



## ANNUAL GENERAL MEETING

**DATE:** Thursday April 28, 2016  
**PLACE:** Community Room – Municipal Building  
Rivière-Verte, NB  
**TIME:** 7:00 p.m.

### MINUTES OF MEETING

#### 1.2. Attendance and call the meeting to order

The Chairman asked to observe a minute of silence in recognition and honor of Mr. Max Michaud, our colleague, who passed away on April 1, 2016.

The meeting came to order at 7:04 p.m. Chairman, Mr. Pierre Michaud, welcomed everyone.

#### **Members attending**

Banville, Conrad  
Caron, Francine  
Cyr, Gérard  
Desjardins, Allain  
Dubé, Roland  
Labrie, Louis  
Lang, André  
LeBlond, Michel  
Levesque, Roger  
Martel, Alain  
Martin, Brigitte  
Michaud, Pierre, Chair  
Ouellette, Renaud  
Rioux, Cyril  
Roy, Paul  
Somers, Nicole  
St-Amand, Carmel, Vice-Chair  
St-Jarre, Luc,

#### **Staff attending**

Picard, François  
Rioux, Nicole  
Dufour, Catherine

Councillor of Lac Baker  
Mayor of Baker Brook  
Mayor of Saint-François  
Mayor of Rural Community of Saint-André  
Mayor of Saint-Hilaire  
Representing the LSD  
Deputy Mayor of Edmundston  
Mayor of Rivière-Verte  
Mayor of Sainte-Anne de Madawaska  
Representing the LSD  
Representing the LSD  
Mayor of Clair  
Deputy Mayor of Grand Falls  
Mayor of Drummond  
Representing the LSD  
Mayor of Saint-Quentin  
Mayor of Saint-Léonard  
Representing the LSD

General Manager  
Administrative Assistant – Head Office  
Geomatics services technician

**Invited guest :**

Mr. Doris Blanchard, Manager, Department of Environment and Local governments  
Mr. Éric Long, Associate, CA, Raymond Chabot Grant Thornton  
Mrs. Michèle Daigle, Constituency Assistant for Mr. René Arseneault,  
MP Restigouche Haut-Madawaska  
Mr. Guy Côté, Member of the Planning and Review committee of the NWRSC.

**Members of the Press :**

D'Amours, Chantal, CJEM  
Fournier, Gilles, l'Étoile – Édition Le Nord-Ouest

**3. Adoption of agenda**

**Motion No. 1**

Upon motion duly made by Mr. Roland Dubé, seconded by Mr. Conrad Banville and unanimously carried, it was

**RESOLVED To accept the agenda by adding to item No. 11 - Letter of support for the access of all-terrain vehicles (ATVS) in the Town of Grand Falls. MOTION CARRIED**

**4. Minutes of meeting of the Annual General Meeting of May 27, 2015, for approval**

**Motion No. 2**

Upon motion duly made by Mr. Roger Levesque, seconded by Mr. Allain Desjardins and unanimously carried, it was

**RESOLVED To accept the minutes of the Annual general meeting of May 27, 2015 by adding to attending members, Mrs. Brigitte Martin. MOTION CARRIED**

**5. Presentation of the 2015 President's Report**

The Chairman stated that we have met challenges in the past with the transition and that the main objective of the NWRSC is to deliver services efficiently and effectively.

**Motion No. 3**

Upon motion duly made by Mr. Renaud Ouellette, seconded by Mr. Luc St-Jarre and unanimously carried, it was

**RESOLVED To accept the President's report for 2015, as presented by the Chairman Mr. Pierre Michaud. MOTION CARRIED**

**6. Presentation of the activity report of the Planning Service and presentation of the Solid Waste Service report for 2015**

**Motion No. 4**

Upon motion duly made by Mr. Louis Labrie, seconded by Mr. Gérard Cyr and unanimously carried, it was

**RESOLVED To accept the activity report of the planning service and the activity report for solid waste service for 2015, as presented by the general manager. MOTION CARRIED**

**7. Presentation of the 2015 Financial Statements**

The Chair invited Mr. Éric Long of Raymond Chabot Grant Thornton to present the financial statements.

**Motion No. 5**

Upon motion duly made by Mrs. Francine Caron, seconded by Mr. Conrad Banville and unanimously carried, it was

**RESOLVED To accept the financial statements as at December 31, 2015, of the Northwest Regional Service Commission, as presented by Mr. Éric Long, with a budget surplus for the year of \$649 081 and an accumulated surplus at the end of the year of \$8 682 942.**

**MOTION CARRIED**

**8. Appointment of Signing Officers**

**Motion No. 6**

Upon motion duly made by Mr. Paul Roy, seconded by Mr. Michel Leblond and unanimously carried, it was

**RESOLVED To accept the continuation of the same signing officers being any two of the following: The Chair, the Vice-Chair and / or the General Manager.**

**MOTION CARRIED**

**9. Appointment of Auditors for 2016, 2017, 2018**

**Motion No. 7**

Upon motion duly made by Mr. Renaud Ouellette, seconded by Mrs. Nicole Somers and unanimously carried, it was

**RESOLVED To appoint Raymond Chabot Grant Thornton to do the audit of the NWRSC for the years 2016, 2017, 2018 in the amount of \$14,000, \$14,250 and \$14 500 respectively (before HST).**

**MOTION CARRIED**

**10. Ratification of the acts of directors, management and personnel of the NWRSC since the last annual meeting**

**Motion No. 8**

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mr. Roland Dubé and unanimously carried, it was

**RESOLVED To approve and ratify all the acts, proceedings, appointments, elections and payments enacted, made, done and taken by the Board of Directors and the personnel of Northwest Regional Service Commission since the last annual meeting as recorded in the minutes of meeting of the Board of Directors or on the books of records of the Northwest Regional Service Commission.**

**MOTION CARRIED**

**Motion No. 9**

Upon motion duly made by Mr. Roger Levesque, seconded by Mrs. Nicole Somers and unanimously carried, it was

**RESOLVED To approve and ratify that the Directors shall receive the same remuneration as 2015 for the services as officers or directors for each board meeting attended during the year.**

**MOTION CARRIED**

**11. Other Businesss**

Letter of support for the access of all-terrain vehicles (ATVs) in the Town of Grand Falls.

According to Renaud Ouellette, the Town of Grand Falls received a request from the ATV Association to allow ATVs in the town. The town made the request to the province.

**Motion No. 10**

Upon motion duly made by Mr. Luc St-Jarre, seconded by Mr. Gérard Cyr and carried with one abstention from Mr. André Lang, it was

**RESOLVED That the NWRSC send a letter of support to the Minister in order to support the municipalities that made the request to allow all-terrain vehicles (ATV) to move within the limits of the towns and villages.**

**MOTION CARRIED**

**12. Adjournment**

**Motion No. 11**

Upon motion duly made by Mr. Alain Martel, it was

**RESOLVED To adjourn the meeting at 8:05 p.m.**

**MOTION CARRIED**

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Pierre Michaud  
Chairman

.....  
François Picard  
General Manager