



General Meeting

DATE: Wednesday September 30, 2015
PLACE: Community Room – Municipal Building
78 Principale Street
Rivière-Verte, NB
TIME: 7:00 p.m.

MINUTES OF MEETING # 18

1.2. Attendance and call meeting to order

The meeting came to order at 7:00p.m. by chairman, Mr. Pierre Michaud, he welcomed everyone and advised that there will be a short meeting of the mayors following the meeting to elect a representative from the Northwest to the francophone association of municipalities of New Brunswick.

Members attending

Caron, Francine
Cyr, Gérard
Desjardins, Allain
Dubé, Roland
Labrie, Louis
Lang, André
LeBlond, Michel
Levesque, Roger
Martel, Alain
Martin, Brigitte
Michaud, Max
Michaud, Pierre, Chairman
Ouellette, Renaud
Rioux, Cyril
Roy, Paul
Somers, Nicole
St-Amand, Carmel, Vice-president
St-Jarre, Luc

Absent

Blanchard, Doris

Staff attending

Picard, François
Rioux, Nicole

Invited Guest

Ouellette, Lise

Mayor of Baker Brook
Mayor of Saint-François
Mayor of the Rural Community of Saint-André
Mayor of Saint-Hilaire
Representing the Local Service District (LSD)
Deputy Mayor of Edmundston
Mayor of Rivière-Verte
Mayor of Sainte-Anne de Madawaska
Representing the LSD
Representing the LSD
Deputy Mayor of Lac Baker
Mayor of Clair
Deputy Mayor of Grand Falls
Mayor of Drummond
Representing the LSD
Mayor of Saint-Quentin
Mayor of Saint-Léonard
Representing the LSD

Department of Environment and Local Government

General Manager

Administrative assistant – Head Office

Chairwoman and spokesperson of the Core
Leadership Team of the Acadia of Lands and
Forests and representing the Northwest sector of
New Brunswick

Sirois, Guylaine	Elected prefect of Témiscouata in Québec and member of the Core leadership team of the Acadia of Lands and Forests and representing the RCM of Témiscouata
Dumond, Georges	Member of the Core leadership team of the Acadia of Lands and Forests and representing the northern sector of the County of Aroostook (ME) in the United States
Cyr, Daniel	Sport and leisure tourism, heritage and Culture (TPC) - consultant
Observer	
Violette, Jean-Marc	Members of the Local service district of Saint-Leonard
Media	
D'Amours, Chantal	CJEM-CKMV
Duval, Gilles	L'Acadie Nouvelle
Fournier, Gilles	L'Étoile – Édition Nord-Ouest
Goulet, Daniel	Info Weekend

3. **Approval of agenda**

The chairman read the agenda contained in the notice of meeting.

Motion # 1

Upon motion duly made by Mr. Roland Dubé, seconded by Mr. Allain Desjardins and adopted unanimously, it was

RESOLVED To accept the agenda for the general meeting of September 30, 2015, as presented.
MOTION ADOPTED

4. **Presentation: Ms. Lise Ouellette, Chair of the Acadia of the Lands and Forests Core Leadership Team**

The Chair, Mr. Michaud, introduced Ms. Lise Ouellette, who told members that the Acadia of the Lands and Forests Core Leadership Team has been in place for six months. Ms. Ouellette gave an overview of activities until now. She explained the background of the Leadership Team and added that its mandate is the following: *“Reflection and action group on economic issues in the region. It stimulates and facilitates regional collaboration by mobilizing the players to take advantage of the assets of the whole region and to meet shared challenges. It implements a strategic plan focused on priorities for action and measurable, concrete results to create economic development in the region.”* She concluded by saying that it was an extraordinary opportunity for cooperation among the three jurisdictions.

She invited members to visit the website: www.reussirici.org. A copy of Ms. Ouellette's presentation will be emailed to members.

5. **Presentation: Mr. Daniel Cyr, sports and leisure consultant with the department of Tourism, Heritage and Culture**

Mr. Daniel Cyr was introduced by the Chair, Mr. Pierre Michaud. Mr. Cyr introduced members to the recreation planning assistance program, which is a way for RSCs to implement regional and sub-regional recreation plans. The presentation will be emailed to members.

6. Minutes of general meeting of May 27, 2015 for approval

Motion No. 2

Upon motion duly made by Mr. Gérard Cyr, seconded by Mrs. Francine Caron and unanimously carried, it was

REVOLVED To accept the minutes of the general meeting of May 27, 2015 as circulated.

MOTION CARRIED

7. Minutes of the finance committee meeting of May 21, 2015, for approval

Motion No. 3

Upon motion duly made by Mr. Allain Desjardins, seconded by Mrs. Francine Caron and unanimously carried, it was

RESOLVED To accept the minutes of the finance committee meeting of May 21, 2015, as circulated.

MOTION CARRIED

8. Minutes of the executive committee meeting of July 2, 2015, for approval

Motion No. 4

Upon motion duly made by Mr. Nicole Somers, seconded by Mr. Luc St-Jarre and unanimously carried, it was

RESOLVED To accept the minutes of the executive committee meeting of July 2, 2015, as circulated.

MOTION CARRIED

Motion No. 5

Upon motion duly made by Mr. Luc St-Jarre, seconded by Mr. Michel Leblond and unanimously carried, it was

RESOLVED To renew for five years the lease to rent offices at 36 Court Street, Edmundston as presented in option 2 of the minutes of meeting of the executive committee meeting of July 2nd, 2015 as follows:

Option 2	Cost per month	Annual increase	Cost per year	Cost per square foot
2016-2017	\$ 4,166.67		\$50 000.04	\$10.00
2017-2018	\$ 4,375.00	5%	\$52,500.04	\$10.50
2018-2019	\$ 4,593.75	5%	\$55,125.04	\$11.03
2019-2020	\$ 4,823.44	5%	\$57,881.30	\$11.58
2020-2021	\$ 5,064.61	5%	\$60,775.36	\$12.16
2021-2022	\$ 5,317.84	5%	\$63,814.13	\$12.76

MOTION CARRIED

9. Minutes of the executive committee meeting of September 3, 2015 for approval

Motion No. 6

Upon motion duly made by Mr. Renaud Ouellette, seconded by Mrs. Brigitte Martin and unanimously carried, it was

RESOLVED To accept the minutes of the executive committee meeting of September 3, 2015 as distributed.

MOTION CARRIED

10. Business arising from the minutes of meeting

None

11. Income Statement – End of August 2015

Motion No. 7

Upon motion duly made by Mr. Louis Labrie, seconded by Mr. Cyril Rioux and unanimously carried, it was

RESOLVED To accept the Income Statement to end of August 2015 with a net income of \$167,273.34 for all departments, as presented by the GM. MOTION CARRIED

12. Resolution: For the planning and solid waste sectors

Motion No. 8

Upon motion duly made by Mr. Gérard Cyr, seconded by Mr. Roger Levesque and unanimously carried, it was

RESOLVED That for the planning sector, that the NWRSC authorize the transfers of funds to reimburse municipalities for permits for the months of April to June 2015. The transfer was made on July 23, 2015 for \$18,633.30 from account 29434 ES-2 to NWRSC's current account, folio 29434. This transfer was approved by two signing officers, Messrs. Carmel St-Amand and François Picard by Internet using the Caisse populaire's Accès D System.

St-Hilaire	\$ 96.75
St-Quentin	\$3,545.00
Ste-Anne-de-Madawaska	\$1,158.60
Rivière-Verte	\$ 692.35
Lac Baker	\$3,827.00
Communauté Rurale de Saint-André	\$2,857.50
Saint-Léonard	\$ 220.60
Saint-François	\$ 464.00
Clair	\$5 606.50
Baker Brook	\$ <u>165.00</u>
Total	<u><u>\$18,633.30</u></u>

- That NWRSC authorize transfers of funds from account 29434 ES-2 in the amount of \$34,927 and of \$19,761 from account 29434 ES-3 to NWRSC's current account, folio 29434 for a total of \$54,688.00. These amounts collected in 2013 for the issue of permits in the LSDs were credited as deferred revenue in 2015.
- That NWRSC authorize transfers of funds from account 29434 ES-3 in the amount of \$15,248.05 plus interest for September to account 29434 ES-2 to completely close account 29434 ES-3 in the Caisse populaire Madawaska because it is no longer active. An amount of \$3,755.95 representing fees for subdivision permits paid directly by Interac into NWRSC's current account, folio 29434 will be transferred into account 29434 ES-2. This amount will be reimbursed to the LSDs as deferred revenue in 2016 for a grand total of \$19,004.

Solid waste management sector

- That NWRSC authorize a transfer of \$19,400 from its American account at the Royal Bank of Canada, folio 400-200-2 to its Canadian account at the Royal Bank of Canada, folio 100-397-9 for operational purposes. Mr. Jean A. Bourque made this transfer on July 23, 2015, to take advantage of the exchange rate of 1.297 for a total amount of \$25,161.80.
- That NWRSC authorize a transfer of \$25,000 from its Canadian account at the Royal Bank of Canada, folio 100-397-9 to its current account at the Caisse populaire, folio 29434 for operational purposes.
- That NWRSC authorize a transfer of funds of \$8,300\$ from its American account at the Royal Bank of Canada, folio 400-200-2 to its Canadian account at the Royal Bank of Canada, folio 100-397-9 for operational purposes. Mr. Jean A. Bourque made this transfer on August 26, 2015, to take advantage of the exchange rate of 1.3248 for a total amount of \$10,995.84.

MOTION CARRIED

The ED said that it would be best to refurbish the compactor at a cost of \$650,000 with the same warranty as a new machine, and that during repairs another compactor would be available for free. This recommendation was made after a meeting with the members of the Executive Committee, the director of solid waste management services and representatives of Roy Consultant.

Motion No. 9

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Michel Leblond and unanimously carried, it was

MOVED THAT Northwest Regional Service Commission ask the Municipal Capital Borrowing Board for authorization to borrow the following sum for the stated term:

Environmental health services; the sum of \$650,000 for five years. MOTION CARRIED

13. Presentation of 2016 Budget

The GM presented the 2016 budget summary for all NWRSC departments with a proposed budget of \$4,593,790.

Motion No. 10

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mr. Renaud Ouellette and unanimously carried, it was

RESOLVED TO announce to the municipalities that the Board of Directors of NWRSC intends to formally vote on the 2016 budget at the general meeting on November 25, 2015.

MOTION CARRIED

Following the request for funding from the Acadia of the Lands and Forests Core Leadership Team in the amount of one dollar par capita for the entire region, the Executive Committee suggested increasing the shared services and regional development budget by \$48,296. The shared services and regional development budget would be \$194,241 instead of \$145,945. The motion on this request for funding for the Acadia of the Lands and Forests Core Leadership Team will follow the motion to approve the budget.

14. Correspondence Report

Motion No. 11

Upon motion duly made by Mr. Allain Desjardins, seconded by Mr. Cyril Rioux and unanimously carried, it was

RESOLVED To accept the correspondence report from May 25, 2015 to September 21, 2015, as distributed. **MOTION CARRIED**

15. General Manager's Report

Motion No. 12

Upon motion duly made by Mr. Luc St-Jarre, seconded by Mr. Roland Dubé and unanimously carried, it was

RESOLVED To accept the General manager's report from June 1st 2015 to September 17, 2015, as distributed. **MOTION CARRIED**

16. Other Business

Mr. Renaud Ouellette advised the board members that the Edmundston General Hospital will not be doing the drinking water analyses.

Motion No. 13

Upon motion duly made by Mr. Renaud Ouellette, seconded by Mr. Michel Leblond and unanimously carried, it was

RESOLVED To consult the CCNB on drinking water analyses.

MOTION CARRIED

The GM circulated the brochure on the Regional Development Summit inviting communities to participate in the Provincial Development of Regions Consultation Tour. The consultation in the Northwest region will take place on October 28, 2015, at the E. & P. Sénéchal Centre.

17. Adjournment

Motion No. 14

Upon motion duly made by Mrs. Francine Caron, it was

RESOLVED To adjourn the meeting at 10 p.m.

MOTION CARRIED

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PIERRE MICHAUD
Chairman

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FRANÇOIS PICARD
General Manager