

EXECUTIVE COMMITTEE MEETING

DATE: Friday, August 17, 2018
LOCATION: Four Points by Sheraton
 Frank's Bar & Grill – Botanical Room
 100, Rice Street
 Edmundston, NB
TIME: 12:00 p.m.

MINUTES OF MEETING

1. Call meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting the order at 12:15p.m. and welcomed everyone.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Membres absent	
Mrs. Brigitte Martin	Representing the Local Service District
Staff Attending	
Mr. François Picard	Executive Director
Mrs. Johanne Thibodeau	Finance Director
Mr. Paul Albert	Solid Waste Interim Director
Mrs. Catherine Dufour	Operations Director for the Planning service

2. Adjustment of Tipping Fees

The ED presented the outlines of a document entitled: *Ajustements des taux d'enfouissement pour financer la construction de cellules et l'effet sur les municipalités de la CSRNO* (Adjustments to tipping fees to fund cell construction and effect on municipalities in NWRSC). He then asked the Director of Waste Management, Mr. Paul Albert, to hand out the document to the members of the Executive.

Revenue from the current tipping fees (\$57/tonne, \$75/tonne) is not enough to cover the expense of future construction of landfill cells. An increase of \$9/tonne will be needed to cover the cost of constructing future cells.

The principal factor in the revenue shortfall is the reduced volume of waste received at the landfill in recent years. This translates into a \$380,324 decrease in annual revenue.

Also, cell construction costs are integrated into the operating budgets of the other landfill sites in the province. The option of a debenture with the New Brunswick Municipal Finance Corporation is only used in extraordinary situations.

A table comparing the fees and volumes of waste landfilled in the various RSC(s) in the province was presented.

The document will be presented at the closed-door meeting of NWRSC members on September 5 as part of the budget presentation for fiscal 2019.

After a discussion, the members of the Executive moved to go ahead with the \$9/tonne increase and to distribute the report to the members of NWRSC.

3. Budget 2019: Waste Management and Power

The Director of Waste Management presented details of the 2019 budget along with a comparison to 2018. Each budget item was reviewed. A 2% wage increase was also planned for 2019. Because of the budget excess in the second-last fiscal year (\$271,565), the total budget will be \$3,231,172 in 2019 compared to \$3,095,933 in 2018.

The Power Department budget will be \$314,176 in 2019 compared to \$310,000 in 2018. We are also planning to transfer \$126,097 to the capital reserve fund in 2019. The 20,000-hour maintenance was done in 2018.

4. Local Planning

At the NWRSC annual meeting on May 31, 2018, the municipalities that had sent letters of withdrawal effective in January 2019 were asked to confirm or communicate in writing their intention to continue with their withdrawal or not so that the Governance and Planning Departments could prepare the 2019 budget.

The ED presented different scenarios to the members of the Executive, along with the effects on service delivery, because each withdrawal by a municipality will have an impact on NWRSC's human resources.

The scenarios presented also showed how costs would be distributed by municipality for local and regional development services.

The members of the Executive recommended that the scenarios be circulated to the members of the Board during the closed-door meeting next September 5 in order to spark a discussion that will facilitate preparing the budget to be presented on September 20, 2018.

5. Governance Budget

The Governance budget for fiscal 2019 will remain the same as in 2018, \$409,396. All departments include a wage increase of 2%.

6. Adjournment

The meeting was adjourned by the Chair at 4:30p.m.

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JEAN-PIERRE OUELLET, Chair

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FRANÇOIS PICARD, Executive Director