



GENERAL MEETING

DATE: Wednesday, December 4th, 2019

LOCATION: 78, Principale Street
Community Room – Municipal Building
Rivière-Verte, NB

TIME: 6 :30 p.m.

MINUTES OF MEETING # 39

1.2. Attendance and call meeting to order

The meeting was called to order at 6:37 p.m. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone.

Members attending

BOSSÉ, Jules
CHOUINARD, Louis
DESCHÈNES, Marcel
LEBLOND, Michel
LEVESQUE, Roger
MARTEL, Alain
MARTIN, Brigitte, member of the executive committee

Representing the LSD (Local Service District)
Mayor of Lac Baker
Mayor of Grand Falls
Mayor of Rivière-Verte
Mayor of Sainte-Anne de Madawaska
Representing the LSD
Representing the LSD

OUÉLET, Jean-Pierre, Chair
ROUSSEL, France, Vice-Chair
ROY, Paul
ST-AMAND, Carmel
SOMERS, Nicole

Mayor of Haut-Madawaska Community
Mayor of Drummond
Representing the LSD
Mayor of Saint-Léonard
Mayor of Saint-Quentin

Members absent

LEVESQUE, Marcel
SIMARD, Cyrille

Mayor of Rural Community of Saint-André
Mayor of Edmundston

Staff attending

BELLEFLÉUR, Lise
CASTONGUAY, Marie-Ève
COUTURIER, Scott
DUFOUR, Catherine
THIBODEAU, Johanne

Executive assistant
Interim Executive Director
Technical Supervisor
Planning Services Director
Financial Director

Staff absent

PICARD, François

Executive Director

GUESTS

LEVESQUE, Tom
LEBLANC, Roland

Regional Emergency Management Coordinator
Solid Waste Director of RSC-South Est

3. Disclosure of interest

None was declared

4. Approval of agenda

Motion No. 1

Upon motion duly made by Mrs. Nicole Somers, seconded by Mrs. Brigitte Martin and unanimously carried, it was

RESOLVED That the agenda of the general meeting of December 4, 2019, be accepted, as amended by adding the following items in other businesses: a) Regional and School Recycling Depots, b) Submission for the "Skid Steer" tractor and c) 2020 Recycling Collection Calendar.

CARRIED

5. Presentation : Recycling of plastics, packaging and printed paper (RÉP – PPP)

Mr. Roland Leblanc, Solid Waste Director of Southeast Regional Service Commission made a short presentation regarding the REP-PPP program - Extended producer responsibility for packaging and printed paper. Among others, a study tour concerning this program and an overview of this tour which was made in BC (2015), in Saskatchewan (2017) and in Quebec (2019). The advantages and disadvantages of collection and sorting by municipalities. The advantages and disadvantages of industry collection and sorting.

What is EPR?

- Extended producer responsibility:
 - A program where Industry becomes responsible for the end-life management of the product they produce.
 - They are responsible for all or a portion of the costs to properly recycle or re-use their product.
 - The main objective is to shift the cost of recycling to the producer and incentivize producers to use products easier to recycle.

What is PPP?

- Packaging and printed paper
 - Residential waste packaging and printed paper
 - Includes paper, plastic, cardboard, aluminum, glass and difficult products to recycle.

Here are some of the objectives of this program, to reduce the province's environmental footprint, promote a circular economy, increase the diversion rate, keep costs as low as possible, cooperation between CSR's, the Province and industry.

The members thank Mr. Roland Leblanc for this presentation, Mr. Leblanc then left the meeting.

6. Minutes of the General meeting of October 30, 2019, for approval

Motion No. 2

Upon motion duly made by Mr. Jules Bossé, seconded by Mrs. Brigitte Martin and unanimously carried, it was **RESOLVED To accept the minutes of the General meeting of October 30, 2019, as circulated.**

CARRIED

7. Minutes of the Executive Committee meeting of October 30, 2019, for approval

Motion No. 3

Upon motion duly made by Mr. France Roussel, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED To accept the minutes of the Executive Committee meeting of October 30, 2019, as circulated.

CARRIED

8. Business arising from the minutes

Mr. Alain Martel indicated that a correction was needed in the minutes of October 30, 2019.

At item 15, Mr. Martel stated that he had voted against the 2020 Acadia of the Lands and Forests Core Leadership Team budget and asked that it be changed.

This isn't a very accurate way of counting the votes of the LSD representatives.

Ms. Castonguay will check with Ms. Marie-Claude Keeley, Manager of Local Services for our region, about how to deal with votes. The Board members asked that clarification be made at the next meeting, and said that perhaps Ms. Keeley should be invited to give a short information session on the subject.

9. Correspondence report

Motion No. 4

Upon motion duly made by Mrs. Brigitte Martin, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED To accept the correspondence report from October 30, 2019, to November 30, 2019, as circulated.

CARRIED

10. Income Statement to September 30, 2019, for approval

Mrs. Johanne Thibodeau, Finance Director, presented the income statement.

Motion No. 5

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Michel Leblond and unanimously carried, it was

RESOLVED To accept the income statement to September 30, 2019, as circulated.

CARRIED

11. Motions : For the Planning Services and the Solid Waste Services for approval

Motion No. 6

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Roger Levesque and unanimously carried, it was

RESOLVED

For the Planning services

- That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for July to September 2019. The amount of the transfer is \$25,037.75 from account 29434 ES-2 to the NWRSC's current account, folio 29434. The difference between the total reimbursement of \$54,052.75 and the transfer of \$25,037.75 is due to the number of payments made by credit and/or debit card that are deposited directly into the NWRSC's current account. This transfer was approved on November 6, 2019, by two signing officers, Mr. Jean-Pierre Ouellet and Ms. Marie-Ève Castonguay, via internet using the Caisse populaire's Accès-D system.
- That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for July to September 2019, in the following amounts:

- Community of Haut Madawaska	\$ 6,050.75
- Village of Ste-Anne-de-Madawaska	\$ 27.77
- Town of Saint-Quentin	\$ 2,636.00
- DSL	\$ 40,127.50
- Municipality of Lac Baker	\$ 4,993.00
- Village of Rivière-Verte	\$ 218.50
	<u>\$ 54,052.75</u>
- That the NWRSC authorize a stop payment on cheque # 8777 to the order of the Core Leadership Team for the second-quarter contribution in the amount of \$9,142.25 because the cheque for the first quarter has not been cashed. It is now over six months old and stale-dated. The third-quarter payment will be held in our offices until we can talk to Ms. Cathy Pelletier.

A few clarifications were made with respect to the stop payment. Ms. Castonguay received a letter from the Chair of the Core Leadership Team. A copy of the letter will be sent to the Board members. After a discussion, it would be a good idea to invite the Chair of the Core Leadership Team to give an update at a future general meeting.

CARRIED

Motion No. 7

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED

Solid waste sector:

The NWRSC authorized depositing \$1M into account RBC folio 100-678-2 from the temporary RBC loan while awaiting the debenture in order to pay IPL for the recycling bins via bank transfer in the amount of \$924,293.36.

Also, since the capital reserve funds for the solid waste and biogas sectors were transferred to ScotiaBank (motion 1 at the general meeting of May 15, 2019) because of better interest rates, the RBC accounts that used to hold these reserve funds will be used to hold the funds that will be used to pay severance pay and sick leave (motion 2 at the general meeting of May 15, 2019) in each sector.

Note that the accounts that will be used to pay sick leave and severance pay need to start out with a zero balance. This is because these reserve funds can only be replenished from our budget surpluses, meaning that we cannot put amounts in the budget the way we do for transfers to the capital reserve fund.

The NWRSC authorized transfer of the small balances to the current account so that these three accounts will all have a zero balance.

The NWRSC authorized the following transactions:

Account RBC folio #100-677-4 will be used to pay sick leave and severance pay – **development sector**. There was a balance of \$0.05 in this account after the transfer of the capital reserve funds for the solid waste sector to ScotiaBank because the current month's interest was received on the first day of the following month. So I transferred it to our Canadian current account with RBC folio #100-678-2.

Account RBC folio 100-444-9 will be used to pay sick leave and severance pay – **governance sector**. There was a balance of \$119.52 in this account after the transfer of the capital reserve funds to ScotiaBank (for the same reasons as previously mentioned), so I also transferred it to our Canadian current account with RBC folio #100-678-2.

Account RBC folio 100-397-9 will be used to pay sick leave and severance pay – **solid waste sector**. There was a balance of \$796.50 in this account after the transfer of the capital reserve funds to ScotiaBank (for the same reasons as previously mentioned), so I also transferred it to our Canadian current account with RBC folio #100-678-2.

After receiving this information, the NWRSC approved the transfer of the balances to current account RBC folio #100-678-2 because the amounts weren't high enough to do another interbank transfer (ScotiaBank) and because the accounts reserved for paying sick leave and severance pay all have to start with a zero balance.

CARRIED

12. Update of the "Règlements administratifs du comité de révision de la planification de la CSRNO" for approval

Mrs. Catherine Dufour, planning services director informs the members of the necessary updates which must be carried out in appendices A and B of the manual "Règlements administratifs du comité de révision de la planification de la CSRNO".

The members will have a copy of this manual by email.

Motion No. 8

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Paul Roy and unanimously carried, it was **RESOLVED to execute the changes to the manual as follows:**

Modify the article number of the Planning Act provisions in Appendix A: « Fonctions consultatives et décisionnelles du Comité de révision de la planification (CRP) ».

Update the list of member communities served by the CSRNO within the local service in Appendix B: "Liste des communautés membres".

CARRIED

13. Other Business

a) Regional and School Recycling Depots

Motion No. 9

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED That the NWRSC allows regional and school recycling depots to be left in place and continue to be maintained during a 6-month transition period with a reassessment.

CARRIED

b) Submission for the "Skid Steer" tractor

Motion No. 10

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED That the NWRSC purchase a "Skid Steer" tractor from A.L.P.A. in the amount of \$ 74,845 being the least expensive tender among the 4 others obtained

CARRIED

c) 2020 Recycling Collection Calendar

Ms. Castonguay advises the members that she has received the municipalities calendar related to the 2020 recycling collection, The calendar for the LSD is to be finalized by the end of December 2019 by the local service manager of the region. It should be noted that each municipality is responsible for preparing their collection schedule.

Ms. Castonguay said that she had taken a guided tour of the landfill, the dome is completely finalized and ready to receive the recycling items. However, since the Atelier des Copains is still awaiting a government subsidy, this means that the sorting centre will be closed for the months of January and February 2020 for renovation. The dome cannot contain 2 months of collection of recyclable materials and in order not to generate too much recycling material pending for the centre of l'Atelier des Copains the NWRSC will proceed with the temporary shipment for the months of January and February 2020 at the Woodstock sorting centre.

14. Adjournment

Motion No. 11

Upon motion duly made by Mrs. Brigitte Martin and unanimously carried, it as

RESOLVED To adjourn the meeting at 8:33 p.m.

CARRIED

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JEAN-PIERRE OUELLET
Chair

.....
FRANCE ROUSSEL
Vice-Chair

.....

LISE BELLEFLEUR
Session secretary