

EXECUTIVE COMMITTEE MEETING

DATE: Wednesday, April 5, 2017
LOCATION: Four Points by Sheraton
 Frank's Bar & Grill – Golf Room
 100, Rice Street
 Edmundston, NB
TIME: 4:00 p.m.

MINUTES OF MEETING

1. Call meeting or order

Chair, Mr. Pierre Michaud, called the meeting to order at 4 :05 p.m. and welcomed members.

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| Members attending | |
| Mr. Pierre Michaud, Chair | Mayor of Clair |
| Mr. Roger Levesque, Vice-Chair | Mayor of Sainte Anne de Madawaska |
| Mr. Luc St-Jarre | Representing the LSD |
| Staff attending | |
| Mr. François Picard | Executive Director |
| Mr. Paul Albert | Acting Director of Solid Waste Management Services |

2. Excavator

The ED explained the problems with the excavator, which is the second most important piece of equipment for site operations after the compactor. In the Waste Management Department's five-year investment plan, the excavator is to be replaced in 2018 because it breaks down regularly and is at the end of its useful life.

Mr. Paul Albert listed the problems:

- Leak of hydraulic fluid from the main control valve (\$35,000), repair needed;
- Traction chain and components to be replaced (\$30,000), repair needed;
- Frequent mechanical breakdowns causing a loss of productivity (\$21,000 in maintenance and repairs in 2016).

In its present condition, the excavator needs major repairs (\$65,000) to be operational for landfill and construction activities in 2017.

Work planned for 2017 includes preparing to build the new landfill cell, modifying the biogas capture system and general site work.

Since the needed repairs will have no effect on equipment reliability or longevity, the ED and Mr. Albert asked the Executive to consider moving the purchase date for the equipment from 2018 to 2017. The budget price to replace the existing equipment with a similar one would be \$320,000 to \$340,000.

The members of the Executive recommended starting the tender process and assessing the possibility of requesting the province for a debenture.

3. Equipment renewal

The Executive reviewed the vehicles at the landfill. Eighty percent of the fleet dates from 2001 to 2006. Two vehicles need major work to pass inspection. The Executive recommended starting the tender process and assessing the possibility of funding the vehicle from operations.

One of the vehicles replaced will be used only as a site truck.

4. Due to the capital fund

Mr. Éric Long of Raymond Chabot Grant Thornton informed the meeting that \$413,000 is due to the capital fund as a result of transactions in 2011. The money was transferred to the operating fund. When the 2016 financial report is presented to the Executive, Mr. Éric Long will clarify this fact.

To repay this sum, the ED proposed that the NWRSC stop, for a specified time, putting \$50,000 a year into the closure fund because the dividends from that fund amount to \$128,000 a year. Instead, each year this amount would be transferred to the capital fund.

The members of the Executive asked for an assessment of the possibility of transferring the full amount due (\$413,000) from the closure fund to the capital fund to settle the matter.

5. Resnet

The ED gave an update on operations at Resnet. Because the financial agreements with the provincial and federal governments were not respected, Resnet had a loss of \$111,000 in its working capital. Consolidation of the mortgage and the line of credit was suggested.

On April 24, 2017, the provincial government will repay the temporary loan of \$17,500 of working capital from NWRSC to Resnet.

6. Nominating committee

Following a discussion among the members, Mr. Pierre Michaud will chair the nominating committee.

7. Adjournment

The meeting was adjourned by the Chairman at 7:10 p.m.

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PIERRE MICHAUD
Chair

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FRANÇOIS PICARD
Executive Director