



MINUTES OF MEETING

DATE: Wednesday, November 22, 2017

LOCATION: 78, Principale Street
Community Room -Municipal Building
Rivière-Verte, NB

TIME: 7:00 p.m.

MINUTES OF MEETING # 27

1.2. Attendance and call meeting to order

The meeting came to order at 7:02 p.m. Mr. Michel Leblond, Chair of the Board, welcomed everyone.

Members attending

BOSSÉ, Jules	Representing the LSD (Local Service District)
CHOUINARD, Louis	Mayor of Lac Baker
DESCHÊNES, Marcel	Mayor of Grand Falls
LAVOIE, Michel	Deputy Mayor of the Rural Community of Saint-André
LEBLOND, Michel, Chair	Mayor of Rivière-Verte
LEVESQUE, Roger	Mayor of Sainte-Anne de Madawaska
MARTEL, Alain	Representing the LSD
MARTIN, Brigitte, member of the executive committee	Representing the LSD
OUELLET, Jean-Pierre	Mayor of the Rural Community of Haut-Madawaska
ROUSSEL, France, Vice-Chair	Mayor of Drummond
SIMARD, Cyrille	Mayor of Edmundston
ST-AMAND, Carmel	Mayor of Saint-Léonard
VIOLETTE, Jean-Marc	Representing the LSD, replacing Mr. Paul Roy

Member absent

SOMERS, Nicole	Mayor of Saint-Quentin
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Staff attending

PICARD, François	Executive Director
DUFOUR, Catherine	Planning Service Director
THIBODEAU, Johanne	Finance Director
RIOUX, Nicole	Executive Assistant

Public

AUDET, Roland	Member of the LSD of Saint-Jacques
DUBÉ, Yvon	Councillor for the Rural Community of Saint-André

Representing the Environment and Local Government Department

DOIRON, Denis	Manager of Environment and Local Government
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Media

FOURNIER, Gilles	L'Étoile – Édition Nord-Ouest
GOULET, Daniel	Info Weekend

3. Approval of agenda

Motion No. 1

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED To adopt the agenda for the general meeting of November 22, 2017 by adding in other business: a) Letter from the Rural Community of Saint-André (RCSA), b) Planning service activity report, c) Home recycling.

CARRIED

4. Minutes of the general meeting of September 27, 2017 for approval

Motion No. 2

Upon motion duly made by Mr. Carmel St-Amand, seconded by Mr. Roger Levesque unanimously carried, it was

RESOLVED To accept the minutes of the general meeting of September 27, 2017, as circulated.

CARRIED

5. Business arising from the minutes

None

6. Income Statement to end of September 2017

Motion No. 3

Upon motion duly made by Mr. Cyrille Simard, seconded by Mrs. Brigitte Martin and unanimously carried, it was

RESOLVED To accept the income statement as of September 30, 2017, as presented by the ED, with the following results for all departments: gross income of \$3,887,845.65, operating costs of \$3,558,863.18, capital spending (biogas) of \$14,672.04 for a net income of \$314,310.43.

CARRIED

7. Motions: For the Planning service and the Solid waste service

Motion No. 4

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Marcel Deschênes and unanimously carried, it was

RESOLVED

For the planning service

- That the NWRSC authorize the transfer of \$38,102.90 from account 29434 ES-2 to account 29434 EOP to reimburse fees for building permits to the municipalities for the months of July to September 2017 in the amount of \$49,908.50. The amount of the transfer is not the same as the amount of the reimbursement because a number of fees for building permits are deposited directly by debit or credit card into our account 29434 EOP. The transfer was approved by two signing officers, Messrs. Michel Leblond and François Picard, via Internet using the Caisse populaire's Accès D service. Details of the fees reimbursements:

St-Hilaire	\$ 30.00
St-Quentin	\$ 9,924.40
Ste-Anne-de-Madawaska	\$ 361.00

Rivière-Verte	\$ 970.75
Lac Baker	\$ 1,191.00
Rural Community of Saint-André	\$ 2,289.30
Saint-Léonard	\$ 5,050.80
Saint-François	\$ 3,291.00
Clair	\$ 952.00
DSL	\$25,795.50
Baker Brook	\$ 52.40
Total	<u>\$49,908.50</u>

- That the NWRSC authorize payment of \$9,275.75 to the Acadia of the Lands and Forests Core Leadership Team, representing the sum collected by the NWRSC during the third quarter, that is, for the months of July to September 2017.
- A waiver was reimbursed to Mr. Raymond Durepos in the amount of \$250 by cheque # 6524 on October 30, 2017, from account #29434 EOP. The income had been deposited into account #29434 ES1, so a transfer of \$250 was made from account #29434 ES1 to account #29434 EOP. That the NWRSC authorize a transfer of \$250 from account #29434 ES1 to account #29434 EOP. The transfer was approved by two signing officers, Messrs. Michel Leblond and François Picard, via Internet using Accès D.
- That, if a budget surplus occurs in the planning sector, the Commission authorize future transfers from the NWRSC's current account, folio 29434, into the following pre-existing reserve funds:
 - Operations reserve fund, folio 10254 ES-1
 - Capital reserve fund, folio 10254 ES-2
 - Legal fee reserve fund, folio 10254 ES-3
 - Special projects reserve fund, folio 10254 ES-4

Solid waste management:

For the solid waste management sector,

- That the NWRSC authorize the transfer from the capital reserve fund from RBC account 00774 100-677-4 to the current account at the Caisse populaire folio 29434 EOP in the amount of \$350,508.40 as reimbursement for the new excavator that was paid out of the current account, 29434 EOP by cheque # 6063 on August 16, 2017.
- That since a surplus is anticipated in the solid waste management sector, the Commission agree to transfer \$50,000 from the NWRSC's account, folio 29434, to the Manulife Securities closure fund. Members had already approved this amount at the general meeting held on November 23, 2016, as indicated in the 2017 budget. The work was done as per information received from the directors of each sector. The closure fund is in a surplus position, so it was proposed that the \$50,000 be transferred to the capital reserve fund for the 2017 fiscal year.

- That since a surplus is anticipated in the solid waste management sector, the Commission agree to transfer \$150,000 from the NWRSC's account, folio 29434 to the capital reserve fund in the Royal Bank of Canada, account 005 00774-1006774. Members had already approved an amount of \$100,000 at the general meeting held on November 23, 2016, as indicated in the 2017 budget. The work was done as per information received from the directors of each sector.

For the Biogas sector

- That since a surplus is anticipated in the Biogas sector (electrical generation), the Commission agree to transfer \$55,834 from the NWRSC's account, folio 29434 to the Biogas reserve fund in the Royal Bank of Canada, account 00774-100-678-2. Members had already approved an amount of \$55,834 at the general meeting held on November 23, 2016, as indicated in the 2017 budget. The work was done as per information received from the directors of each sector.

CARRIED

To identify different ways to grow the closure fund, Mr. Simard asked that we verify requirements and variances with RSCs elsewhere in the province. Provincial legislation does not set any standards or amount. Accounting standards for closure funds stipulate that assets shall exceed liabilities. The ED will check with Mr. Paul Albert to find out how closure funds are accounted for elsewhere in the province, and this may allow us to identify other priorities for capital spending.

Mr. Deschênes asked whether there were any long-term forecasts of capital spending. The ED confirms that we have a five-year plan dating from 2016 that is used to plan the purchase of major equipment and landfill cells.

8. 2018 Budget for approval

The municipalities had over 45 days to evaluate the budget as set down in the Act.

Motion No. 5

Upon motion duly made by Mr. Cyrille Simard, seconded by Mrs. Brigitte Martin and unanimously carried, it was

PROPOSED That the NWRSC 2018 Budget totalling \$4,587,180, presented last September 27, be accepted.

CARRIED

9. Core Leadership Team of Acadia of the Lands and Forest 2018 Budget for Approval

According to Mr. Cyrille Simard, the Core Leadership Team of Acadia of the Lands and Forest is a vehicle for regional economic development. Board members have access to the information and can follow the cultural and tourist activities on the website: www.reussirici.org.

Someone will be hired soon to work in the area of community economic development (MOU with ONB), strengthening ties between the NWRSC and the Core Leadership Team.

After a discussion, it was stated that funding for the regional collaboration project for the Core Leadership Team of Acadia of the Lands and Forest is voluntary. Note that the following members are not participating in the service: Town of Grand Falls, Village of Drummond, Town of Saint-Léonard and Village of Sainte-Anne de Madawaska.

Motion No. 6

Upon motion duly made by Mr. Cyrille Simard, seconded by Mrs. Brigitte Martin, it was

MOVED to accept a voluntary contribution of \$1/person for the Acadia of the Lands and Forests Core Leadership Team.

The vote was called for voting members participating in the service:

For : 7 votes (77.8% of the voting and participating members) representing 86% of the voting and participating population (Mrs Brigitte Martin, Mr. Michel Leblond, Mr. Cyrille Simard, Mr. Louis Chouinard, Mr. Jean-Pierre Ouellet, Mr. Jean-Marc Violette, Mr. Jules Bossé)

Against : 2 votes (22.2% of the voting and participating members) representing 14.0% of the voting and participating population (M. Michel Lavoie, M. Alain Martel)

CARRIED BY MAJORITY

The ED said that Ms. Nicole Somers wants to consult her municipal council and that any contribution will be confirmed later.

10. Correspondence Report

Motion No. 7

Upon motion duly made by Mr. Michel Lavoie, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED That the correspondence report from September 6 to November 9, 2017, be accepted as circulated.

CARRIED

11. Report of the Executive Director

The ED told the members that the Memorandum of Understanding with Opportunities New Brunswick (ONB) has been signed and that the ONB's development officer will be accountable to the NWRSC and will start work in January 2018.

Motion No. 8

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. Alain Martel and unanimously carried, it was

RESOLVED That the Executive Director's report from August 31 to November 9, 2017, be accepted as circulated.

CARRIED

12. Other Business

a) Letter from the rural community of Saint-André (RCSA): The ED read the letter dated November 7, 2017, in which the RCSA asked the NWRSC to allow the RCSA to withdraw from the planning service on January 1, 2018.

Motion no 9

Upon motion duly made by Mr. Jean-Pierre Ouellet, seconded by Mr. Cyrille Simard, and adopted by majority, it was

MOVED that the NWRSC will comply with the legislation concerning the withdrawal of a municipality from the planning service and enforce the waiting period of two consecutive years so as to not create a precedent.

The vote was called:

For: Mr. Cyrille Simard, Mr. France Roussel, Mr. Alain Martel, Mr. Jean-Pierre Ouellet, Mr. Jean-Marc Violette, Mrs. Brigitte Martin, Mr. Jules Bossé, Mr. Louis Chouinard, Mr. Michel Leblond, Mr. Roger Levesque

Against: Mr. Michel Lavoie, Mr. Marcel Deschênes, Mr. Carmel St-Amand

CARRIED BY A MAJORITY

b) Planning service activity report: The ED thanked Ms. Catherine Dufour for her attendance and she invited the members to read the planning service activity report carefully. She highlighted the following projects:

- 1) In the area of climate change, the NWRSC will apply to the environmental trust fund for the second phase of a project in the amount of \$140,000;
- 2) Establishment of a regional partnership for the emergency measures plan;
- 3) The mapping tool developed by the NWRSC for infrastructure management in the municipalities;
- 4) These initiatives will be an integral part of the regional planning/development plan.

Mr. Alain Martel asked whether there is a regional planning budget for the LSDs.

At the request of Mr. Jules Bossé, the ED will check whether there is a solar energy program for the purchase and installation of solar panels and will inform the members at the next meeting.

Mrs. Brigitte Martin mentioned that the members of her advisory committee took what they felt was excellent training from Ms. Katie Elisio of Emergency Measures.

c) Home recycling: The ED asked for the members' authorization, and whether there was any desire on the part of the Board, to assess the different options for home recycling (costs, models for a sorting centre or transfer station), etc. Mr. Jean-Pierre Ouellet told us that the rural community of Upper Madawaska has started looking at possibilities for home recycling. It's a regional vision.

Mr. Marcel Deschênes suggested consulting municipal EDs because they are already discussing recycling at the provincial level. Mr. Deschênes asked that either the number of blue box collection days or the number of blue boxes themselves be increased in Grand Falls. The EDs of Grand Falls and the NWRSC will hold discussions to solve the problem. This shows that people are more and more ready to recycle. It's an environmental choice because it doesn't present any savings. It was mentioned that the NWRSC needs to be a leader in the matter.

The chair asked the members if there are any other types of service that should be studied for the region. Mr. Chouinard mentioned that he would really like to have a report on RCMP activity in the village of Lac Baker. The ED advised members that the new sergeant major Guy Thériault wanted to come to meet the Board and introduce himself, but that since the agenda was already quite full he was invited to the next meeting.

The chair asked for police service to be discussed at the next meeting, that is, to identify the services delivered by the different police forces in the area and the related costs.

Ms. Brigitte Martin asked about the public safety committee formed in 2013. The ED confirmed that the committee has been dissolved.

Ms. Catherine Dufour suggested using the report on improving the RSCs as a basis for deliberations in order to identify our needs and choose the matters to be dealt with.

Mr. Denis Doiron of the Department of the Environment and Local Government informed the members that the Restigouche RSC levies funds from all participants to support the Charlo airport, that the Acadian Peninsula RSC levies funds from all participants for tourism and the Pokemouche airport and the Chaleur RSC levies funds for recreation.

After the discussions, the Board members felt that it would be appropriate to carry out a strategic planning exercise to assign priorities to regional questions.

Motion No. 10

Upon motion duly made by Mr. Cyrille Simard, seconded by Mr. Jean-Pierre Ouellet, and unanimously carried, it was

MOVED That the NWRSC begin a strategic planning process and hold a first closed-door meeting in January.

CARRIED

13. Adjournment

Motion No. 11

Upon motion duly made by Mrs. Brigitte Martin, it was

RESOLVED To adjourn the meeting at 8:50 p.m.

CARRIED

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MICHEL LEBLOND
Chair

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FRANÇOIS PICARD
Executive director