

EXECUTIVE COMMITTEE MEETING

DATE: Tuesday, April 21st, 2020
LOCATION: Videoconference
 Zoom platform
TIME: 2:00 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 2:35 p.m. and welcomed everyone.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mr. Paul Roy	Representing the Local Service District (LSD)
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Staff attending	
Mrs. Lise Bellefleur	Executive Assistant
Mrs. Catherine Dufour	Planning Director
Mrs. Marie-Eve Castonguay	Interim Executive Director
Mr. Adrian Prado	Territorial analyst – Research and Sustainable Development
Mr. Scott Couturier	Technical Supervisor

2. Solid Waste

a) Regional and school recycling depots

As later resolved by the Board, the NWRSC will gradually remove the community and school recycling depots by the end of June 2020. Scott presented a table showing the additional costs for the six-month extension and continuing the program.

Marie-Eve will follow up with the school district concerning different alternative options that it could implement to ensure that recycling continues to be collected in the schools.

We will also follow up with Ms. Martin from the Department of Environment and Local Government concerning collection of recyclables in the LSDs.

Motion No. 1

Upon motion duly made by Mr. Paul Roy, seconded by Mr. France Roussel and unanimously carried, it was **MOVED THAT, since the regional and school recycling depots will be removed by June 2020, the NWRSC send an email to Board members, a letter be sent to each municipality and a press release be published. Marie-Eve will follow up with the school district. A letter on behalf of the NWRSC will be sent to the Department of Environment about collection of recyclables in the LSDs.**

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b) Transfer Centre

Further to the call for tenders for construction of the transfer centre, one contractor said that the plans, in particular for the foundations, are “overdesigned”. Scott said that the plans were designed specifically for the activities of a transfer centre, in particular for loads against the walls from machinery or recyclables. Based on a visit last year to a transfer centre in Nova Scotia, we confirmed that its plan was very similar to ours. Scott is going to check with the contractor in question to find out whether their company has ever constructed a transfer centre and, if so, to compare the plans.

3. Regional Platform

Marie-Eve and Adrian presented the concept of the Slack platform, which NWRSC employees have been using since the start of confinement. Marie-Eve mentioned that it would be a good regional platform for discussions and conference calls / meetings with members. An invitation will be sent to the Board members.

4. AGM 2020

Due to the COVID-19 situation, the NWRSC's AGM will not take place as scheduled on April 29, 2020. Given the extraordinary situation, the accounting firm still hasn't finalized the 2019 financial statement. As soon as we receive the document we'll be able to finish the Annual Report. A new date and format will have to be established for the AGM. Marie-Eve will check with the province whether there is a deadline for presenting the financial statement.

5. HR file

Marie-Eve gave an overview of the situation of our employees on sick leave.

6. Other Businesses

None

7. Adjournment

Mr. Paul Roy adjourned the meeting at 4:00 p.m.

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JEAN-PIERRE OUELLET, Chair

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FRANCE ROUSSEL, Vice-Chair