



ANNUAL GENERAL MEETING

DATE: Wednesday May 28, 2014
PLACE: Community Room – Municipal Building
Rivière-Verte, N.B.
Time: 7:00 p.m.

MINUTES OF MEETING

1.2. Attendance and opening of the session

The session opened at 7 :05p.m. and president Pierre Michaud welcomed everyone for attending. He noted the presence of our guests.

Members attending:

Ms. Bossé, Jocelyne
Ms. Caron, Francine
Mr. Cyr, Gérard
Mr. Desjardins, Allain
Mr. Dubé, Roland
Mr., Keeley, Richard
Mr. Labrie, Louis
Mr. LeBlond, Michel
Mr. Levesque, Roger
Mr. Martel, Alain
Mr. Michaud, Pierre, Chairman
Mr. Nadeau, Alpha
Mr. Rioux, Cyril
Mr. Roy, Paul
Mr. Simard, Cyrille
Mr. Sirois, Jocelyn
Mr. St-Amand, Carmel, Vice-President

Members absent :

Mr. Blanchard, Doris

Mr. St-Jarre, Luc

Personel attending :

Picard, François
Gaudet, Suzanne
Bourque, Jean
Rioux, Nicole

Invited guests :

Mr. Éric Long, CA, Raymond Chabot Grant Thornton
Mr. Michel Laroche, Member of the Planning Review and Adjustment Committee
Mrs. Odette Labrie, Atelier des copains

Media representatives :

Ms. D'Amours, Chantal, CJEM

Counsellor, Town of Saint-Quentin
Mayor of Baker Brook
Mayor of Saint-François
Mayor of Rural Community of Saint-André
Mayor of Saint-Hilaire
Mayor of Grand Falls
LSD Representative
Mayor of Rivière-Verte
Mayor of Sainte-Anne de Madawaska
LSD Representative
Mayor of Clair
Mayor of Lac Baker
Mayor of Drummond
LSD Representative
Mayor of Edmundston
LSD Representative
Mayor of Saint-Léonard

Department of Environment and Local
Government
LSD Representative

General Manager
Finance Director
Director of Solid Waste Services
Administrative Assistant – Head office

Ms. Thériault, Christine, l'Étoile/Le Madawaska

3. Approval of the agenda

Motion No. 1

On a motion duly made by Mr. Roland Dubé, seconded by Mr. Alpha Nadeau and unanimously carried, it was

RESOLVED To accept the agenda of the Annual General Meeting of May 28, 2014, as presented.
MOTION CARRIED

4. President's Report for 2013

Motion No. 2

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. Allain Desjardins and unanimously carried, it was

RESOLVED To accept the President's Report as presented by Mr. Pierre Michaud.
MOTION CARRIED

5. 2013 Activity Report

Motion No. 3

Upon motion duly made by Mr. Louis Labrie, seconded by Ms. Francine Caron and unanimously carried, it was

RESOLVED to accept the Activity Report 2013, as presented by the General Manager, with the following modifications:

- 1) In section (3) - Governance and Administration, remove from the list of members of the Board of Directors the name of Mr. Doris Blanchard of the Department of Environment and local government. Mr. Blanchard acts as a resource person only.
- 2) In section (6) - Mandatory Services of the Regional Service Commission # 1 North West, it should be noted that the first three points are mandatory services for the RSC # 1, while the other four points are not yet in the system and that they are encouraging initiatives for the time being.
- 3) In section (8) – Planning Service and under subsection Construction, please read in 1st paragraph, 3rd line... ", the building inspectors of the RSC # 1 NW have issued a total of 699 permits for a value of 27.8 M dollars.
- 4) In the table (8.2) - Value of Building Permits, removed from the list the values related to "Edmundston". The new totals are as follows: "Residential" value is \$ 15 412 764; the 'Commercial' value is \$ 1 670 198; the 'Industrial' value is \$ 82 750; the "Institutional" value is \$ 8 188 964.00; the 'Other' value is \$ 255 095.00; and the "Total" value will now be 27 824 571 dollars.

MOTION CARRIED

6. Presentation of the 2013 Financial statements

The Chairman invited Mr. Eric Long of Raymond Chabot Grant Thornton to present the financial statements for the year end of December 2013. Mr. Eric Long informed the board members that until they are adopted the financial statements remain a project.

Motion No. 4

Upon motion duly made by Mr. Gérard Cyr, seconded by Mrs. Jocelyne Bossé and adopted unanimously, it was

RESOLVED To accept the Regional Service Commission # 1 North West Financial Statements to end of December 2013 as presented by Mr. Éric Long, with a annual deficit of \$538,000.00 and an accumulated surplus for the end of the year of 7 620 599 dollars.

MOTION CARRIED

7. Election of Officers

In accordance with article 3.1.3 (Composition) and 3.1.4 (term) administrative rules procedural of the Northwest Regional Services Commission, the nominating committee wishes to present the following report:

- Mr. Allain Desjardins -President of the nomination committee, mayor of the Rural Community of Saint-André
- Mr. Michel Leblond – Member of the nomination committee, mayor of the *Village de Rivière-Verte*

In accordance with the administrative regulation of the Northwest regional services Commission, it was agreed to propose the renewal for a period of one year the mandate of the following persons:

Pierre Michaud, Mayor of Clair - President
Carmel St-Amand, Mayor of Saint-Léonard - Vice-President
Luc St-Jarre, Representing the LSD - Member

The president of the Nominating Committee, Mr. Allain Desjardins asked three times if there were other nomination, no nominations were received and Mr. Michel Leblond proposed that nominations cease. The members were elected by acclamation.

8. Appointment of Signing Officers

Motion No. 5

Upon motion duly made by Mr. Jocelyn Sirois, seconded by Mr. Roland Dubé and unanimously carried, it was

RESOLVED To accept the continuation of the same signing officers being any two of the following : The President, the Vice-President and / or the General Manager.

MOTION CARRIED

9. Ratification of the acts of directors, management and personnel since the beginning of the Northwest Regional Service Commission

Motion No. 6

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Alain Martel and unanimously carried, it was

RESOLVED To approve and ratify all the acts, proceedings, appointments, elections and payments enacted, made, done and taken by the Board of Directors and the personnel of Northwest Regional Service Commission since the first day of January 2013, as recorded in the minutes of meeting of the Board of Directors or on the books of records of the Northwest Regional Service Commission.

MOTION CARRIED

Motion No. 7

Upon motion duly made by Mr. Jocelyn Sirois, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED To approve and ratify that the Directors shall receive the same remuneration as 2013 for their services as officers or directors for each board meeting attended during the year.

MOTION CARRIED

10. Procedural law of the Northwest Regional Service Commission : Allocation/attribution to the finance Committee.

Motion No. 8

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Alpha Nadeau and unanimously carried, it was

RESOLVED To establish parameters on the extent of the finance committee's power so that the committee acts also as an executive committee to discuss all topics or issues having a significant impact on the operations of the Northwest Regional Service Commission.

MOTION CARRIED

11. Adjournment

Motion No. 9

Upon motion duly made by Mr. Gérard Cyr, it was

RESOLVED To adjourn the meeting at 8:10 p.m.

MOTION CARRIED

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Pierre Michaud
Chairman

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François Picard
General Manager