

## EXECUTIVE COMMITTEE MEETING

**DATE:** Thursday, May 11, 2017  
**LOCATION:** NWRSC Urban Planning Offices  
 36, Court Street, Local 102  
 Edmundston, NB  
**TIME:** 1:00 p.m.

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### MINUTES OF MEETING

#### 1. Call meeting to order

**Chair, Mr. Pierre Michaud**, called the meeting to order at 1:05 p.m. and welcomed members.

<b>Members attending</b>	
Mr. Pierre Michaud, Chair	Mayor of Clair
Mr. Luc St-Jarre	Representing the Local Service District (LSD)
<b>Member absent</b>	
Mr. Roger Levesque	Mayor of Sainte Anne de Madawaska
<b>Staff attending</b>	
Mr. François Picard	Executive Director
Mrs. Johanne Thibodeau	Finance Director
<b>Guest</b>	
Mr. Eric Long, CA (attending for item # 2 and # 4 on the agenda)	Raymond Chabot Grant Thornton

#### 2. Presentation of 2016 financial statements

Mr. Éric Long presented NWRSC's audited financial statements including the financial situation as of December 31, 2016, along with the statement of earnings, the statement of changes in net financial assets and the statement of cash flows for the financial year ended on that date.

Special attention was paid to pages 23 to 29 concerning the operations of each department.

Mr. Long stated that these financial statements had been prepared in accordance with Canadian standards for the public sector.

The members of the Executive asked for several precisions and clarifications on how data was grouped in the graphs and on certain expense and revenue items, and they raised points to be corrected in the presentation of the financial statements.

Mr. Long will attend NWRSC's annual general meeting in June to make a presentation.

#### 3. Waste Management Department

- Excavator  
The ED presented the tendering process with the Opportunities NB network. Two of the 16 potential suppliers, Atlantic Cat and Brandt (John Deere), presented bids.

After a careful review of the bids, the Executive recommended accepting the one from Atlantic Cat for \$311,103 + HST.

**4. Resolutions for the Waste Management Department**

The members of the Executive reviewed the resolution prepared by NWRSC's Director of Finances. The ED indicated that this resolution will achieve two goals: settle an amount owing to our capital fund and acquire a new excavator to continue our Waste Management operations. Mr. Eric Long was present for the discussions.

The members of the Executive agreed with the resolution and the ED will present it to the members of NWRSC's Board of Directors at the general meeting on June 1, 2017.

**5. Memorandum of Understanding between NWRSC and Opportunities New Brunswick (ONB)**

The ED explained to the members the intention of and background for such a MOU aimed essentially at "establishing, strengthening and continuing effective collaboration, as needed, between ONB and the members of Regional Service Commissions (municipalities and unincorporated areas) as well as other agreed-upon service delivery agents, by harmonizing economic development priorities in the communities." (Memorandum of Understanding)

The ED pointed out that this is a step in the right direction. He has invited the Honourable Francine Landry, Minister of Economic Development, Opportunities NB, to present the MOU at our meeting on June 1, 2017, and she has accepted the invitation.

**6. Nominating Committee**

Since Mr. Luc St-Jarre will be leaving in June 2017, Mr. St-Jarre will also be on the nominating committee with the Chair, Mr. Pierre Michaud. The ED mentioned that Mr. Michaud will not be able to serve as Past Chair because he is retiring from municipal politics.

**7. Other Business**

The ED gave an overview of the legal costs that will be incurred during the 2017 financial year.

**8. Adjournment**

The meeting was adjourned by the Chairman at 4:10 p.m.

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**PIERRE MICHAUD**  
Chair

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**FRANÇOIS PICARD**  
Executive Director