

## EXECUTIVE COMMITTEE MEETING

<b>DATE:</b>	<b>Wednesday, February 20, 2019</b>
<b>LOCATION:</b>	<b>Four Points by Sheraton Frank's Bar &amp; Grill – Golf Room 100, Rice Street Edmundston, NB</b>
<b>TIME:</b>	<b>5:00 p.m.</b>

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### MINUTES OF MEETING

#### 1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 5:15 p.m. and welcomed everyone for attending.

<b>Members attending</b>	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Mrs. Brigitte Martin	Representing the Local Service District (LSD)
<b>Staff attending</b>	
Mr. Paul Albert	Solid Waste Interim Director
Mrs. Catherine Dufour	Planning Director
Mrs. Johanne Thibodeau	Finance Director

#### 2. Solide Waste Services

- a) Additional funding for Atelier des copains
  - It was proposed that we wait for the official letter requested by Mr. Paul Albert from Mr. Kiti before doing anything about this.
- b) Request to rent land for a pyrolysis plant – Gestion Claude Plourde
  - After examining the available information, the members decided to refuse the request to rent a parcel of land at the Montagne de la Croix site.
- c) It was mentioned that GM Rioux had offered the Mayor of Grand Falls to take all recycling from Grand Falls and area.

#### 3. Planning Services

- a) Planning and subdivision service contract for the City of Edmundston
  - It was agreed that the workload will be heavy this year because of the decrease in staff, so it is hard to predict whether we'll have time for the City of Edmundston's projects, so it was recommended that we drop the service contract, at the risk of not being able to meet our members' requirements.
- b) Satellite rental
  - It was recommended that we use the facilities available in the municipality of Drummond. Catherine will visit the site with a few other employees to review the procedures that will have to be carried out by staff on site. The premises should be able to receive permit applications starting in April, which marks the start of the busy season. The annual cost will be about \$7,000.

**c) Adjustment of meal rates**

The following meal rates are in effect, and have been since the NWRSC was created:

Meal Period	In-Province	Out-of-Province
Breakfast	\$ 7.50	\$ 10.00
Lunch	\$ 10.50	\$ 12.00
Dinner	\$ 19.50	\$ 24.00
Allowed Total	\$ 37.50	\$ 46.00

The proposed rates are as follows:

Meal Period	In-Province	Out-of-Province
Breakfast	\$ 10.00	\$ 12.00
Lunch	\$ 15.00	\$ 17.50
Dinner	\$ 25.00	\$ 29.00
Allowed Total	\$ 50.00	\$ 58.50

**d) Collective Insurance**

It was agreed to renew with Tin Assurance for proposed Option 2, which reduces drug coverage from 100% to 80% with a copayment of \$10. This option has an additional cost of \$2,046 annually that we have to charge to employees. However, since two employees of the Solid Waste Department have gone from family to individual coverage, the cost in 2019 will be less than our cost in 2018.

**6. Result of submissions for 2019-2020-2021 audit services**

We received two submissions to our tender call, from Raymond Chabot Grant Thornton and Nadeau Picard & Associés.

The lowest submission was from RCGT, so it was proposed that we continue with RCGT and award them the contract for 2019-2020-2021. A formal resolution will be made at the NWRSC AGM.

**7. Adjournment**

The meeting was adjourned by the Chair at 7:45p.m.

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JEAN-PIERRE OUELLET, Chair

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FRANCE ROUSSEL, Vice-Chair