



GENERAL MEETING

DATE: Wednesday March 22, 2017
LOCATION: 78, Principale Street
Community Room - Municipal Building
RIVIÈRE-VERTE, NB
TIME: 6:30 p.m.

MINUTES OF MEETING # 24

1.2. Attendance and call meeting to order

The meeting came to order at 6:35 p.m. Mr. Pierre Michaud, Chair of the Board, welcomed everyone.

Members attending

Bossé, Jules
Bouchard, Pierrette
Caron, Francine
Chouinard, Louis
Deschênes, Marcel
Dubé, Roland
Labrie, Louis

Leblond, Michel
Levesque, Roger, Vice-Chair
Martel, Alain
Martin, Brigitte
Michaud, Pierre, Chair
Roussel, France
St-Amand, Carmel

Members absent

Desjardins, Allain
Roy, Paul
Simard, Cyrille
Somers, Nicole

Staff attending

Picard, François
Rioux, Nicole

Guest from 6:30 p.m. to 7:30 p.m.

Elisio, Katie

Media

D'Amours, Chantal
Fournier, Gilles

Representing the LSD (Local Service District)
Deputy mayor of Saint-François
Mayor of Baker Brook
Mayor of Lac Baker
Mayor of Grand Falls
Mayor of Saint-Hilaire
Representing the LSD and Chairman of the
province of New Brunswick LSD committee
Mayor of Rivière-Verte
Mayor of Sainte-Anne de Madawaska
Representing the LSD
Representing the LSD
Mayor of Clair
Mayor of Drummond
Mayor of Saint-Léonard

Mayor of the Rural Community of Saint-André
Representing the LSD
Mayor of Edmundston
Mayor of Saint-Quentin

Executive Director
Executive Assistant

CJEM-CKMV
L'Étoile – Édition Nord-Ouest

3. Approval of Agenda

Motion No. 1

Upon motion duly made by Mr. Roland Dubé, seconded by Mr. Michel Leblond and unanimously carried, it was

RESOLVED To adopt the agenda for the general meeting of March 22, 2017, as circulated.

CARRIED

4. Presentation: Ms. Katie Elisio, Regional Emergency Management Coordinator of the NB emergency Management Organisation

Ms. Katie Elisio presented the Regional Emergency Response Plan of the Department of Justice and Public Safety / NB EMO. A copy will be distributed to board members by email and the information is also available on the following web site:

http://www2.gnb.ca/content/dam/gnb/Departments/ps-sp/pdf/emo/regional_emergency_response_plan-2016.pdf

Board members showed a lot of interest and several questions were raised by them. Training for emergency measures will take place in the region in french and Ms. Elisio will inform members in due course.

5. Minutes of the general meeting of November 23, 2016, for approval

Motion No. 2

Upon motion duly made by Mr. France Roussel, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED To accept the minutes of the general meeting of November 23, 2016, as circulated.

CARRIED

6. Minutes of the executive committee meeting of December 15, 2016, for approval

Motion No. 3

Upon motion duly made by Mr. Roland Dubé, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED To accept the minutes of the executive committee meeting of December 15, 2016, as presented.

CARRIED

7. Minutes of meeting of the executive committee meeting of January 19, 2017, for approval

Regarding the renewal of group insurance, in order to obtain better rates, Mr. Louis Labrie suggests making requests for bids every 3 years.

Motion No. 4

Upon motion duly made by Mr. France Roussel, seconded by Ms. Francine Caron and unanimously carried, it was

RESOLVED To accept the minutes of the executive committee meeting of January 19, 2017, as presented.

CARRIED

8. Business arising from the minutes

None

9. **Appointment of a member to the Planning Review Committee for Zone 2 (Saint-Joseph, Rivière-Verte, Sainte-Anne, including municipality and LSD)**

Motion No. 5

Upon motion duly made by Mr. Alain Martel, seconded by Mr. Louis Labrie and unanimously carried, it was

RESOLVED That we accept the appointment of Ms. Cynthia Lajoie as a new member of the Planning Review Committee and the associated term of office from 2017 to 2020. Ms. Lajoie replaces Mr. Luc Frenette and represents the Zone 2 (Saint-Joseph, Rivière-Verte, Sainte-Anne, including municipality and DSL). **CARRIED**

10. **Statement of earnings to end of February 2017**

Motion No. 6

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. Michel Leblond and unanimously carried, it was

RESOLVED To accept the statement of earnings as of February 28, 2017, as presented by the ED with the following results for all services: Gross income of \$691 897.52, operating expenses of \$681,815.66 and net income of \$10 081.87. **CARRIED**

11. **Motions : For the planning and solid waste management services**

Motion No. 7

Upon motion duly made by Mr. Louis Labrie, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED

For the planning sector,

- **That NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for October to December 2016 in the amount of \$11,915.47 from the 29432-4 ES-2 account to the NWRSC current account, folio 29434. This discrepancy is due to the fact that several payments are received by credit card and / or debit which are deposited directly into the NWRSC current account. This transfer was approved on January 19, 2017 by two signing officers, including Messrs Pierre Michaud and François Picard by Internet using the Caisse populaire Accès D system.**

Clair	\$ 10,508.00
Rivière-Verte	\$ 692.50
Saint-François	\$ 138.15
Rural Community of Saint-André	\$ 90.00
Saint-Léonard	\$ 342.00
Saint-Quentin	\$ 2,188.60
DSL	\$15,442.00
Saint-Hilaire	\$ 208.75
Baker Brook	\$ 218.00
Lac Baker	\$ 267.00
Ste-Anne-de-Madawaska	<u>\$ 602.50</u>
	<u>\$30 697.50</u>

For the solid waste management sector,

- **That the NWRSC** authorize the director of the solid waste, Mr. Paul R. Albert and/or Mrs. Johanne Thibodeau, the Finance director to transfer funds in the RBC US folio 400-200-2 and the Canadian folio 100-397-9 concerning day to day operations. These transfers shall first be approved by the Executive Director, Mr. François Picard.
- **That the NWRSC** authorize the transfer of funds of \$13,000.00 from its American account at the Royal Bank of Canada, folio 400-200-2 to the RBC Canadian account, folio 100-397-9 for operational purposes. This transfer was made on December 22, 2016 by the Director of finance to take advantage of the exchange rate of 1.3204 for a total of \$17 165.20, which gives us a gain on Exchange of \$4 165.20.
- **That the NWRSC** authorize a transfer of funds of \$17,000, from the Royal Bank of Canada Canadian account, folio 100-397-9 to the Caisse Populaire current account, folio 29434 for operational purposes. This deposit was made by the Director of finance December 22, 2016.
- **That the NWRSC** authorize to write off accounts receivable bad debts that have already been provisioned in full in the financial statements of December 31, 2016:
 - #146 Laforge Doors Limited \$1,266.75 bankruptcy
 - #261 Supermarché M & S Dubé \$ 75.90 bankruptcy
 - Total \$1,342.65**
- **That the NWRSC** authorize to write off the amount of \$ 743.09 receivable since October 2011 from Michèle Marchand which was related to a sale of a used computer for which payments were drawn directly from her salary and since she is no longer an employee of the NWRSC.

CARRIED

12. Correspondence Report

Regarding the letter from Mr. Normand Thériault of COVESTNO, the Board suggested that the ED send a letter informing Mr. Thériault to communicate with municipalities individually.

Motion No. 8

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. France Roussel and unanimously carried, it was

RESOLVED That at the request of Resnet, a financial support of \$ 17,500 be approved and this amount will be refunded to the NWRSC in April 2017.

CARRIED

Motion No. 9

Upon motion duly made by Mr. Jules Bossé, seconded by Mr. Roland Dubé and unanimously carried, it was

RESOLVED That the correspondence report from November 17, 2016 to March 8, 2017 be accepted as circulated.

CARRIED

13. Executive Director's Report

Motion No. 10

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Louis Labrie and unanimously carried, it was

RESOLVED That the Executive Director's report from November 27, 2016 to March 10, 2017, be accepted as circulated. **CARRIED**

14. Other Business

None

15. Adjournment

Motion No. 11

Upon motion duly made by Mr. Roland Dubé, it was

RESOLVED To adjourn the meeting at 8:05 p.m. **CARRIED**

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PIERRE MICHAUD
Chairman

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FRANÇOIS PICARD
Executive Director