

## EXECUTIVE COMMITTEE

**DATE:** Wednesday, August 31st, 2016  
**PLACE :** NWRSC  
 Planning offices  
 36, Court Street, Suite 102  
 Edmundston, NB  
**TIME:** 1:00p.m.

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### MINUTES OF MEETING

#### 1. Call meeting to order

Chairman Pierre Michaud called the meeting to order at 1:15 p.m. and welcomed the attending members.

<b>Members attending</b>	
Mr. Pierre Michaud, Chairman	Mayor of Clair
Mr. Roger Levesque, Vice-président	Mayor of Sainte Anne de Madawaska
Mr. Luc St-Jarre	Representing the LSD
<b>Staff attending</b>	
François Picard	General Manager
Paul Albert (1:00 p.m. to 2:30 p.m.)	Acting Director of the Solid Waste Services
Maurice D'Amours (2:30p.m. to 4:00 p.m.)	Planning Services Director

The Executive Director said that several meetings and discussions had taken place with the departmental directors concerning preparation of the 2017 budget and that today would be a working meeting with the members of the NWRSC Executive Committee to make a few adjustments if necessary.

#### 2. 2017 Budget: Solid Waste Management and Power Generation

##### **a) Solid Waste Management**

The director of solid waste management presented the details of the 2017 budget. Revenue projections for the landfills in 2017 were developed based on actual volumes in 2015 and from January to June 2016. In general, there has been a decrease of 3% and of almost \$80,000 in recovery fees. This decrease is attributable to the volume of Bottom Ash from Twin Rivers Paper. The company has found a market where it can sell this product for fertilizer.

The excess over the fiscal year before last was \$310,905 for estimated revenue of \$3,074,114.

Given the uncertainty as to whether Mr. Jean Bourque, who has been on sick leave since December 2015, will ever return, the Executive Committee recommended hiring a civil engineering technician for a renewable one-year contract to reduce the workload on the acting director, Mr. Paul Albert.

A salary increase of 2% was budgeted for regular employees for the 2017 fiscal year.

Overall operating expenditures decreased by \$190,145, including \$181,000 less to pay as a debenture in 2017.

**b) Power Generation**

Because of investments in 2016 (20,000-hour maintenance) we estimate revenue from generation at \$300,000 for the 2017 fiscal year.

The generator is operating at 75% efficiency. Work costing \$50,000 will be carried out in 2017 to increase biogas capture.

Since anticipated revenue will be higher, any surpluses will basically go towards the deficit from the year before last (2015), which will be \$100,126 for the 2017 fiscal year.

**3. 2017 Budget: Local and Regional Planning**

The director of urban planning presented a detailed 2017 budget to members of the Executive Committee. The increase in the 2017 budget is 1.27%. A salary increase of 2% was budgeted for the department's employees.

In the 2016 fiscal year, the department had benefitted from a \$114,369 surplus left over from 2014. For the 2017 fiscal year, the surplus is only \$24,294.

To minimize cost increases for members, \$46,000 from the departmental reserve fund will be used for operations in 2017.

Mr. D'Amours officially announced that he is retiring in January 2017. He will remain available to assist NWRSC with disputes, at our request.

The process of hiring an urban planner has begun. We have acknowledged receipt of several résumés. The candidates will be reviewed next week.

It was decided that in the absence of a clear and specific Department of Environment and Local Government policy on establishing a regional development strategy for NWRSC and the other RSC, it would be futile to invest more time and energy on the matter in the 2017 fiscal year. It is hoped that the policies will be in place for 2018.

Although employees have done a lot of work over the last two years, we will have to wait for more specific directions from the Departments concerned. Before we can validate our approach, we have to be sure that it is compatible with provincial policies on urban planning and others provincial policies relating to territorial development.

Mr. D'Amours left the room.

**4. General Services Operating Budget**

The overall budget increase is 1.4% because of wages. The ED told members that he had had a discussion with Mr. D'Amours and Mr. Martin (Tin) Albert, after which Mr. D'Amours had asked whether he could stay on NWRSC's health benefit plan till he turns 65. He is 63 and would pay 50% of the premium. Mr. Albert confirmed that there is a retiree plan for management positions (Retiree Branch). It is a separate group so that employee premiums are not affected. Mr. Albert will follow up with NWRSC management.

The members of the Executive Committee approved this so that Mr. D'Amours will not have to get himself a new insurance. This is a recognition by the employer of his many years of service.

**5. Adjournment**

The meeting was adjourned at 5 :40 p.m. by Chairman.

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**PIERRE MICHAUD**  
Chairman

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**FRANÇOIS PICARD**  
General Manager