

EXECUTIVE COMMITTEE MEETING

DATE:	Wednesday, October 30th, 2019
LOCATION:	78, Principale Street Municipal Building Community Room Rivière-Verte, NB
TIME:	4 :00 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 4:21 p.m. and welcomed everyone for attending.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mrs. Brigitte Martin	Representing the Local Service District (LSD)
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Staff attending	
Mr. Paul Albert	Interim director of the Solid waste services
Mrs. Catherine Dufour	Planning Director
Mrs. Marie-Eve Castonguay	Interim Executif Director
Mrs. Lise Bellefleur	Executif Assistant

1. 2020 Budget

Ms. Marie-Eve Castonguay gave a brief overview. Since she wasn't at the last Board meeting, when she got home from vacation she telephoned every member of the Board to tell them that she was back and available at any time for consultation and for possible questions. A few points that required clarification were brought up.

Budget deficit: The \$51,000 deficit from the regional sector in the 2018 financial statements has to be included in the 2020 budget (two years later) in the same (regional) sector. After our consultation with the province, we can't modify the budget formula to change the amounts assigned to each region.

Rent for 36 Court Street: Certain sums were set based on the total area being used, common spaces, use of equipment and, in large measure, the use of the conference room for meetings, training, communication on subjects such as the new recycling system, blue bin distribution and all meetings concerning the Solid Waste Department, Atelier des copains, etc.

Loan: We must clarify that we cannot apply for a capital loan without a prior resolution of the Board authorizing it. This requires a motion for an estimated amount because the calls for public tender go out after the province authorizes the capital loan.

The NWRSC isn't authorized to issue a call for tender before the capital loan is authorized by the province. The tenders received may be somewhat different than our estimates.

2. Presentation of the feasibility report by Mr. Francis Bérubé – Atelier des copains

Mr. Francis Bérubé, consultant on the question of Atelier des copains, gave a short status report on the new developments since the last Board meeting. Early in the week, Ms. Castonguay and Mr. Ouellet visited the Atelier des Copains site. Mr. Bérubé told them more about the revisions to the strategic restructuring and optimization plan. The number of employees has increased from 5 when he arrived to a total of 12 employees now, and the sorting capacity has increased by about 65%. Mr. Bérubé will give a more detailed report at the Board meeting which is to follow.

3. Other Business

NWRSC Administrative Policy Manual: Following several meetings, the Acting Executive Director and the service directors have completed the first draft of the NWRSC administrative policy manual. The policy manual will be distributed to members of the executive committee next week for a review. Meetings with the executive committee will need to be scheduled.

4. Adjournment

The meeting was adjourned by the Chairman at 5:19p.m.

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JEAN-PIERRE OUELLET, Chair

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FRANCE ROUSSEL, Vice-Chair