

EXECUTIVE COMMITTEE MEETING

DATE: Tuesday, May 26th, 2020
LOCATION: NWRSC Office
 Conference Room
 36 Court Street – Edmundston, NB
TIME: 2:00 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 2:06 p.m. and welcomed everyone.

Members attending	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mr. Paul Roy	Representing the Local Service District (LSD)
Mr. France Roussel, Vice-Chair	Mayor of Drummond
Staff attending	
Mrs. Lise Bellefleur	Executive Assistant
Mrs. Johanne Thibodeau	Finance Director
Mrs. Marie-Eve Castonguay	Interim Executive Director
Mr. Scott Couturier	Technical Supervisor
Videoconference via slack platform	
Mrs. Catherine Dufour	Planning Director

2. Community recycling bins

A press release will be published on Wednesday, May 27, 2020, to advise the public that we have received confirmation that home recycling pickup will resume on July 6, 2020.

As previously moved by the Board of Directors, regional and school recycling depots in the whole area will be removed by the end of June 2020.

Further to a letter on behalf of the NWRSC sent to the Department of Environment concerning recycling pickup in the LSDs, to date the NWRSC has not received a reply or any follow-up from the Department. Members suggested sending a copy of the same letter to our MLAs and Ministers from the region.

3. Human resource management manual

Ms. Marie-Eve Castonguay gave a brief background presentation. The NWRSC hasn't had a human resources management manual or guide since 2013. Departmental directors search among old manuals to find solutions that are fair and equitable for personnel.

The primary goal of implementing a new human resources management manual is consistency among all sectors. Members of the Executive have had this new document for a few months. It was mainly modelled on the one from the Southeast Regional Service Commission, which was published in 2014 and completely revised in August 2019.

At the start of the meeting, the Regional Service Commission MANUAL was distributed. Marie-Eve took the opportunity to mention that it is an excellent working tool and that she often refers to it in order to properly understand the role and responsibilities of, for example, the Executive Director and the Board of Directors.

Members asked to review a few points in a closed-door session.

4. Other Businesses

None

5. Adjournment

Mr. Jean-Pierre adjourned the meeting at 2:48 p.m., the employees leave the meeting. The meeting continues behind closed doors with the members of the executive committee to discuss the human resources manual.

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JEAN-PIERRE OUELLET, Chair

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FRANCE ROUSSEL, Vice-Chair