

EXECUTIVE COMMITTEE MEETING

DATE:	Wednesday, July 10th, 2019
LOCATION:	Municipal Office of Saint-Léonard 564 Principale Street Saint-Léonard, NB
TIME:	6:30 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 6:30 p.m. and welcomed everyone for attending.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mrs. Brigitte Martin	Representing the Local Service District (LSD)
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Staff attending	
Mrs. Johanne Thibodeau	Finance Director
Mrs. Catherine Dufour	Planning Director
Mrs. Marie-Eve Castonguay	Acting General Director
Mr. Paul Albert	Acting Solid Waste Director

Mr. France Roussel asked to add to item 5 a) Presentation on unsightly and dangerous premises, b) Union of Municipalities.

2. Planning Department

a) Environmental Trust Fund: Exploratory project on natural assets in northwestern NB

Discussion and explanation of an exploratory project on natural assets that received funding this year. The goal of the project is to develop an action plan and begin to identify natural assets in the southern part of the region in order to equip communities to better manage run-off. The funding received for this project led to budget restructuring. As a result, the consultant suggested that we ask for an additional contribution from each community that participated in the project. Two of the municipalities concerned have replied that they could contribute the requested sum and the LSD manager at the Department of Environment and Local Government indicated that there might possibly be an opening for a contribution from the Minister if NWRSC provide a letter explaining the project.

The Executive recommended that the project targets mainly those natural assets affecting the communities that have made a financial contribution to the project and to proceed with writing a letter to Minister Jeff Carr.

b) Shared database project

Several municipalities have approached us for a shared database. After discussions, it was agreed that this would be a possible regional project.

c) Hiring process – Planning Technologist/Technician position

We're currently in the process of hiring someone for a planning Technologist/Technician position. Three or four candidates will be interviewed this coming Friday, July 12.

3. Waste Management

a) Possibility of assigning reserve funds to expand the biogas capture system.

In short, the proposed expansion of the biogas capture system will add 14 new vertical wells to the system. The additional annual revenue expected from the expansion will be about \$200,000. When we examine the financial and environmental advantages of the project, it becomes hard to justify not going ahead with the work.

The Executive recommends adding 14 new vertical wells to the system.

b) Update on the recycling program

Recycling bins: The purchase order for recycling bins was sent to IPL last week.

Roy consultant Edmundston: Since several employees have resigned, there is a delay in preparing the plans and specs for constructing the transfer building. The call for tenders for constructing the transfer station will be sent out during the week of July 8 to 12, 2019.

c) Request for financial assistance – Atelier des copains.

Atelier des copains is requesting financial assistance for the sorting centre. It is estimated that the organization is losing \$10,000 a month. This financial aid from NWRSC could constitute an advance on the purchase of Atelier's press if the door-to-door recycling program becomes operational by 2020. An agreement will have to be signed between NWRSC and Atelier des copains to pay them \$30,000 over a period of 6 months.

4. Governance Sector

a) Application for sponsorship from CDR Acadie scheduled to take place in Edmundston this year on November 1 and 2, 2019

CDR Acadie sent NWRSC a letter requesting sponsorship. The letter requests a monetary donation for their activity, which will take place in Edmundston this year. To have our logo displayed as a donor we have to give \$500 or more. We will not send them anything right now, Johanne will circulate the letter in question to the members of the Executive and a decision will be made later.

b) Credit card for Mrs. Marie-Eve Castonguay

It was recommended to apply for a credit card for Marie-Eve for an authorized amount of \$ 5,000.

5. Other Business

a) Mr. France Roussel mentioned that he had received the name of Mrs. Nicole Melanson, Coordinator of Bylaw Enforcement for the City of Dieppe. She gives presentations on unsightly and dangerous premises. Her presentation seems to be very enriching, Mrs. Melanson would be available to come and give a presentation to Board members.

b) Mr. France Roussel said that he had recently spoken to Mrs. Margot Cragg, Executive Director of the Union of Municipalities. She would like to come to the next Board meeting as an observer to meet the members.

11. Adjournment

The meeting was adjourned by the Chair at 9:10p.m.

.....
JEAN-PIERRE OUELLET, Chair

.....
FRANCE ROUSSEL, Vice-Chair