



ANNUAL GENERAL MEETING

DATE : Wednesday, June 7, 2017
PLACE : Community Room – Municipal building
78, Principale Street
Rivière-Verte, NB
TIME : 7 :00 p.m.

MINUTES OF MEETING

1.2. Attendance and call the meeting to order

The meeting came to order at 7:04 p.m. Chairman, Mr. Pierre Michaud, welcomed everyone.

Members attending

Bossé, Jules
Bouchard, Pierrette
Caron, Francine
Chouinard, Louis
Dubé, Roland
LeBlond, Michel
Levesque, Roger, Vice-Chair
Martel, Alain
Martin, Brigitte
Michaud, Pierre, Chair
Roussel, France
Roy, Paul
Somers, Nicole
St-Amand, Carmel, member of the Executive committee

Representing the LSD (Local Service District)
Deputy Mayor of Saint-François
Mayor of Baker Brook
Mayor of Lac Baker
Mayor of Saint-Hilaire
Mayor of Rivière-Verte
Mayor of Sainte-Anne de Madawaska
Representing the LSD
Representing the LSD
Mayor of Clair
Mayor of Drummond
Representing the LSD
Mayor of Saint-Quentin
Mayor of Saint-Léonard

Members absent

Deschênes, Marcel
Desjardins, Allain
Labrie, Louis
Simard, Cyrille

Mayor of Grand Falls
Mayor of Rural Community of Saint-André
Representing the LSD
Mayor of Edmundston

Staff attending

Albert, Paul
Couturier, Scott
Dufour, Catherine

Interim Director, Solid Waste Services
Technical Supervisor, Solid Waste Services
Operations Director & Geomatics Technician,
Urban Planning Services
Executive Director
Executive Assistant
Finance Director

Picard, François
Rioux, Nicole
Thibodeau, Johanne

Invited guests:

Chiasson, Chuck, MLA, Madawaska-La-Vallée
Daigle, Michèle, Madawaska-Restigouche Constituency office Assistant for MP René Arseneault
Long, Éric, Associate, CA, Raymond Chabot Grant Thornton
Maaref, Alaa, CARNO (Comité d'aménagement rural du Nord-Ouest)

Member of the Press:

Fournier, Gilles, l'Étoile – Édition Le Nord-Ouest

3. Adoption of agenda

Motion No. 1

Upon motion duly by Mr. Roland Dubé, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED To accept the agenda as presented.

MOTION CARRIED

4. Minutes of the Annual General Meeting of April 28, 2016 for approval

Motion No. 2

Upon motion duly made by Mrs. Francine Caron, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED To accept the minutes of the Annual general meeting of April 28, 2016, as circulated.

MOTION CARRIED

5. Ratify an amendment to the NWRSC's procedural by-laws. Motion to accept an amendment to point 2.6.1 to read "The Chair and Vice-Chair may be elected for three additional one-year terms".

Motion No. 3

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. Paul Roy and unanimously carried, it was

RESOLVED TO approve the amendment to the NWRSC Procedural By-law and to accept that item 2.6.1 be amended to read : 'The Chair and the Vice-Chair may be elected for three additional terms of office for a term of one year'.

MOTION CARRIED

6. Presentation of the 2016 President's Report

The members all received a copy of the report via email in May and the printed version was distributed at the Board meeting on June 1. The Chair presented the main points in the report: "The NWRSC is a very young organization. It takes a lot of patience, collaboration and respect to build a team and a new regional platform of the kind required. Since the very first day, I had objectives and certainly a strong commitment. We are seated around a regional table, outside of our traditional boundaries, and we always have to think about working together." "The members have always shown respect for each other. We aren't always obliged to agree on things, but having respect for people is extremely important in this society. We've been able to maintain that, and I think that's a first...the whole community is represented and for me that will always be the strength of this round table. Even though the formula isn't perfect, we all have a chance to represent our little corner of the world at this table, and that has a lot to be said for it."

Motion No. 4

Upon motion duly made by Mrs. Francine Caron, seconded by Mr. Alain Martel and unanimously carried, it was

RESOLVED To accept the 2016 President's report, as presented by Chairman Mr. Pierre Michaud.
MOTION CARRIED

7. Presentation of the activity report of the Planning Service and presentation of the Solid Waste Service report for 2016

Motion No. 5

Upon motion duly made by Mr. France Roussel, seconded by Mr. Roland Dubé and unanimously carried, it was

RESOLVED TO accept the 2016 activity report of the planning service and the 2016 solid waste service report, as presented the the executive director.
MOTION CARRIED

8. Presentation of the 2016 Financial Statements

The Chair invited Mr. Eric Long of Raymond Chabot Grant Thornton to present the 2016 Financial Statements.

Motion No. 6

Upon motion duly made by Mrs. Pierrette Bouchard, seconded by Mrs Brigitte Martin and unanimously carried, it was

RESOLVED TO accept the financial statements as at December 31, 2016, of the Northwest Regional Service Commission, as presented by Mr. Eric Long, with a budget surplus for the year of \$118,879 and an accumulated surplus at the end of the year of \$ 8,801,821.

MOTION CARRIED

9. Nomination committee report and election of the executive

Pursuant to Article 3.1.3 (Composition) and 3.1.4 (Mandate) of the Northwest Regional Service Commission Procedural By-law, the Nominating Committee consisting of Pierre Michaud, Chair of the Nominating Committee and Mayor of Clair, and Mr. Luc St-Jarre, Nominating Committee Member and LSD Representative, wish to present the following report:

In compliance with the by-laws of the Northwest Regional Service Commission, the committee agreed to nominate the following for a one-year term:

The Mayor of Rivière-Verte, Mr. Michel Leblond, as Chair of the NWRSC; the chair of the nominating committee, Mr. Pierre Michaud, called three times for further nominations. No further nominations were suggested and Mr. Roland Dubé moved that nominations cease. Mr. Michel Leblond was elected by acclamation and accepted the chair.

The Mayor of Drummond, Mr. France Roussel, as Vice-Chair of the NWRSC; the chair of the nominating committee, Mr. Pierre Michaud, called three times for further nominations. No further nominations were suggested and Mr. Carmel St-Amand moved that nominations cease. Mr. France Roussel was elected by acclamation and accepted the vice-chair;

The representative of the LSD of Saint-Joseph, Mrs. Brigitte Martin, as a member of the executive committee of the NWRSC; the chair of the nominating committee, Mr. Pierre Michaud, called three times for further nominations. No further nominations were suggested and Mr. Paul Roy moved that nominations cease. Mrs. Brigitte Martin was elected by acclamation and accepted to sit on the executive committee for the coming year.

The executive members were elected by acclamation :

Mr. Michel Leblond, Chair

Mr. France Roussel, Vice-Chair

Mrs. Brigitte Martin, Member of the executive

Motion No. 7

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Alain Martel and unanimously carried, it was

RESOLVED TO accept the nomination committee report, as presented by Mr. Pierre Michaud.

MOTION CARRIED

The newly-elected Chair, Mr. Michel Leblond, took over and chaired the rest of the meeting.

10. Appointment of Signing Officers

Motion No. 8

Upon motion duly made by Mr. Paul Roy, seconded by Mr. Jules Bossé and unanimously carried, it was

RESOLVED TO maintain the continuation of the same signing officers being any two of the following : The Chair, the Vice-Chair and / or the Executive Manager.

MOTION CARRIED

11. Ratification of the acts of directors, management and personnel of the NWRSC since the last annual meeting

Motion No. 9

Upon motion duly made by Mrs. Francine Caron, seconded by Mrs. Brigitte Martin and unanimously carried, it was

RESOLVED To approve and ratify all the acts, proceedings, appointments, elections and payments enacted, made, done and taken by the Board of Directors and the personnel of Northwest Regional Service Commission since the last annual meeting as recorded in the minutes of meeting of the Board of Directors or on the books of records of the Northwest Regional Service Commission.

MOTION CARRIED

Motion No. 10

Upon motion duly made by Mr. Roland Dubé, seconded by Mrs. Nicole Somers and unanimously carried, it was

RESOLVED TO approve and ratify that the Directors shall receive the same remuneration as 2016 for the services as officers or directors for each board meeting attended during the year.

MOTION CARRIED

12. New Business

Mr. Jules Bossé asked what was happening with his letter of February asking that the permit for the Saint Jacques shooting range be suspended during the tourist season and whether the problem had been addressed. The ED said that the matter is with the Departments concerned and that the Honorable Minister Landry has been informed. Mr. Bossé indicated that he hadn't received a reply.

13. Presentation by Catherine Dufour, Director of Operations for the NWRSC Urban Planning Service, with Alaa Maaref from CARNO: "Municipal Infrastructure Inventory and Dynamic Mapping Creation Project".

Ms. Catherine Dufour and Mr. Alaa Maaref presented the interactive mapping and data management project. Ms. Dufour said that, "This innovative project will be good for communities, on a local scale but even more on a regional one, allowing us as it does to acquire knowledge of the area and to integrate all the data into an interactive spatial analysis platform. The NWRSC has the expertise, know-how and technological equipment to roll out this major transition toward the use of GIS data technology, a huge leap forward. GIS technology seems to be the next big step in data for municipalities because it will work with existing IT tools to allow integrated database management. This project will also fulfill a need expressed by the communities and will be an extraordinary tool for all municipal employees."

With the help of a student hired under the SEED (Student Employment Experience Development) program, the pilot project will start with the municipalities of Saint-Hilaire and Rivière-Verte to gather more specific data in the field and test the tool with municipal employees.

The Board members were very impressed and a number of them have been waiting for an innovative project of this sort for a long time.

14. Adjournment

Mr. Michel Leblond, Chair, took the opportunity to thank our outgoing members: Ms. Francine Caron, Ms. Pierrette Bouchard, Mr. Roland Dubé, Mr. Louis Labrie and most especially Mr. Pierre Michaud for his dedication, know-how and knowledge. The members of the Board and the staff of the NWRSC are very grateful for the dedication of the outgoing members.

Motion No. 11

Upon motion duly made by Mr. Roland Dubé, it was
RESOLVED TO adjourn the meeting at 9 :20 p.m.

MOTION CARRIED

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Pierre Michaud
Past Chair

.....
Michel Leblond
Elected Chair

.....
François Picard
Executive Director