



## MINUTES OF MEETING

**DATE:** Wednesday, April 25, 2018  
**LOCATION:** 78, Principale Street  
Municipal Building – Community Room  
Rivière-Verte, NB  
**TIME:** 7 :00 p.m.

### MINUTES OF MEETING # 29

#### 1.2. Attendance and call meeting to order

The meeting came to order at 7:05 p.m. Mr. Michel Leblond, Chair of the Board, welcomed everyone.

##### **Members attending**

CHOUINARD, Louis	Mayor of Lac Baker
DESCHÊNES, Marcel	Mayor of Grand Falls
LEBLOND, Michel, Chair	Mayor of Rivière-Verte
LEVESQUE, Roger	Mayor of Sainte-Anne de Madawaska
LEVESQUE, Marcel	Mayor of Rural Community of Saint-André
MARTEL, Alain	Representing the LSD
OUELLET, Jean-Pierre	Mayor of the Rural Community of Haut-Madawaska
ROUSSEL, France, Vice-Chair	Mayor of Drummond
ROY, Paul	Representing the LSD
SOMERS, Nicole	Mayor of Saint-Quentin
ST-AMAND, Carmel	Mayor of Saint-Léonard

##### **Members absent**

BOSSÉ, Jules	Representing the LSD
SIMARD, Cyrille	Mayor of Edmundston
MARTIN, Brigitte, member of the executive committee	Representing the LSD

##### **Staff attending**

PICARD, François	Executive Director
THIBODEAU, Johanne	Finance Director
RIOUX, Nicole	Executive Assistant

##### **Guests**

ALBERT, Elaine	Community Economic Development Executive, Opportunities New Brunswick
ELISIO, Katie	Regional Coordinator with the NB Emergency Measures Organization

##### **Member of the press**

THÉRIAULT, Christine	La Cataracte
----------------------	--------------

**3. Adoption of agenda**

**Motion No. 1**

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. Roger Levesque and unanimously carried, it was

**RESOLVED To accept the agenda for the general meeting of April 25, 2018 by adding in item 11. Other Business: Formats of meetings.** **CARRIED**

**4. Minutes of the general meeting of February 28, 2018, for approval**

**Motion No. 2**

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. France Roussel and unanimously carried, it was

**RESOLVED To accept the minutes of the general meeting of February 28, 2018 with modifications. In the french version only...At the item 'Members attending', replace « Communauté rurale du Haut-Madawaska» with : «Communauté rurale de Haut-Madawaska ». On page 2, motion No. 4, replace « Communauté rurale du Haut-Madawaska» avec «Communauté rurale de Haut-Madawaska ».** **CARRIED**

**5. Business arising from the minutes**

None

**6. Presentation : Mrs Katie Elisio, Regional Coordinator with the Emergency Measures Organization**

Ms. Elisio informs the board members that the majority of municipalities provided their list of priorities for hazards and actions for the regional emergency plan. She specifies when and how to declare a state of emergency at the local level. Upon the proclamation of the state of emergency, she states the 10 necessary measures that the "Minister or the municipality, as the case may be, may take to protect the property and the environment and the health or safety of the persons concerned". The state of emergency provides an authority that is not already in place.

- The NB EMO Regional Emergency Response Plan of the Department of Justice and Public Safety is available at:

[https://www2.gnb.ca/content/dam/gnb/Departments/ps-sp/pdf/emo/regional\\_emergency\\_response\\_plan-2016.pdf](https://www2.gnb.ca/content/dam/gnb/Departments/ps-sp/pdf/emo/regional_emergency_response_plan-2016.pdf)

For emergency measures the next step is to insert into the Google tool, developed by the NWRSC, information that is relevant to everyone, i.e.: police stations, fire stations, hospitals, etc.

**7. Income Statement to end of March 2018**

**Motion No. 3**

**Upon motion duly made by Mr. Carmel St-Amand, seconded by Mrs. Nicole Somers and unanimously carried, it was**

**RESOLVED To accept the income statement to end of March 2018, as circulated.**

**CARRIED**

**8. Motions: For the Planning service and the Solid waste service**

**Motion No 4**

Upon motion duly made by Mr. Roger Levesque, seconded by Mr. Marcel Deschênes and unanimously carried, it was

**RESOLVED**

For the planning service,

- At the meeting of November 22, 2017, we agreed that in the presence of a budget surplus, that the commission authorize a transfer of the current account of the NWRSC, folio 29434 EOP in the capital reserve fund of the planning sector folio 10254 ES-2.  
An amount of \$ 25,000 was transferred by check # 6651 on December 21, 2017 and the check was signed by 2 signing officers, Messrs. François Picard and Michel Leblond.
- The NWRSC authorizes the transfer of funds in the amount of \$ 14,825 from account 29434 ES-1 to current account 29434 EOP for the reimbursement of application fees for the year 2017 which is a total amount of 29,675 dollars. The difference between the total repayments of \$ 29,675 and the transfer of funds from the bank account of \$ 14,825 is due to the fact that several payments are received by credit and / or debit cards that are deposited directly into the current account of the NWRSC. This transfer of funds was approved on April 18, 2018 by two signing officers, Messrs. Michel Leblond and François Picard via the Accès-D Internet of the Caisse populaire.
- That the NWRSC authorize the reimbursement of application fees for 2017 to municipalities and local service districts (LSD) in the following amounts:

Saint-Quentin	\$ 1 975.00
Lac-Baker	\$ 625.00
Rural Community of Saint-Andre	\$ 2 650.00
Saint-Hilaire	\$ 525.00
Clair	\$ 400.00
Rivière-Verte	\$ 325.00
Saint-François	\$ 250.00
LSD	\$ <u>22 925.00</u>
	\$ <u>29 675.00</u>
- That the NWRSC authorize the repayment of \$ 13,096.53 to the Core Leadership Team of Acadia of the Lands and Forest; amount raised by the NWRSC for the months of January to March 2018.
- That the NWRSC authorize a transfer of funds for the reimbursement of permits to municipalities and DSL for the months of January to March 2018. The amount of transfer of funds is \$ 5 754.50 from account 29434 ES-2 to the current account NWRSC, folio 29434. The difference between the total repayments of \$ 8,854.50 and the transfer of funds from the bank account of \$ 5,750.50 is due to the fact that several payments are received by credit cards and / or debit that is deposited directly into the NWRSC current account. This transfer of funds was approved on April 16, 2018 by two signing officers, Messrs. Michel Leblond and François Picard on the Internet via Accès-D of the Caisse populaire.

- That the NWRSC authorize the reimbursement of application fees for the months of January to March 2018 in the following amounts:

○ Baker Brook	\$	0
○ Clair	\$	0
○ Lac Baker	\$	0
○ Rivière-Verte	\$	0
○ Saint-François	\$	0
○ Ste-Anne-de-Madawaska	\$	105.00
○ St-Hilaire	\$	0
○ Rural Community of Saint-André	\$	1 116.50
○ Saint-Léonard	\$	340.00
○ Saint-Quentin	\$	2 045.00
○ Rural Community of Haut-Madawaska	\$	373.00
○ LSD		<u>\$ 4 875.00</u>
Total		<u><u>\$ 8 854.50</u></u>

**For the solid waste management sector**

- That the NWRSC authorize the account balance of D'Aplomb Construction in the amount of \$ 13.39 to be credited to bad debts. The amount of \$ 85.24 has already been written off, but interest has accumulated between the date of the resolution and the date of the write-off of the account in the amount of \$ 13.39. We want to close the account and write off the remaining balance.
- That the NWRSC authorize the transfer of \$ 16,250.55 from General Fund 29434 EOP to the Solid Waste Reserve Fund, which has been part of Raymond Chabot Grant Thornton's recommendations since 2011. This amount comes from a transfer of \$ 515,879, which took place in July 2009, to the general fund of Cogerno (before the creation of the NWRSC) while the resolution authorized \$ 500,000 only. In addition, in 2011, there was an unauthorized transfer to the Cogerno General Fund of \$ 371.55. This brings us \$ 16,250.55 to be taken back from the general fund and returned to the solid waste reserve fund. This transfer will be made by check # 7249 of general fund folio 29434 EOP and will be deposited in the account of Royal Bank folio 100-677-4 and the check will be approved by 2 signing officers, Messrs. François Picard and Michel Leblond.
- NWRSC to Authorize Transfer of \$ 1,000,000 from RBC Capital Reserve Fund 100-677-4 to a new higher interest Capital Reserve Fund, Folio 100-444-9 RBC. The conditions of the 2 accounts are very similar, no additional fees and the amount remains accessible at all times. However, the interest rate goes from 0.50% to 1.10% for amounts from \$ 0 to \$ 500,000 and from 0.50% to 1.20% for amounts from \$ 500,000 to \$ 999,999. This transfer will be made on April 26, 2018 electronically and will be approved by two signing officers, Messrs. François Picard and Michel Leblond.

**CARRIED**

**9. Correspondence Report**

**Motion No. 5**

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. France Roussel and unanimously carried, it was

**RESOLVED That the correspondence report from February 21, to April 20, 2018, be accepted as circulated. CARRIED**

**10. Report of the Executive Director**

The ED gives an update of the NWRSC's files:

- a) Home Recycling / Waste Study - A meeting was held between the ED, Mr. Paul Albert and Mr. Yanick Sirois (a consultant who implemented the Bathurst Home Recycling System) to assess the potential, volume and the costs associated with home recycling, that is to say, buildings, bins and how to finance the project. There is also an evaluation of the current costs with the 'Atelier des copains' and the blue recycling bins. The ED should be able to present a discussion paper to board members within a few months. The ED informs the members that 25% of the waste buried on the site comes from municipalities and 75% comes from industrial waste or comes from Maine or the Western Valley RSC. So, to fund home recycling, if the NWRSC increases by \$ 1 a ton, it can collect \$ 3 more. The average is \$ 95 per ton at the provincial level;
- b) Strategic Planning - The Board Report is distributed to all members. Mr. Yves Gagnon met the employees on March 27 and the team is now working on the areas of development that were determined by the board. The strategic plan will be presented to Board members in the fall;
- c) Communication plan: Mrs. Jovanie Lagacé, coordinator in education and communication was hired to replace Ms. Johanne Philippe, she works on the communication plan and in schools on the educational level for waste and recycling. She will also work with the planning department. Residents will soon receive a survey prepared by Ms. Jovanie to improve the services offered by NWRSC;
- d) There will be a televised program with CIMT to increase awareness of waste services and NWRSC planning service projects;
- e) The Planning Department has applied for funding under the environmental trust fund in the amount of \$240,000.

Following discussion, the annual general meeting will be held on May 31.

The March and April 2018 activity report of the planning department is distributed to the members along with the report of the activities of the solid waste service for the period from February 19 to April 14, 2018.

**11. Other Business**

**Format of meetings:** It is suggested by the members that when they have a topic to discuss or a project in development, they will have to report it to the ED and the plenary meeting will be held at 6 p.m. followed by the public meeting at 7 p.m. The meeting will begin at 6:30 pm when there will be a guest with a presentation.

**12. Adjournment**

**Motion No. 6**

Upon motion duly made by Mr. Carmel St-Amand, it was

**RESOLVED To adjourn the meeting at 8:30 p.m.**

**CARRIED**

.....  
**MICHEL LEBLOND**  
Chairman

.....  
**FRANÇOIS PICARD**  
Executive Director