a resolution about this change.

MOTION CARRIED

The next special meeting will be behind closed doors and is scheduled for Wednesday, June 26, 2013, at 7:00 p.m. of the community room in the Rivière-Verte municipal building.

16. Adjournment

Motion No. 13

Upon motion duly made by Mr. Alpha Nadeau, it was

RESOLVED To adjourn the meeting at 8:50p.m.

MOTION CARRIED

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Pierre Michaud, President

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François Picard, General Manager