



## EXECUTIVE COMMITTEE MEETING

**DATE:** Tuesday, December 11<sup>th</sup>, 2018  
**LOCATION:** Pizza Delight  
462 Madawaska Rd  
Grand Falls, NB  
**TIME:** 5: 00 p.m.

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### MINUTES OF MEETING

#### 1. Call meeting to order and welcome

The meeting was called to order at 5:20 p.m.

<b>Members attending</b>	
Mr. France Roussel, Vice-Chair	Mayor of Drummond
<b>Members absent</b>	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska
Mrs. Brigitte Martin, member	Representing the Local Service District
<b>Staff Attending</b>	
Mr. François Picard	Executive Director

\*\* Mrs. Brigitte Martin, was consulted by telephone and email.

#### 2. Finance Director

The ED emphasized the scope of the increased duties assigned to the Director of Finance over the past year. Ms. Johanne Thibodeau has over 16 years of experience in auditing and certification.

Her work saves NWRSC substantial sums during preparation of month-end and year-end reports by making the auditors' work easier, since she has done this sort of work for a number of years.

She is also actively involved in Human Resources issues.

After checking with the other RSCs concerning the average salary paid to their Director of Finance, and given that Johanne is and will be actively sought after by potential employers, the ED proposed that we proceed with a salary adjustment that would represent and reflect the work done by the Finance Director.

The members recommended the adjustment proposed by the ED as of January 1, 2019.

#### 3. Adjournment

The meeting was adjourned at 7:10p.m.

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FRANCE ROUSSEL, Vice-Chair

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FRANÇOIS PICARD, Executive Director