



## GENERAL MEETING

**DATE:** Wednesday, November 25, 2015  
**PLACE:** Community Room – Municipal Building  
Rivière-Verte, NB  
**TIME:** 7:00p.m.

### MINUTES OF MEETING # 19

#### 1.2. Attendance and call meeting to order

The meeting came to order at 7:01 p.m. by chairman, Mr. Pierre Michaud, he welcomed everyone.

##### **Members attending**

Caron, Francine  
Cyr, Gérard  
Levesque, Marcel

Dubé, Roland  
Labrie, Louis  
Simard, Cyrille  
Levesque, Roger  
Martel, Alain  
Martin, Brigitte  
Michaud, Max  
Michaud, Pierre, Chairman  
Keeley, Richard  
Rioux, Cyril  
Roy, Paul  
Somers, Nicole  
St-Amand, Carmel, Vice-President  
Bossé, Jules

##### **Member absent**

LeBlond, Michel

##### **Absent**

Blanchard, Doris

##### **Staff attending**

Picard, François  
Rioux, Nicole  
Bourque, Jean  
Albert, Paul R.

##### **Guests**

Caissie, Marc

Jean-Pierre Fournier

Ruest, Louis

Mayor of Baker Brook  
Mayor of Saint-François  
Deputy mayor of the Rural Community of Saint-André

Mayor of Saint-Hilaire  
Representing the Local Service District (LSD)  
Mayor of Edmundston  
Mayor of Sainte-Anne de Madawaska  
Representing the LSD  
Representing the LSD  
Mayor of Lac Baker  
Mayor of Clair  
Mayor of Grand Falls  
Mayor of Drummond  
Representing the LSD  
Mayor of Saint-Quentin  
Mayor of Saint-Léonard  
Representing the LSD

Mayor of Rivière-Verte

Department of Environment and Local Government

General Manager  
Administrative Assistance – Head office  
Director – Solid Waste Management  
Director of operations – Solid Waste Management

Civil Engineer, Environmental department  
Roy Consultants  
Civil Engineer Trainee, Municipal department  
Roy Consultants  
Civil Engineer and Edmundston's Office Manager  
- Roy Consultants

**Observers**

Normand, Susie  
Lebel, Jean-Eudes

Saint-Quentin LSD resident  
Saint-Jacques LSD committee member

**Media**

D'Amours, Chantal  
Fournier, Gilles  
Goulet, Daniel

CJEM-CKMV  
The Star – Northwest Edition  
Info Weekend

**3. Approval of agenda**

**The chairman read the agenda contained in the notice of meeting.**

**Motion No. 1**

**Upon motion duly made by Mr. Roland Dubé, seconded by Mr. Alain Martel and unanimously carried, it was**

**RESOLVED That the agenda for the general meeting of November 25, 2015 be accepted by adding the following items:**

- 9. a) Estimated projection for the end of December 2015  
b) Motion to transfer the reserve funds in December 2015 based on the estimates**

**and in item 15. Other Business**

**Mr. Louis Labrie will make a presentation about the vote of November 9, 2015, on amalgamating the Haut Madawaska area.**

**CARRIED**

Chair Pierre Michaud advised members that it would be difficult to follow the meeting agenda as set because the presenters from Roy Consultants had had a problem and would be a little late.

**4. Moved to after Point 8**

**5. Minutes of general meeting of September 30, 2015 for approval**

**Motion No. 2**

**Upon motion duly made by Mr. Gérard Cyr, seconded by Mr. Max Michaud and unanimously carried with an abstention from Mr. Cyrille Simard, it was**

**RESOLVED To accept the minutes of the general meeting of September 30, 2015, as distributed.**  
**CARRIED**

**6. Minutes of the executive committee meeting of September 28, 2015, for approval**

**Motion No. 3**

**Upon motion duly made by Mr. Louis Labrie, seconded by Mrs. Nicole Somers and unanimously carried, it was**

**RESOLVED To accept the minutes of the executive committee meeting of September 28, 2015, as distributed.**  
**CARRIED**

**7. Minutes of the executive committee meeting of November 3, 2015 for approval**

**Motion No. 4**

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mrs. Francine Caron and unanimously carried, it was

**RESOLVED To accept the minutes of the executive committee meeting of November 3, 2015, as circulated.**  
**CARRIED**

**8. Business arising from the minutes**

The GM advised members that contact had been made as per the minutes of the meeting of September 30, 2015, concerning water analyses. We had the following response from Ms. Lise Ouellette, director of CCNB Edmundston Campus: *“The research team at Grand Falls and the Biotech team at Edmundston met to explore the feasibility of offering a water analysis service. We concluded that delivering this service would require a high volume of analyses to cover the operating and certification costs. With volumes in the region, we would be unable to cover costs.”*

**4. Presentation: Roy Consultants – Solid Waste Management**

- a) Estimated return on investment from increased biogas capture**
- b) Preparing a development plan for solid waste landfill cells**
- c) Estimated capital expenditures for 2016 to 2020 and examination of operations**

Mr. Jean Bourque introduced Messrs. Marc Caissie, Louis Ruest and Jean-Pierre Fournier of Roy Consultants, who did the three studies for solid waste management. The report and summary of the studies were distributed to the members present.

The consultants gave us a synthesis of the three projects listed above for NWRSC.

The Chair, Mr. Pierre Michaud, told members that the biogas infrastructure is operating at 40% to 60% of capacity and that if we want it to be profitable and more efficient we have to make some decisions about investing in biogas capture.

**9. Earnings Statement – end of October 2015**

**a) Estimated projection for the end of December 2015**

According to the ED, the earnings statement as of the end of October gives a good indication of NWRSC's current financial situation and of the projections for the end of December 2015. The ED added that when the members of the NWRSC Board of Directors approved the 2015 budget in December 2014, a projected amount of \$224,828 for the capital reserve fund was budgeted for solid waste management operations and approved by the Board. Good management of operations resulted in the present amount being almost \$300,000. The ED said that these funds have to be transferred on December 31, 2015, for solid waste management to consolidate the department's capital expenditures (see the five-year plan).

**b) Motion to transfer the reserve funds in December 2015 based on the estimates**

Moved to follow Point 12 on the agenda.

**10. Motions: For the planning sector**

Moved to follow Point 9. b) on the agenda.

**11. 2016 Budget for approval**

**Motion No. 5**

Upon motion duly made by Mr. Max Michaud, seconded by Mrs. Nicole Somers, it was  
**RESOLVED To accept the 2016 budget totalling \$4 593 790.00, as presented at the September 30, 2015 meeting.**

A vote was called:

For: 16 votes (94.1% of members) representing 93.4% of the population (Mrs. Francine Caron, Mr. Pierre Michaud, Mr. Cyril Rioux, Mr. Cyrille Simard, Mr. Richard Keeley, Mr. Max Michaud, Mr. Marcel Levesque, Mr. Roger Levesque, Mr. Gérard Cyr, Mr. Roland Dubé, Mr. Carmel St-Amand, Mrs. Nicole Somers, Mr. Jules Bossé, Mrs. Brigitte Martin, Mr. Louis Labrie, Mr. Paul Roy)

Against: 1 vote (5.9% of members) representing 6.6% of the population (Mr. Alain Martel)

**CARRIED BY MAJORITY**

It was suggested that how budget surpluses are managed be discussed early next year. It was also suggested for reasons of transparency that reports be distributed a few days before the meeting so that members could discuss them with their respective boards (reference is being made here to the report on budget estimates to the end of 2015, which was distributed this evening during the meeting).

**12. Budget for the Acadia of the Lands and Forests Core Leadership Team for approval**

After a discussion, funding for the regional cooperation project for the Acadia of the Lands and Forests Core Leadership Team will be on a voluntary basis.

**Motion No. 6**

Motion by Mr. Louis Labrie, seconded by Ms. Francine Caron:

**MOVED to agree to fund the Acadia of the Lands and Forests Core Leadership Team.**

**Amendment to the motion**

Moved by Mr. Cyrille Simard, seconded by Mr. Max Michaud

**THAT the main motion be amended to add “That the amount budgeted for the Core Leadership Team come from the 2015 budget surplus”.**

A vote was called:

For: 2 votes (Mr. Cyrille Simard, Mr. Max Michaud)

Against: 15 votes (Mrs. Francine Caron, Mr. Pierre Michaud, Mr. Cyril Rioux, Mr. Richard Keeley, Mr. Marcel Levesque, Mr. Roger Levesque, Mr. Gérard Cyr, Mr. Roland Dubé, Mr. Carmel St-Amand, Mrs. Nicole Somers, Mr. Jules Bossé, Mr. Alain Martel, Mrs. Brigitte Martin, Mr. Louis Labrie, Mr. Paul Roy).

**PROPOSED AMENDMENT REJECTED**

**A vote was called on the main motion:**

For: 12 votes (70.6% of members) representing 74.9% of the population (Mrs. Francine Caron, Mr. Pierre Michaud, Mr. Cyrille Simard, Mr. Max Michaud, Mr. Marcel Levesque, Mr. Gérard Cyr, Mr. Roland Dubé, Mrs. Nicole Somers, Mr. Jules Bossé, Mrs. Brigitte Martin,

Mr. Louis Labrie, Mr. Paul Roy). *Note that Ms. Brigitte Martin abstained and that according to NWRSC procedural by-law 5.11.4, in the case of a mandatory vote a member who is present and who does not vote for any reason is held to have voted in favor of the motion.*

Against: 5 votes (29.4% of members) representing 25.1% of the population ((Mr. Cyril Rioux, Mr. Richard Keeley, Mr. Roger Levesque, Mr. Carmel St-Amand, Mr. Alain Martel).

**CARRIED BY MAJORITY**

**9. b) Motion to transfer reserve funds in December 2015 based on the estimates**

**Motion No. 7**

Motion by Ms. Nicole Somers, seconded by Mr. Gérard Cyr and CARRIED with 14 votes for and 3 votes against (M. Cyril Rioux, M. Max Michaud, M. Richard Keeley), it was

**MOVED THAT For the solid waste management sector**

- Given that a surplus is anticipated in the solid waste management sector, that the Commission transfer \$50,000 from NWRSC account folio 29434 to the Manulife Securities closure fund. This amount was already approved when the 2015 budget was adopted. Completed based on the information received from the directors of each sector.
- Given that a surplus is anticipated in the solid waste management sector, that the Commission transfer \$300,000 from NWRSC account folio 29434 to the capital reserve fund in the Royal Bank of Canada, account 005 00774-1006774. Completed based on the information received from the directors of each sector.

**For the planning sector**

- Given that a surplus is expected in the development sector, that the Commission authorize future transfers from NWRSC's current account, folio 29434 into the existing reserve funds, that is, the maximum amount allowed in the operating budget for the planning sector in the current year, to be distributed as follows:

- Operations reserve fund, folio 10254 ES-1	\$10,000
- Capital reserve fund, folio 10254 ES-2	\$10,000
- Legal fee reserve fund, folio 10254 ES-3	\$10,000
- Special projects reserve fund, folio 10254 ES-4	<u>\$10,000</u>
<b>Total amount</b>	<b><u>\$40,000</u></b>

Completed based on the information received from the directors of each sector.

- That NWRSC authorize transfers of funds from NWRSC's account, folio 29434 ES-1 to NWRSC's current account, folio 29434 to reimburse the fee for a waiver to Ms. Suzanne Roy of Saint-Quentin, paid to NWRSC by cheque on October 7 2015. On review, it was found that her request for a waiver cannot be accepted. This transfer will be approved by two signing officers, including Messrs. Carmel St-Amand and François Picard by Internet using the Caisse populaire's AccèsD system.

**CARRIED BY MAJORITY**

**10. Motions: For the planning sector**

**Motion No. 8**

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mrs. Francine Caron and unanimously carried, it was

**RESOLVED** That for the planning sector that the NWRSC authorize the transfer of funds to reimburse the building permits to municipalities for the months of July to September 2015 effective October 16, 2015. The transferred amounts to \$16,210.15 from account 29434 ES2 to the NWRSC current account folio 29434 distributed as follows. This transfer was approved by two signing officers, including Messrs. Carmel St-Amand and François Picard by Internet via Accès D of the Caisse populaire.

St-Hilaire	\$ 0.00
St-Quentin	\$ 5,737.15
Ste-Anne-de-Madawaska	\$ 904.00
Rivière-Verte	\$ 1,370.00
Lac Baker	\$ 748.00
Communauté Rurale de Saint-André	\$ 996.50
Saint-Léonard	\$ 3 138.00
Saint-François	\$ 888.00
Clair	\$ 1 956.50
Baker Brook	\$ 472.00
<b>Total</b>	<b><u>\$16,210.15</u></b>

**CARRIED**

**13. Correspondence Report**

**Motion No. 9**

Upon motion duly made by Mr. Max Michaud, seconded by Mrs. Nicole Somers and unanimously carried, it was

**RESOLVED** That the correspondence report from September 22, 2015 to November 17, 2015 be accepted as circulated. **CARRIED**

**14. General Manager's Report**

**Motion No. 10**

Upon motion duly made by Mr. Roland Dubé, seconded by Mrs. Nicole Somers and unanimously carried, it was

**RESOLVED** That the general manager's report from September 28<sup>th</sup>, 2015 to November 18, 2015 be accepted as circulated. **CARRIED**

**15. Other business**

**Mr. Louis Labrie will make a presentation about the vote of November 9, 2015, on amalgamating the Haut Madawaska area.**

**Motion No. 11**

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Paul Roy and carried unanimously, it was

**MOVED THAT a letter of support from the NWRSC Board of Directors be sent to Minister Brian Kenny of the Department of Environment and Local Government for recognizing the vote by the population of the LSDs (Saint-François LSD, Clair LSD, Lac Baker LSD, Baker Brook LSD, Saint-Hilaire LSD and Madawaska LSD) in the plebiscite on November 9, 2015, to create the Rural Community of Haut-Madawaska.**

**CARRIED**

**16. Adjournment**

**Motion No. 12**

Upon motion duly made by Mr. Roland Dubé, it was

**RESOLVED To adjourn the meeting at 9:35 p.m.**

**CARRIED**

.....  
PIERRE MICHAUD  
Chairman

.....  
FRANÇOIS PICARD  
General Manager