



## **GENERAL MEETING**

**DATE: Wednesday March 27, 2013**

**PLACE: Community Room – Municipal Building**

**Rivière-Verte, NB**

**TIME : 7:00 p.m.**

### **MINUTES OF MEETING No. 4**

#### **1. Call meeting to order**

President, Mr. Pierre Michaud, called the meeting to order at 7 p.m. and welcomed everyone for attending.

##### **Members attending:**

Mr. Carmel St-Amand, Vice-president  
Mr. Doris Blanchard  
Mr. Max Michaud  
Mr. Cyril Rioux  
Mr. Alain Martel  
Mr. Michel LeBlond  
Mr. Marcel Ouellette  
Mr. Cyrille Simard  
Mr. Richard Keeley  
Mr. Gérard Cyr  
Mr. Roger Levesque  
Mr. Roland Dubé  
Mr. Louis Labrie  
Mr. Pierre Michaud, President/Chairman  
Mrs. Francine Caron  
Mr. Rodrigue Levesque  
Mr. Allain Desjardins  
Mr. Luc St-Jarre

Mayor of Saint-Léonard  
Manager – Dept. of Environment and Local  
Deputy Mayor of Lac Baker  
Mayor of Drummond  
LSD Representative  
Mayor of Rivière-Verte  
Drummond LSD Representative -  
Mayor of Edmundston  
Mayor of Grand Falls  
Mayor of Saint-François  
Mayor of Sainte-Anne de Madawaska  
Mayor of Saint-Hilaire  
LSD Representative  
Mayor of Clair  
Mayor of Baker Brook  
Mayor of Saint-Quentin  
Mayor of the Rural Community of Saint-André  
LSD Representative

##### **Staff attending :**

Mr. François Picard  
Mrs. Linda Dufour

General Manager  
Administrative Assistant- Planning Services

#### **2. Adoption of agenda**

##### **Motion No. 1**

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Gérard Cyr and unanimously adopted, it was

**RESOLVED To accept the agenda for the general meeting of March 27, 2013.**

**MOTION CARRIED**

3. **Approval of the minutes of the monthly meeting of February 27, 2013**

**Motion No. 2**

Upon motion duly made by Mr. Louis Labrie, seconded by Mr. Cyril Rioux and unanimously adopted, it was

**RESOLVED To accept the minutes of the meeting of February 27, 2013, amending Motion 6 "... it will be necessary to obtain the approval of at least two thirds of the members..." to read "... it will be necessary to obtain the approval of at least two thirds of the two thirds of the members..."**

**MOTION CARRIED**

4. **Approval of the minutes of the Finance Committee - Meeting of March 13, 2013**

**Motion No. 3**

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mr. Roland Dubé and adopted with majority with 4 votes against (Mr. Luc St-Jarre, Mr. Max Michaud, Mr. Roger Levesque, Mr. Cyrille Simard), it was

**RESOLVED To accept the minutes of the meeting of March 13, 2013, by amending Article 3. Purchase Authorization**

**1<sup>st</sup> paragraph "...authorizing the GM to make purchases of under \$20,000." to read "...authorizing the GM to make purchases of under \$10,000."**

**2<sup>nd</sup> paragraph "...authorizing the Finance Committee to make purchases of under \$100,000." to read "...authorizing the Finance Committee to make purchases of under \$100,000 in exceptional emergency circumstances."**

**MOTION CARRIED**

5. **Amendment to the minutes of the monthly meeting of January 17, 2013 (Article 5)**

The GM told the members that a correction needed to be made to the title of Article 5, which should have read "**Establishment of a Public Safety (Emergency Measures) Committee,**" and to Motion 4 "... the steps pertaining to the establishment of a Public Safety (Emergency Measures) Committee..."

6. **Correspondence Report**

**Motion No. 4**

Upon motion duly made by Mr. Alain Martel, seconded by Mr. Allain Desjardins and unanimously carried, it was

**RESOLVED To accept the correspondence report for the period of February 23 to March 27, 2013.**

**MOTION CARRIED**

7. **Suit against the Village of Saint-Hilaire**

**Motion No. 5**

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Richard Keeley and unanimously carried, it was

**RESOLVED That Regional Service Commission #1 shall withdraw the suit launched by the former Madawaska Planning Commission against the Village of Saint-Hilaire, on condition that the Village of Saint-Hilaire revise its bylaw (amendment to municipal bylaw No. 14 – Saint-Hilaire Rural Plan) to comply with the *Community Planning Act*.**

**MOTION CARRIED**

**8. Offer of services – Community Planning and Land-use Planning RSC#1 North West**

**Motion No. 6**

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Luc St-Jarre and unanimously carried, it was

**RESOLVED To accept the offer of services from Mr. Gérard Belliveau of the Memramcook Institute's *Centre d'Excellence en gouvernance locale*, to review planning services for an estimated amount of \$10,249.50.**  
**MOTION CARRIED**

**9. Budget 2013 - Solid Waste Management Department**

**Motion No. 7**

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mr. Michel Leblond and unanimously carried, it was

**RESOLVED To accept proposed changes to the 2013 budget for RSC#1's solid waste management department.**  
**MOTION CARRIED**

**10. Resolution to issue a debenture – Solid Waste Management Service**

**Motion No. 8**

Upon motion duly made by Mrs. Francine Caron, seconded by Mr. Cyril Rioux and unanimously carried, it was

**RESOLVED To authorize the General Manager to issue and sell to the New Brunswick Municipal Finance Corporation a debenture from the municipality of REGIONAL SERVICE COMMISSION #1 in the amount of \$750,000 under the conditions stipulated in the *New Brunswick Municipal Finance Corporation Act*, and**

**RESOLVED That REGIONAL SERVICE COMMISSION #1 agrees to issue postdated cheques made to the order of the New Brunswick Municipal Finance Corporation, on demand, to pay the capital and interest on the said debenture.**  
**MOTIONS CARRIED**

**11. General Manager Report**

Harmonization of services (Edmundston/Grand Falls) – accounting for implementation costs;

Urban planner position to be filled - waiting for Mr. Belliveau's study;

Potential addition of an inspector position – waiting for the financial report;

Implementation of the Acomba accounting system - Meeting with Mr. Éric Long from Raymond Chabot Grant Thornton;

Year-end financial reports - being prepared;

Monthly meeting of the managers of all the RSC;

Meeting with Mr. Éric Vautour about the new RCMP district;

Personnel policy – information gathering;

Employee benefits – group insurance / want to join the municipalities' plan to save money;

Information session – March 28 in Campbellton about insurance (equipment, liability, managers, officers);

Discussion with the province about the planning department's reserve fund to find out whether this money could be used to defray implementation costs for the RSC;

**12. Question from a member**

Mr. Richard Keeley asked the GM whether the severance pay received by certain employees will be addressed in the study that Mr. Belliveau is going to do.

According to the GM, Mr. Belliveau's study consists of reviewing services and their costs to see that they meet members' expectations. As for the severance pay, a legal opinion would be more appropriate and should be separate from the review.

**Motion No. 9**

Upon motion duly made by Mr. Richard Keeley, seconded by Mr. Allain Desjardins and unanimously carried, it was

**RESOLVED That RSC#1 ask for a legal opinion on RSC#1's obligations to employees of a former Commission who have already received severance pay versus those that have not.**

**MOTION CARRIED**

The next meeting is scheduled for Wednesday, May 29, 2013, at 7:00 p.m. in the community room of the Rivière-Verte municipal building.

**13. Ajournment**

**Motion No. 10**

Upon motion duly made by Mr. Roland Dubé, it was

**RESOLVED To adjourn the meeting at 9:20 p.m.**

**MOTION CARRIED**

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Pierre Michaud, President

.....  
François Picard, General Manager