



## EXECUTIVE COMMITTEE

DATE: Thursday, September 3rd, 2015  
PLACE: NWRSC  
Edmundston Offices  
36, Court Street, Local 102  
Edmundston, NB  
TIME: 10:00 a.m.

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## MINUTES OF MEETING

### 1. Call meeting to order

Chair, Pierre Michaud, called the meeting to order at 10:10 a.m., he welcomed the attending members.

|   |                              |
|---|------------------------------|
| <b>Members attending</b>                    |                              |
| Mr. Pierre Michaud, Chair                   | Mayor of Clair               |
| Mr. Carmel St-Amand, Vice-Chair             | Mayor of Saint-Léonard       |
| Mr. Luc St-Jarre                            | Representing the LSD         |
| <b>Staff attending</b>                      |                              |
| François Picard                             | Executive Director           |
| Maurice D'Amours (10 :00a.m. to 12 :30p.m.) | Planning Service Director    |
| Jean Bourque (1:00p.m. to 3 :00 p.m.)       | Solid Waste Service Director |
|   |                              |

### 2. Planning Department

As an introduction, the Executive Director explained to the members the goals and objectives of the meeting with the presentation of the 2016 budgets. He mentioned that several meetings and discussions had taken place with the directors of the services over the summer and said that the objective of the 2016 budget is a uniform rate for all municipalities and LSDs in the region (end of transition budgets).

**a) Local planning**

A detailed 2016 budget was presented to the members of the Executive Committee, along with a comparison with the 2015 fiscal year. The department generated a surplus in 2014, so contributions by members will decrease from \$845,494 in 2015 to \$810,523 for the 2016 fiscal year. A 2% wage increase was planned for 2016. In general, the tax base of the region increased by 2.79% in 2015 compared to 2014. In addition, the 2014 revenues (refund to members) will be in the 2016 budget to get closer to the actual cost of services.

**b) Regional Planning**

The Executive Director presented an activity report for the first eight months of 2015. Discussions took place with the Department of Environment and Local Government in 2014 that a provincial regional planning policy would be in place for 2015. This has not happened, so the Executive Director and the director of planning suggested reducing the regional planning budget from \$138,293 to \$115,882 and continue to update the NWRSC databases. The ED also mentioned the possibility of applying for funding under the Recreation Implementation Program, which will be an integral part of the regional plan, as well as a study of climate change in our region funded 100% by the WWF (World Wildlife Fund).

A long discussion concerning the lack of leadership by the Department concerning the planning exercise took place.

The Chair emphasized the fact that, despite the lack of leadership from the province, we owe it to ourselves, as a region and as a Board of Directors, to continue the exercise in the expectation of full collaboration and so fulfill the discussions that took place on the day of reflection on local governance. To keep making progress, the Executive Committee wants to maintain the regional planning budget and continue discussions with the members of the Board. The 2016 regional planning budget will be \$136,692 compared to \$138,293, a decrease of \$1,601.

The Executive Committee recommended that the budget as discussed for the 2016 fiscal year be presented to the members of the NWRSC Board of Directors.

The ED emphasized that the budget is a working tool that may need adjustments later depending on what Board members want.

### 3. **Solid Waste Service**

The director of solid waste management presented the detailed 2016 budget and a comparison to 2015. A general decrease of 3 to 5% in revenue is expected in the 2016 fiscal year. A 5% increase in American revenue is expected, despite decreases in the volume of waste, because the value of the American dollar is rising. However, because of the surplus in the fiscal year before last, revenue will be \$3,270,007 compared to \$3,186,949 in 2015, a difference of \$83,058.

Each budget item was reviewed and no increase in the cost per ton is scheduled for 2016. As was the case in Planning, a 2% wage increase was planned for 2016.

There will be a meeting on September 28, 2015, about the work done by the firm Roy Consultant for solid waste management:

- 1) Estimated capital expenditures for 2016 to 2020 and examination of operations
- 2) Development plan for landfill cells
- 3) Analysis of jobs and work organization
- 4) Estimated return on investment of increased biogas capture.

The Executive Committee recommended going ahead on the last point (# 4) for \$31,000.

Follow-up will be done on item # 1 for presentation with the 2016 budget if possible.

Capital expenditures for 2016 will be:

|                    |                    |
|--------------------|--------------------|
| 1) Compactor       | \$750,000          |
| 2) Cell            | \$750,000          |
| 3) Recycling truck | \$325,000          |
| 4) ¾-ton truck     | <u>\$75,000</u>    |
| TOTAL              | <u>\$1,900,000</u> |

Note that the current debentures in the amount of \$412,948 will be finalized in May and June 2016.

### 4. **Energy Generation**

There is little change in revenue (\$201,500) in the 2016 energy budget. Equipment maintenance costs will increase and we have to go ahead with the 20,000 hours of service maintenance on the motor. This will cost \$140,600 + HST and work will start in late September 2015.

To compensate, we eliminated the contribution to general services from energy generation and transferred it to solid waste management.

**5. General Services**

The General Services budget will increase by 4.8% from \$379,443 to \$397,736. Some budget items were added, such as translation costs, equipment rental and increased travel costs for Board members. As was the case for the other departments, a 2% wage increase was planned for 2016.

The Executive Committee recommended presenting the 2016 budget to the members of the Board on September 30, 2015, as discussed.

**6. Adjournment**

The meeting was adjourned by the Chair at 4:00p.m.

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**PIERRE MICHAUD**  
Chair

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**FRANÇOIS PICARD**  
Executive Director