

EXECUTIVE COMMITTEE MEETING

DATE: Wednesday, September 30, 2020
LOCATION: NWRSC Office
 Conference Room
 36 Court Street - Edmundston, NB
TIME: 4:30 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 5:02 p.m. and welcomed everyone.

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| Members attending | |
| Mr. Jean-Pierre Ouellet, Chair | Mayor of Haut-Madawaska Community |
| Roger Levesque, Vice-Chair | Mayor of Sainte-Anne-de-Madawaska |
| Mr. Paul Roy | Representing the Local Service District (LSD) |
| Staff attending | |
| Mrs Catherine Dufour | Planning Director |
| Mrs Lise Bellefleur | Executive Assistant |
| Mr. Julien Bouchard | Chief Building Inspector |
| Mrs Marie-Eve Castonguay | Acting Executive Assistant |
| Mrs Johanne Thibodeau | Finance Director |

2. Approval of agenda

Mr. Ouellet read the agenda. It is moved by Mr. Paul Roy and second by Mr. Roger Levesque to accept the agenda as presented.

3. Unightly Premises

Further to the Zoom meeting last August 31 about unsightly premises, many people seemed to be interested in receiving this service.

To be just and fair to the members of the Board of Directors, the Executive Committee has determined that in order to receive service for unsightly premises, participating municipalities must be part of the NWRSC local service.

A plan that is both concrete and well defined, with criteria and priorities, will be established and then presented to the members who are part of the local. A final decision can then be made about receiving the service or not.

4. Other Businesses

a) Computer virus and human resources

Further to the computer virus that affected the NWRSC, we're still in contact with our insurance and a law firm. The members of the Executive recommend that all hardware belonging to the NWRSC be recovered in order to make sure that it doesn't contain a virus. As a preventive measure, we sorted through the emails of inactive NWRSC employees (on sick leave, seasonal employees). Their emails will be deactivated until they return to work. The chair of the NWRSC was mandated to contact Mr. François Picard and explain the situation and the next steps to him.

5. Adjournment

Mr. Jean-Pierre Ouellet adjourned the meeting at 6:10 p.m.

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JEAN-PIERRE OUELLET, Chair

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ROGER LEVESQUE, Vice-Chair