



GENERAL MEETING

DATE: Wednesday, September 9th, 2020

LOCATION: Videoconference

“ZOOM”

TIME: 7 :00 p.m.

MINUTES OF MEETING # 42

1.2. Attendance and call meeting to order

The meeting was called to order at 7:02 p.m. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone. Mr. Ouellet underlines that Mr. Jules Bossé is replaced by Mr. Carmon Dubé, representative of DSL. He asked people to take a few minutes to review the document on Public Meeting by Video Conference - Public Information Documents.

Members attending (36 Court Street)

OUELLET, Jean-Pierre, president

LEVESQUE, Roger, Vice-Chair

CHOUINARD, Louis

Mayor of Haut-Madawaska Community

Mayor of Sainte-Anne-de-Madawaska

Mayor of Lac Baker

Members attending

Videoconference Via Zoom

LEVESQUE, Marcel

MARTEL, Alain

DUBÉ, Carmon replacing

BOSSÉ, Jules

Mayor of Rural Community of Saint-André

Representing the LSD

Representing the LSD

LEBLOND, Michel

ROUSSEL, France

ST-AMAND, Carmel

ROY, Paul

SOMERS, Nicole

Mayor of Rivière-Verte

Mayor of Drummond

Mayor of Saint-Léonard

Representing the LSD

Mayor of Saint-Quentin

Members absent

LEVESQUE, Josée

SIMARD, Cyrille

DESCHÊNES, Marcel

Representing the LSD (District de services locaux)

Mayor of Edmundston

Mayor of Grand Falls

Staff attending

BELLEFLEUR, Lise

THIBODEAU, Johanne

BOUCHARD, Julien

PRADO, Adrian

Executive Assistant

Financial Director

Chef Building Inspector / Planning Officer

Territorial Analyst – Research and Sustainable Development

Staff attending

Videoconference via Zoom

DUFOUR, Catherine

Staff absent

PICARD, François

Planning Director

Executive Director

CASTONGUAY, Marie-Eve

Acting Executive Director

3. Disclosure of interest

None was declared

4. Approval of agenda

Motion No. 1

Upon motion duly made by Mr. Louis Chouinard, seconded by Mr. France Roussel and unanimously carried, it was

RESOLVED To accept the agenda of the general meeting of September 9th, 2020, as presented.

CARRIED

5. Minutes of the General meeting of June 3rd, 2020, for approval

Motion No. 2

Upon motion duly made by Mr. Marcel Levesque, seconded by Mr. Louis Chouinard and unanimously carried, it was

RESOLVED To accept the minutes of the General meeting of June 3rd, 2020.

CARRIED

6. Minutes of the Executive Committee meeting of August 26th, 2020, for approval

Motion No. 3

Upon motion duly made by Mrs Nicole Somers, seconded by Mr. Paul Roy and unanimously carried, it was

RESOLVED To accept the minutes of the Executive Committee meeting of August 26th, 2020.

CARRIED

7. Business arising from the minutes

None

8. Motions : For the Planning Services , Governance Sector and the Solid Waste Services for approval

Motion No. 4

Upon motion duly made by Mr. Louis Chouinard, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED

Development Sector

- That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for April to June 2020. The amount of the transfer is \$11,668.50 from account 29434 ES-2 to the NWRSC's current account, folio 29434. The difference between the total reimbursement of \$30,755.90 and the transfer of \$11,668.50 is due to the number of payments made by credit and/or debit card that are deposited directly into the NWRSC's current account. This transfer was approved on July 17, 2020, by two signing officers, Mr. Jean-Pierre Ouellet and Mrs. Marie-Eve Castonguay, via internet using the Caisse populaire's Accès-D system.

That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for April to June 2020, in the following amounts:

- Village of Lac Baker	\$ 2,238.60
- Village of Rivière-Verte	\$ 2,036.00
- Community of Haut Madawaska	\$ 4,127.50
- Village of Ste-Anne-de-Madawaska	\$ 282.00
- Town of Saint-Quentin	\$ 3,930.00
- DSL	<u>\$ 22,032.50</u>
	<u>\$ 34,646.60</u>

- That the NWRSC authorize the transfer of \$9,170 from account folio 10254 ES-1 at Uni Coopération Financière into our RBC accounts as follows: folio 100-444-9 (\$1,375.50) which is the reserve fund for sick leave and severance pay payments for the governance sector, representing 15% of the total amount, since development funds 15% of governance) and into our account folio 100-677-4 (reserve fund for sick leave and severance pay payments for the development sector) \$7,794.50, representing the balance of the total amount of \$9,170. These transfers were made at the recommendation by Raymond Chabot Grant Thornton to the effect that our Uni folio account 10254 ES-1 was overfunded by \$9,170 (it must not exceed 5% of the previous year's budget).
- That the NWRSC authorize the transfer of \$21,765 from our Uni current account folio 29434 EOP as follows: \$10,000 to our RBC account folio 100-444-9 – reserve fund for sick leave and severance pay payments for the governance sector (representing 85% of the amount transferred to solid waste because solid waste funds 85% of governance), as well as \$11,765 to our RBC account folio 100-397-9, the reserve fund for sick leave and severance pay payments for the solid waste sector (representing the balance of the total amount of \$21,765).
- That the NWRSC authorize the reimbursement of a request for exemption that didn't need to be assessed by the RPC.
The request for exemption is in the name of Mark Mulherin in the LSD of Drummond.
The receipt is # 3736 and Mr. Mulherin had paid \$250.00 for his request for exemption on June 24 by MasterCard.
We reimbursed his request for exemption on July 14, 2020, via cheque # 10011 in the amount of \$250.00.
Therefore the amount in question will not be paid to the LSD when subdivision fees are remitted for 2020.

- That the NWRSC authorize the reimbursement of a type 2 subdivision application that didn't need to be assessed by the RPC.
The subdivision application is in the name of Mario Plourde in the Village of Lac Baker.
The receipt is # 3742 and Mr. Mario Plourde had paid \$300.00 for his subdivision application on July 30, 2020, by MasterCard.
We reimbursed his subdivision application fee on August 28, 2020, via cheque # 10075 in the amount of \$300.00. Therefore the amount in question will not be paid to the municipality of Lac Baker when subdivision fees are remitted for 2020.

Solid Waste Sector

- That the NWRSC authorize the deposit of the annual interest in the amount of \$24,541.84 generated on the capital reserve fund at ScotiaBank (GIC# 10000001K1VFX) into a short-term investment account because the interest is paid annually and cannot be added to the GIC. The GIC in question, in an amount of \$886,280.10, was issued on June 4, 2019, and will come due on June 4, 2021.

CARRIED

9. Correspondence Report

Motion No. 5

Upon motion duly made by Mr. Roger Levesque, seconded by Mrs. Nicole Somers and unanimously carried, it was

RESOLVED That the correspondence report be accepted.

CARRIED

10. Contract – Rental of 36 Court Street

Since the rental contract for the offices of the governance and community planning sectors located at 36 Court Street is coming due in March 2021, discussions were initiated between the interim Executive Director and the current owner. A draft of the new contract was distributed to the members present.

The 2015-2021 contract called for an annual increase of 5% over a period of five years, for a total increase of 27.60%.

The new 2021-2031 contract proposes an annual increase of 2% over a period of 10 years, for a total increase of 19.74%.

Rent Rental		Cost per month
1 March 2021	28 February 2022	5 425.00 + Tax
1 March 2022	28 February 2023	5 535.00 + Tax

1 March 2023	29 February 2024	5 645.00 + Tax
1 March 2024	28 February 2025	5 760.00 + Tax
1 March 2025	28 February 2026	5 875.00 + Tax
1 March 2026	28 February 2027	5 995.00 + Tax
1 March 2027	29 February 2028	6 115.00 + Tax
1 March 2028	28 February 2029	6 240.00 + Tax
1 March 2029	28 February 2030	6 365.00 + Tax
1 March 2030	28 February 2031	6 495.00 + Tax

Motion No. 6

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. France Roussel and unanimously carried, it was

MOVED To put off renewing the rental contract so that we can reflect on whether we should issue a call for tenders with all the NWRSC's needs.

In favors: 6 members

Against: 5 members

CARRIED

11. 2021 Budget (Budget summary and executive summary)

Local and Regional Development budget / Waste Management budget / Governance budget

Ms. Johanne Thibodeau presented the budget summary and executive summary.

The proposed 2021 budget totals \$5,555,168, made up of \$173,907 for corporate and regional development services, \$945,101 for local development services; \$3,955,722 for solid waste services and \$580,438 for electrical generation.

Motion No. 7

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr France Roussel and unanimously carried, it was

MOVED To inform the municipalities that the board of directors of the Northwest RSC intends to formally vote at the general meeting of September 30, 2020, the 2021 budget.

CARRIED

12. Other Business

a) Ms. Johanne Thibodeau appointed as a signing officer on the various RBC accounts

Since Ms. Marie-Eve Castonguay will be absent for an indefinite period and to ensure smooth operation of all sectors.

Motion No. 8

Upon motion duly made by Mr Carmel St-Amand, seconded by Mr Michel Leblond and unanimously carried, it was

MOVED That Ms. Johanne Thibodeau be appointed as a signing officer on the NWRSC's various accounts with RBC so that she can sign cheques for the transfer centre in order for the project to continue to progress despite the absence of Ms. Marie-Eve Castonguay.

CARRIED

13. Adjournment

Motion No. 9

Upon motion duly made by Mr Alain Martel and unanimously carried, it is

RESOLVED To adjourn the meeting at 7:54 p.m.

CARRIED

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JEAN-PIERRE OUELLET
Chair

.....
ROGER LEVESQUE
Vice-Chair

.....
LISE BELLEFLEUR
Session secretary