

EXECUTIVE COMMITTEE

DATE: Thursday, December 15, 2016
LOCATION: Four Points by Sheraton
 Frank's Bar & Grill – Golf Room
 100, Rice Street
 Edmundston, NB
TIME: 4 :00 p.m.

MINUTES OF MEETING

1. Call meeting to order

Chair, Mr. Pierre Michaud, called meeting to order at 4 :05 p.m., he welcomed the members attending.

Members attending	
Mr. Pierre Michaud, Chair	Mayor of Clair
Mr. Roger Levesque, Vice-Chair	Mayor of Sainte Anne de Madawaska
Member absent	
Mr. Luc St-Jarre	Representing the LSD
Staff attending	
François Picard	Executive Director

The ED advised the members of the Executive that Mr. St-Jarre will be absent until mid-February for family reasons. He wishes to remain on the Executive. Mr. Jules Bossé will sit on the NWRSC Board of Directors for the next meeting.

2. Human Resources

The ED reviewed with the members of the Executive the transition strategy for 2017 and the financial breakdown in the model. The strategic model is based on redistributing the amount from Mr. D'Amours' salary and benefits within the Urban Planning Department.

The members of the Executive reviewed the final agreements with employees and the benefits due to them.

As thanks for their years of services, the ED suggested giving Mr. D'Amours and Ms. Gaudet a gift certificate for \$500.

Further to the request from Mr. Paul Albert, Acting Director of Solid Waste, a 2% wage adjustment was suggested by the members of the Executive, plus one additional week of vacation per year (in 2017, Mr. Albert has 20 years of service).

After the evaluation of the NWRSC's Executive Director, the members of the Executive suggested adding 1% to his pension plan starting in January 2017.

3. Fleet Renewal Policy

The ED emphasized the importance of having a policy of vehicle renewal because the fleet of vehicles in the NWRSC's Solid Waste Department are non operational and unsafe.

He mentioned the high costs of maintaining them and the time spent by staff on keeping them running. Eighty per cent of the vehicle fleet dates from 2001 to 2006. These vehicles require work regularly and have major structural problems.

After assessing various policies, the ED and the Acting Director of Solid Waste proposed a policy of renewing the main vehicles every 5 years/300,000 km and site vehicles every 8 years. This policy will allow for better planning and budgeting for the purchase of vehicles, as well as for maintaining a fleet of efficient, operational and safe vehicles.

4. Adjournment

The meeting was adjourned by the Chairman at 7:15 p.m.

.....
PIERRE MICHAUD
Chair

.....
FRANÇOIS PICARD
Executive Director