

EXECUTIVE COMMITTEE MEETING

DATE: Monday, May 11th, 2020
LOCATION: Videoconference
 Zoom platform
TIME: 2:00 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 2:11 p.m. and welcomed everyone. The acting executive director, Marie-Eve Castonguay, reads the agenda.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mr. Paul Roy	Representing the Local Service District (LSD)
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Staff attending	
Mrs. Lise Bellefleur	Executive Assistant
Mrs. Johanne Thibodeau	Finance Director
Mrs. Marie-Eve Castonguay	Interim Executive Director
Mr. Adrian Prado	Territorial analyst – Research and Sustainable Development
Mr. Scott Couturier	Technical Supervisor

2. Transfer Center

Scott Couturier presented a table showing the bids received for the construction of the transfer centre. The call for tenders closed on April 30, 2020. A total of 7 different general contractors submitted tenders. One tender was rejected, however, because of missing information.

The public opening was virtual. Scott said that the next step consists of preparing a letter of intent and having both parties sign the contract.

The members of the Executive Committee recommended to the Board that it go with Transit Construction from the Grand Falls area, the low bidder at \$1,381,200.95. Transit Construction met the standards and requirements for construction of the transfer centre.

Construction of this transit centre is supposed to start in early June 2020 and be finished no later than January 2021.

3. Other Businesses

None

4. Adjournment

Mr. Jean-Pierre adjourned the meeting at 4:22 p.m.

.....
JEAN-PIERRE OUELLET, Chair

.....
FRANCE ROUSSEL, Vice-Chair