

EXECUTIVE COMMITTEE MEETING

DATE:	Sunday, July 28th, 2019
LOCATION:	Four Point by Sheraton Frank's Bar & Grill – "Salle Golf" 100 Rice Street Edmundston, NB
TIME:	8:00 a.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 8:20 a.m. and welcomed everyone for attending.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mrs. Brigitte Martin	Representing the Local Service District (LSD)
By conference call	
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Staff attending	
Mrs. Johanne Thibodeau	Finance Director
Mrs. Catherine Dufour	Planning Director
Mrs. Marie-Eve Castonguay	Acting General Director
Mr. Paul Albert	Acting Solid Waste Director

Mr. France Roussel attended the meeting by speakerphone.

2. Waste Management:

a) Request for financial assistance – Atelier des copains

As indicated in a letter from the Board of Atelier des copains dated July 16, 2019, the latter refuse the clause containing an option to purchase the hydraulic press for the additional \$5,000 monthly subsidy as proposed by NWRSC. The letter also states that, "The other conditions for this financial assistance must be examined with the other partners to come to an agreement that is acceptable to all."

A modified proposal to remove the clause concerning the hydraulic press was prepared for approval. At this time, and disregarding the clause concerning the hydraulic press, Atelier des Copains has not met the other conditions.

The Executive proposed that the Board allow it to make a decision about the requested funding, as soon as Atelier des Copains meets the conditions. The date at which financial assistance shall begin will also be reviewed at that time.

b) Options to finance the transfer station

Following receipt from Roy Consultants of the construction budget for designing the transfer station, the estimated costs total \$1,660,000. NWRSC received \$1.2M from the Municipal Capital Borrowing Board, which represented the cost according to a project study from 2018 and presented to the members.

When the bids are open on August 2, we will get a more accurate idea of the actual costs. The additional costs that will be incurred can be met in different ways:

- 1- Use the Solid Waste Department's operating funds if there is a budget surplus in 2019.
- 2- In the 2019 budget, \$345,000 was earmarked to be transferred to the capital reserve fund, and part of this amount could also be used.

*As the final payments (15% holdback) will be made in March-April 2020, this portion of the funds could be included in the 2020 capital budget.

In order to avoid any delays to the start of work, the Executive proposed that the Board allow it the latitude to choose the best funding formula when the bids are received, and also grant it permission to award the contract to the contractor.

3. Other Business

For information purposes, Paul mentioned that he participated in a conference call with the Department of the Environment. The province is hiring a consultant to do a study on solid wastes in the RSCs.

4. Adjournment

The meeting was adjourned by Mrs Brigitte Martin at 9:30 a.m.

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JEAN-PIERRE OUELLET, Chair

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FRANCE ROUSSEL, Vice-Chair