



GENERAL MEETING

DATE: Wednesday, September 25, 2013
PLACE: Community Room – Municipal Building
Rivière-Verte, N.-B.
TIME: 7:00 p.m.

MINUES OF MEETING # 7

1.2. Call the meeting to order and attendance

Chairman, Mr. Pierre Michaud, called the meeting to order at 7:00 p.m., he welcomed everyone and thanked them for attending.

Members attending

Beaulieu-Moreau, Ginette
Caron, Francine
Cyr, Gérard
Desjardins, Allain

Dubé, Roland
Labrie, Louis
LeBlond, Michel
Levesque, Roger
Martel, Alain
Michaud, Max
Michaud, Pierre, President
Ouellette, Renaud
Rioux, Cyril
Simard, Cyrille
Sirois, Jocelyn
Somers, Nicole
St-Amand, Carmel, Vice-President
St-Jarre, Luc

Members absent

Blanchard, Doris

Staff present

Picard, François
Hudon, Pascal
Rioux, Nicole

Members of the press:

Coulombe, Michel, Journal Le Nord-Ouest
Dumoulon-Lauzière, Mathieu, CFAI
Fournier, Gilles, Info Weekend
Leclerc, Madeleine, L'Étoile

Representing the LSD of Drummond
Mayor of Baker Brook
Mayor of Saint-François
Mayor of the Rural Community of Saint-André
Mayor of Saint-Hilaire
Representing the LSD
Mayor of Rivière-Verte
Mayor of Sainte-Anne de Madawaska
Representing the LSD
Deputy Mayor of Lac Baker
Mayor of Clair
Deputy Mayor of Grand Falls
Mayor of Drummond
Mayor of Edmundston
Representing the LSD
Deputy Mayor of Saint-Quentin
Mayor of Saint-Léonard
Representing the LSD

Department of Environment and Local government

General Manager
Assistant Director – Planning Services
Administrative assistant – Head Office

3. Adoption of agenda

Motion No. 1

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Jocelyn Sirois and unanimously adopted, it was

RESOLVED To accept the agenda of the general meeting of September 25, 2013 by adding item 9. a) Income Statement and Estimates for the end of August.

MOTION CARRIED

**6.7.8. Minutes of finance committee meeting of August 21, 2013 for approval
Minutes of finance committee meeting of September 6, 2013 for approval
Minutes of finance committee meeting of September 17, 2013 for approval**

Motion No. 2

Upon motion duly made by Mr. Louis Labrie, seconded by Mr. Gérard Cyr and unanimously adopted, it was

RESOLVED To accept the Finance committee's minutes of meeting of August 21, September 6 and 17, as presented.

MOTION CARRIED

**4.5. Minutes of general meeting of May 29, 2013 for approval
Minutes of special meeting of June 26, 2013 for approval**

Motion No. 3

Upon motion duly made by Mr. Louis Labrie, seconded by Mr. Max Michaud and unanimously carried, it was

RESOLVED To accept the minutes of the general meeting of May 29, 2013, adding to the list of attendees Mr. Jocelyn Sirois, and to accept the minutes of the meeting of June 26, 2013, adding to page 2, second paragraph, second line "to offer the best possible services ... *efficiently and effectively*".

MOTION CARRIED

Mr. Cyrille Simard suggested that the names of members who are absent from meetings be added to the minutes.

9. Business arising from the minutes of meeting

The chairman suggested coming back to this item after the presentation of the Income Statement and budget.

a) Presentation of income statement and estimates for the end of August

GM presented the income statement for the end of June 2013 and the estimate of cumulative costs as of August 31, 2013.

| | General Services | | Solid Waste Management | |
|-------------------|------------------------|--------------------------|------------------------|--------------------------|
| | June 30, 2013 | Estimate August 31, 2013 | June 30, 2013 | Estimate August 31, 2013 |
| Revenue | \$125,089.00 | \$166,785.00 | \$1,345,624.00 | \$1,794,000.00 |
| Operating costs | \$107,256.00 | \$143,008.00 | \$1,127,861.00 | \$1,503,814.00 |
| Other revenue | | | \$244,088.00 | \$325,450.00 |
| Other costs | \$10,311.00 | \$13,748.00 | \$437,367.00 | \$583,156.00 |
| Net income | \$7,522.00 | \$10,029.00 | \$24,484.00 | \$32,480.00 |
| | | | | |
| | Electricity Generation | | Local Development | |
| | June 30, 2013 | Estimate August 31, 2013 | June 30, 2013 | Estimate August 31, 2013 |
| Revenue | \$122,146.00 | \$162,861.00 | \$647,129.00 | \$862,838.00 |
| Operating costs | \$60,608.00 | \$80,810.00 | \$569,343.00 | \$759,124.00 |
| Other revenue | | | | |
| Other costs | | | \$12,459.00 | \$16,612.00 |
| Net income | \$61,538.00 | \$82,051.00 | \$65,327.00 | \$87,102.00 |

Motion No. 4

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. Gérard Cyr and unanimously carried, it was

RESOLVED To accept the income statement to end of June 2013 and the cost estimated to end of August 2013, as presented in the table.

MOTION CARRIED

(...to be continued)

10. Budget 2014

The Chairman, Mr. Pierre Michaud, summarized the main steps leading to the presentation of tonight's budget. At the June 26 meeting, Mr. Gérard Belliveau explained the importance of regional planning services (planning and inspection). Different scenarios were presented to find an equitable solution for all. Since there was no consensus about the scenarios presented, we launched a review process and asked the GM and the department managers to prepare a game plan and set objectives. They cooperated and tonight we are going to present an exercise that is a process of improvement. This is a responsible, transparent budget that will bring us together. It is also an exercise in regional collaboration.

The GM presented the 2014 budget summary, including the corporate services budget, the collaboration services and regional planning budget; the local planning services budget, the solid waste management services budget and the electrical generating facility budget. The GM indicated that we are facing a challenge with solid waste management services. We need to build up capital funds related to this service and work on a five-year plan. The proposed adjustments will be made in the fall of 2013 and early 2014 and employees were informed of the restructuration and staff reductions. The budget has to be presented with uniform rates according to the *Regional Service Delivery Act*. We asked for an adjustment for the transition and today the GM received authorization from the province to submit the budget with unequal rates so that the transition could be more flexible. The 2014 budget totals \$4,750,013 compared to \$5,131,835 in 2013.

Motion No. 5

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Luc St-Jarre and accepted with two votes against (Mr. Renaud Ouellette, Mr. Cyril Rioux), it was

RESOLVED To advise the municipalities that RSC#1 North West's Board of Directors intends to vote formally at the meeting of November 13, 2013, on the 2014 transition budget with a total of 4,750,013 dollars.
MOTION CARRIED

9. ...continued a) Business arising from the minutes

In reference to the meeting of August 21, 2013, the GM read article 2. Group Insurance – Bids.

Motion No. 6

Upon motion duly made by Mr. Allain Desjardins, seconded by Carmel St-Amand and unanimously carried, it was

RESOLVED To accept the bid for group health insurance from Tin Insurance Inc. at a cost of \$157,750.08 per year, effective December 1, 2013.

MOTION CARRIED

11. Correspondence Report

Motion No. 7

Upon motion duly made by Mr. Gérard Cyr, seconded by Mr. Louis Labrie and unanimously carried, it was

RESOLVED To accept the correspondence report for the period of May 25 to September 24, 2013.
MOTION CARRIED

12. Activity Report

The monthly report for September 2013, prepared by the assistant manager of planning services, Pascal Hudon, was distributed to the members of the Board (copy attached).

13. General Manager's Report

The GM presented his activity report:

- Work on the 2012 balance sheets from the former commissions (waiting for the province);
- Meeting with Saint-Hilaire council to resolve the problem at Pointe de St-Hilaire;
- Meetings with staff on the restructuring of services and the 2014 budget;
- Received a draft employee human resources document from HR Reflexion RH;
- Meeting with Mr. Adolphe Goulette about various issues in Baker Brook;
- Preparation (province and RSC managers) of a manual for Board members;
- Involved in the diagnosis for Resnet – three meetings were held;
- June – meeting with Minister Madeleine Dubé and various senior officials from Environment and Local Governments – Supply and Services, FacilicorpNB to introduce Resnet and its challenges with respect to supply;
- Preparation of a request for proposal for benefits (health-wages) for RSC employees – considerable reduction;
- June 25, attended with Jean Bourque, Manager of Solid Waste Services, and Suzanne Gaudet, Manager of Finances, a workshop on budgeting for RSC (regulations, procedures, legal requirements);
- Departure of Jean-François, unsightly premises;
- Meetings of RSC managers on May 28 and 29 to discuss the transition, policies and current issues;

- June 19 - meeting of managers and chairmen with Minister Bruce Fitch,
- achievements, priorities and challenges of Regional Service Commissions,
- emergency measures,
- overview of the budget process,
- presentation by each region,
- Meetings with the municipalities of Saint-Quentin and the Rural Community of Saint-André about planning and inspection services and costs associated to these services;
- Meeting with the accountants (financial statements of the former Commissions);
- A request was made under the Environmental Trust Fund for various projects for the Waste Management Commission;
- Meeting of RSC managers on August 26 and 27, 2013, in Shédiac;
 - updates from regions,
 - financial statements,
 - discussion 'Manual for Board Members',
 - local plans,
 - right to information,
- Meeting with the economic development advisory committee;
- Two meetings with representatives of Trans-Canada about the pipeline route.

Motion No. 8

Upon motion duly made by Mr. Renaud Ouellette, seconded by Mr. Max Michaud and unanimously carried, it was

MOVED TO accept the September monthly report for regional planning services and the GM's activity report. **MOTION CARRIED**

14. Other Business

Renaud Ouellette wanted to inform the members of the Board that as chair of the Committee of Adjustment he is already seeing a lot of improvement since the creation of the Regional Service Commission.

Employment Insurance – Alain Martel

Mr. Alain Martel asked the RSC to express its opposition to the reform of the Employment Insurance plan. It was suggested that this item be added to the agenda for the next meeting.

15. Adjournment

Motion No. 9

Upon motion duly made by Mr. Cyril Rioux, it was

RESOLVED To adjourn the meeting at 9:20 p.m. **MOTION CARRIED**

The next meeting is scheduled for Wednesday, November 13, 2013, at 7:00 p.m. in the community room of the Rivière-Verte Municipal Building.

.....
Pierre Michaud, President

.....
François Picard, General Manager