

GENERAL MEETING

DATE: Wednesday, June 29, 2016
PLACE: Community Room – Municipal Building
 Rivière-Verte, NB
TIME: 7:00 p.m.

MINUTES OF MEETING # 21

1.2. Attendance and call meeting to order

The meeting came to order at 7:04 p.m. and Mr. Pierre Michaud, Chair of the Board, welcomed everyone, especially our new members. He asked everyone to introduce themselves.

Members attending

Chouinard, Louis
 Caron, Francine
 Bouchard, Pierrette
 Desjardins, Allain
 Dubé, Roland
 Labrie, Louis

 Parent, Rinette
 Levesque, Roger
 Martel, Alain
 Martin, Brigitte
 Michaud, Pierre, Chairman
 Roussel, France
 Roy, Paul
 Simard, Cyrille
 Somers, Nicole
 St-Amand, Carmel, Vice-President
 Bossé, Jules

Absent

Deschênes, Marcel

Staff attending

Picard, François
 Rioux, Nicole

Guest

Darveau, Marie-Josée

Media

D'Amours, Donald
 Fournier, Gilles

Mayor of Lac Baker
 Mayor of Baker Brook
 Deputy Mayor of Saint-François
 Mayor of the Rural Community of Saint-André
 Mayor of Saint-Hilaire
 Representing the LSD and a member of the
 Province of New Brunswick LSD committee
 Deputy Mayor of Rivière-Verte
 Mayor of Sainte-Anne de Madawaska
 Representing de LSD
 Representing the LSD
 Mayor of Clair
 Mayor of Drummond
 Representing the LSD
 Mayor of Edmundston
 Mayor of Saint-Quentin
 Mayor of Saint-Léonard
 Representing the LSD

Mayor of Grand Falls

General Manager
 Administrative Assistant – Head Office

Serg. Royal Canadian Mounted Police (RCMP)

Radio CJEM-CKMV
 L'Étoile – Édition Nord-Ouest

3. Approval of agenda

The Chair read out the agenda in the notice of meeting.

Motion No. 1

Upon motion duly made by Mr. Roland Dubé, seconded by Mr. Alain Martel and unanimously carried, it was

RESOLVED That the agenda for the general meeting of June 29, 2016 be accepted as circulated. CARRIED

4. Establishment of the Northwest Communities Advisory Committee – discussion of logistics with Sergeant Marie-Josée Darveau (15 minutes)

This point was presented later in the evening because Sergeant Darveau was needed elsewhere for a few minutes.

5. Minutes of the general meeting of March 31, 2016 for approval

Motion No. 2

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Allain Desjardins and unanimously carried, it was

RESOLVED That the minutes of the general meeting of March 31, 2016 be approved as circulated. CARRIED

6. Minutes of the executive committee meeting of May 26, 2016 for approval

Motion No. 3

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mr. Roger Levesque and unanimously carried, it was

RESOLVED To approve the executive committee meeting of May 26, 2016, as circulated. CARRIED

A discussion followed concerning the reports on construction permits sent to Service New Brunswick and our compliance with the *Access to Information and Protection of Privacy Act*. The GM told members that we had asked for a legal opinion from André Daigle, lawyer, who confirmed that there is a problem regarding access to information, particularly with respect to the costs of permits. After discussions with Mr. Rob Kelly of ELGNB and Service New Brunswick, the consensus was that the legal notice was sent to Ms. Anne Bertrand of the Office of the Access to Information and Privacy Commissioner in order to resolve the situation and that in the meantime we will prepare the reports for SNB. The Chair, Mr. Michaud, said that a large number of discussions were ongoing with the groups concerned to ensure progress in the matter.

Motion No. 4

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Paul Roy and unanimously carried, it was

MOVED THAT NWRSC launch, through the AFMNB group insurance purchasing group, a RFP for its group insurance plan; THAT NWRSC delegate to AFMNB the power to proceed with a RFP to request bids for its insurance plan as part of the AFMNB group insurance purchasing group, through BFL Canada Consulting services Inc. acting as a consultant in group insurance. CARRIED

7. Business arising from the minutes

Discussed at Points 5 and 6.

8. Amendment to the NWRSC procedural by-law. Motion to agree to amend point 2.6.1 to read: The Chair and Vice-Chair may be elected for three additional one-year terms.

Motion No. 5

Motion by Mr. Allain Desjardins, seconded by Ms. Francine Caron and CARRIED unanimously,
MOVED THAT point 2.6.1 of the NWRSC procedural by-law be amended to read as follows:
“The Executive Committee members of the RSC Board are elected each year at the Commission’s Annual General Meeting. The members of the Executive Committee may be elected for three additional one-year terms.”

CARRIED

Motion No. 5 will be confirmed at the next annual meeting.

4. Establishment of the Northwest Communities Advisory Committee – discussion of logistics with Sergeant Marie-Josée Darveau (15 minutes)

Sergeant Marie-Josée Darveau and the ED wanted to follow up on the meeting of March 31, 2016. According to Sergeant Darveau, the same concerns keep coming up and are often related to public and highway safety. The goal of the meeting is to have facetime with the RCMP operating in our region. Meetings with the Woodstock RSC (Western Valley) were very beneficial in developing a solid partnership between the RCMP and the community. Small concerns often become huge frustrations and Sergeant Darveau said that communication will solve problems rapidly. Quarterly meetings would be reasonable to resolve questions of policing or public safety or to clarify the RCMP’s role and establish expectations. At the first meeting, Sergeant Darveau would like to introduce to the members of NWRSC the two people who look after off road matters. The policing advisory committee would consist of the mayors and their Executive Directors, and the ED of NWRSC. The purpose of the committee is to open dialogue. Sergeant Darveau gave members a copy of the quarterly report for the West district – RSC 1 in which we found the priorities of J Division, the priorities of NWRSC, RCMP contacts, NWRSC’s goals, initiatives highlighted, news from the detachments in the region and statistics on criminality.

Sergeant Darveau told members that they can pass on the points they want to discuss to Sergeant Marc Violette or Nicole Rioux at NWRSC. This will give a structure to meetings and make them easier to prepare for.

9. Report of the Nominating Committee

Under section 2.6.1 (election of members of the Board Executive Committees) of the Northwest Regional Service Commission’s procedural by-law, the nominating committee is composed of Mr. Carmel St-Amand, Chair of the committee and mayor of Saint-Léonard, and Mr. Paul Roy, member of the committee and representative of the LSDs.

In compliance with the by-law of the Northwest Regional Service Commission, the committee agreed to nominate the following persons for a one-year period:

The mayor of Clair, Mr. Pierre Michaud, as Chair of NWRSC; The Chair of the nominating committee, Mr. Carmel St-Amand, called three times for nominations from the floor, none were

forthcoming and Mr. Cyrille Simard moved that nominations cease; Mr. Pierre Michaud was elected by acclamation and accepted the position of Chair.

The mayor of Sainte-Anne-de-Madawaska, Mr. Roger Levesque, as Vice-Chair of NWRSC; The Chair of the nominating committee, Mr. Carmel St-Amand, called three times for nominations from the floor, none were forthcoming and Mr. Allain Desjardins moved that nominations cease; Mr. Roger Levesque was elected by acclamation and accepted the position of Vice-Chair;

LSD representative, Mr. Luc St-Jarre, member of the Executive Committee of NWRSC; The Chair of the nominating committee, Mr. Carmel St-Amand, called three times for nominations from the floor, none were forthcoming and Ms. Nicole Somers moved that nominations cease. Mr. St-Jarre had said previously that he would agree to sit on the Executive Committee for the coming year if there were no other nominations.

The Executive Committee members elected by acclamation:

Mr. Pierre Michaud, Chair

Mr. Roger Levesque, Vice-Chair

Mr. Luc St-Jarre, member of the Executive Committee

The Chair, Mr. Michaud, and the members of the Board of Directors thanked Mr. Carmel St-Amand for his commitment to the NWRSC Executive Committee.

10. Solid waste management five-year plan

The Chair, Mr. Pierre Michaud, said that after the presentation of the report from Roy Consultant concerning the landfill site, a lot of work will be needed in the next few years and the capital budget is a major one for waste services. He added that right after NWRSC was formed, a thorough review of waste management began and that thanks to the changes made we are now able to insure continuity and deliver the service at a reasonable and affordable cost while still carrying out our responsibilities.

From the moment the landfill site was opened it encouraged recycling by distributing blue bins throughout its territory and encouraged backyard composting and educational activities. This exercise was carried out with the collaboration of Atelier des copains and Resnet (electronic waste). The ED presented tables to follow up from the last two meetings and indicating the priorities for investments in the coming years.

The ED presented a summary of the solid waste management five-year plan. The increased rate per tonne is explained by the fact that beginning in 2018 there will no longer be any revenue from previous years' surpluses, that expenditures for administration and operations and assignment to general services are expected to increase by 2% a year and that the cost of servicing the debt will increase because of investments to replace equipment.

11. NWRSC Regional Recreation Advisory Committee to approve the working document

The GM listed the members of the Regional Recreation Advisory Committee and told members that the costs of this regional study will be shared 75% by the province and 25% by NWRSC using the reserve funds in planning services.

Motion No. 6

Upon motion duly made by Mr. France Roussel, seconded by Mr. Roland Dubé and unanimously carried, it was,

MOVED TO accept the working document to establish the NWRSC Regional Recreation Advisory Committee with the following change: In section 1 - Role and mandate, first paragraph, the last sentence to read as follows: “Regional planning of recreation, culture and sport is among the subjects that NWRSC may wish to discuss”. **CARRIED**

12. Earnings Statement – end of May 2016

Motion No. 7

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Louis Labrie and unanimously carried, it was

RESOLVED To accept the earnings statement to end of May 2016 as presented by the GM. **CARRIED**

13. Motions: For planning services and solid waste management

Motion No. 8

Upon motion duly made by Mr. Carmel St-Amand, seconded by Ms. Francine Caron and unanimously carried, it was,

MOVED for the planning sector:

- **That NWRSC** authorize a transfer of funds of \$7,250.44 to reimburse the municipalities and LSDs for permits for January to March 2016 from account 29434 ES-2 to NWRSC’s current account, folio 29434. This transfer was approved on May 3, 2016, by two signing officers, including Messrs. Carmel St-Amand and François Picard by Internet using the Caisse populaire’s AccèsD system.

Clair	\$2,650.00
Rivière-Verte	\$ 134.00
Saint-François	\$ 145.00
Communauté Rurale de Saint-André	\$ 805.24
Saint-Léonard	\$ 90.00
Saint-Quentin	\$ 741.00
DSL	<u>\$2,685.20</u>
	<u>\$7,250.44</u>

- **That NWRSC** authorize reimbursement of \$362.75 to Ms. Lise Ouellette, Chair of the Acadia of the Lands and Forests Core Leadership Team; collected by NWRSC for January to March 2016, to add the contribution of the Saint-Quentin LSD, cheque #4340 issued on April 12, 2016.
- **That NWRSC** authorize reimbursement of \$9,751.75 to Ms. Lise Ouellette, Chair of the Acadia of the Lands and Forests Core Leadership Team; collected by NWRSC for April to June 2016.

Since this is the last general meeting before the summer,

- **That NWRSC** authorize transfers of funds to reimburse the municipalities and LSDs for permits for April to June 2016 from account 29434 ES-2 to NWRSC’s current account, folio 29434 so that this can be done in July. The detailed amount will be presented at the next general meeting. This transfer will be approved in

July by two signing officers by Internet using the Caisse populaire's AccèsD system.

Solid waste management sector:

- Since the director of solid waste management, Mr. Jean A. Bourque, is on long-term sick leave, **that NWRSC authorize the acting director of solid waste management, Mr. Paul R. Albert, and/or the director of finance, Suzanne Gaudet, to transfer funds into RBC accounts US folio 400-200-2 and CAN folio 100-397-9 for daily operations.** These transfers shall first be approved by the Executive Director, Mr. François Picard.
- **That NWRSC** authorize a transfer of funds of \$11,000 from its American account at the Royal Bank of Canada, folio 400-200-2 to its Canadian account at the Royal Bank of Canada, folio 100-397-9 for operational purposes. The director of finance will make this transfer in July to take advantage of the exchange rate.
- **That NWRSC** authorize a transfer of \$11,000 + the exchange rate in effect from its Canadian account at the Royal Bank of Canada, folio 100-397-9 to its current account at the Caisse populaire, folio 29434 for operational purposes.
- **That NWRSC authorize a transfer of \$150,000 from the capital reserve funds, RBC Canadian account, folio 00774-1006774 to NWRSC's current account, folio 29434** for operational purposes. The members approved this amount when they approved the 2015 budget to buy a new weigh scale. However, the purchase and installation of the new scale were paid directly from NWRSC's operating account.

CARRIED

14. Correspondence Report

Concerning the letter of June 14, 2016, from Mr. Paul Cyr, Chair of Atelier des copains Co-Op Ltée, suggesting that NWRSC study and consider whether the Atelier could be managed by NWRSC as a new service, the Chair, Mr. Pierre Michaud, suggested that the Executive Committee and senior management employees of NWRSC steer and study the question. Ms. Somers suggested holding a special meeting to talk about Atelier des copains. The GM said that we are at the preliminary stages and suggested that we use business diagnostics to identify the Atelier's strengths and weaknesses. The GM repeated the importance of a considered approach and of first discussing the matter with the groups concerned in order to identify possible solutions.

Motion No. 9

Upon motion duly made by Mr. Nicole Somers, seconded by Mr. Roland Dubé and unanimously carried, it was

RESOLVED That the correspondence report from February 13, 2016 to June 14, 2016 be accepted as circulated.

CARRIED

15. General Manager's Report

Motion No. 10

Upon motion duly made by Mr. Louis Labrie, seconded by Mrs. Brigitte Martin and unanimously carried, it was

RESOLVED That the general manager's report from February 17, 2016 to June 27, 2016 be accepted as circulated. CARRIED

16. Other Business

None

17. Adjournment

Motion No. 11

Upon motion duly made by Mr. Roland Dubé, it was

RESOLVED To adjourn the meeting at 8:42 p.m. CARRIED

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PIERRE MICHAUD
Chairman

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FRANÇOIS PICARD
General Manager