



GENERAL MEETING

DATE: Wednesday, November 25th, 2020

LOCATION: Videoconference

“ZOOM”

TIME: 6 :30 p.m.

MINUTES OF MEETING # 44

1.2. Attendance and call meeting to order

The meeting was called to order a 6:30 p.m. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone. He asked people to take a few minutes to review the document on Public Meeting by Video Conference - Public Information Documents.

Members attending (36 Court Street)

OUELLET, Jean-Pierre, president

LEVESQUE, Roger, Vice-Chair

CHOUINARD, Louis

Mayor of Haut-Madawaska Community

Mayor of Sainte-Anne-de-Madawaska

Mayor of Lac Baker

Members attending

Videoconference Via Zoom

BOSSÉ, Jules

ROY, Paul

LEVESQUE, Josée

LEVESQUE, Marcel

LEBLOND, Michel

DESCHÊNES, Marcel

ROUSSEL, France

ST-AMAND, Carmel

SOMERS, Nicole

Representing the LSD

Representing the LSD

Representing the LSD (District de services locaux)

Mayor of Rural Community of Saint-André

Mayor of Rivière-Verte

Mayor of Grand Falls

Mayor of Drummond

Mayor of Saint-Léonard

Mayor of Saint-Quentin

Members absent

MARTEL, Alain

SIMARD, Cyrille

Representing the LSD

Mayor of Edmundston

Staff attending (36 Court Street)

BELLEFLEUR, Lise

THIBODEAU, Johanne

BOUCHARD, Julien

MAAREF, Alaa

PRADO, Adrian

Executive Assistant

Financial Director

Chef Building Inspector / Planning Officer

Geomatics coordinator

Territorial Analyst – Research and Sustainable Development

Staff attending (via Zoom)

CASTONGUAY, Marie-Eve

COUTURIER, Scott

DUFOUR, Catherine

Acting Executive Director

Technical supervisor

Planning Director

Staff absent

PICARD, François

Executive Director

Guests

LEVESQUE, Tom

MARTIN, Sylvie

SHEPARD, Mylène

BÉRUBÉ, Francis

Media

THÉRIAULT, Christine

Regional Emergency Management Coordinator

Administrative Assistant, Edmundston Local Services

Acting West District Planning Analyst

Development Officer for CDR Acadie

Info Weekend

3. Disclosure of interest

None was declared

4. Approval of agenda

Motion No. 1

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. Carmel St-Amand and unanimously carried, it was

RESOLVED To accept the agenda of the general meeting of November 25th, 2020, as presented.

CARRIED

5. Minutes of the Executive Committee meeting of September 30th, 2020, for approval

A member wondered why it says in the minutes that only the members who use the services of Local Development will receive services related to unsightly premises. Mr. Ouellet explained that under the formula used by the province, Bylaw enforcement / Unsightly premises comes under Local Development, so only those members who use these services will be eligible for bylaw enforcement for unsightly premises.

The members asked to receive those sections of the minutes where unsightly premises were discussed.

Ms. Catherine Dufour mentioned that the Bylaw enforcement / Unsightly premises question will be studied in 2021. It is too late for 2020 because the budgets have been adopted. In 2021 the NWRSC can study the question with the key people and determine a funding model.

Motion No. 2

Upon motion duly made by Mr. Louis Chouinard, seconded by Mr. Jules Bossé and unanimously carried, it was

RESOLVED To accept the minutes of the Executive Committee meeting of September 30th, 2020.

CARRIED

6. Minutes of the General meeting of September 30th, 2020, for approval

Motion No. 3

Upon motion duly made by Mr. Roger Levesque, seconded by Mrs. Nicole Somers and unanimously carried, it was

RESOLVED To accept the minutes of the General meeting of September 30th, 2020.

CARRIED

7. **Minutes of the Executive Committee meeting of November 12th, 2020, for approval**

A correction to the numbering should be made as follows:

- 3. **Unsightly places**
- 4. **Expenses incurred due to Covid-19**

Instead of :

- 3. **Unsightly places**
- 3. **Expenses incurred due to Covid-19**

A member asked about the proposal that the NWRSC received from Maritime Enforcement. Ms. Marie-Eve noted that after a meeting with the Executive Directors of the other RSCs in the province, the Kent RSC uses the services of the firm in question. Ms. Castonguay based herself on the model of the pilot project established by the Kent RSC as a first step and asked the firm to present their offer of service to the employees and members of Local Development. In 2021, the NWRSC will study the question in order to determine whether it is possible to create a viable funding model that includes the members who are not part of Local Development but would like to obtain Bylaw enforcement / Unsightly premises services.

A member indicated that the minutes had to be adopted. However, if more explanations are needed, the NWRSC should hold another meeting on the subject.

Motion No. 4

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Jules Bossé and unanimously carried, it was **RESOLVED To accept the minutes of the Executive Committee meeting of November 12th, 2020.**

CARRIED

8. **Business arising from the minutes**

None

9. **Update: Progress of solid waste sector projects by Mr. Scott Couturier**

Mr. Couturier gave a short update on the progress on constructing the transfer centre. The official design work took place in January and February in collaboration with Roy Consultant. In early April there was a bidding period and the lowest bidder, Transit Construction, was chosen. Work with Énergie NB Power to extend the electrical system was required before the start of construction. Construction of the transfer centre started in June. Considering the state of advancement of the project, the contractor expects to finish the work in December 2020.

Another project undertaken by the NWRSC with Roy Consultant is the design of cell #10. In early 2021, the NWRSC will issue a call for tenders to begin construction.

10. Update: Atelier des Copains by Mr. Francis Bérubé

Mr. Bérubé gave a progress report from Atelier des Copains.

Mr. Bérubé thanked the NWRSC for its confidence in the Atelier.
Atelier des Copains is proud to be part of the NorthWest RSC's recycling program.

Here is what the Atelier has accomplished between the first meetings in August 2019 and now:

- Hired half of current employees, the total number having risen from 8 to 16.
- Improved working conditions with better wages and group insurance.
- Doubled sorting capacity at the end of October 2019.
- Began receiving recyclables from all the cities, towns, villages and rural communities in January 2020.
- Faced COVID-19 and the suspension of operations for almost three-and-a-half months.
- Optimized the sorting line by modifying infrastructure and equipment.
- Added new equipment
- Added a new commercial collection truck that better meets the Atelier's needs.
- Began receiving recyclables from citizens of the LSDs in the NorthWest in mid-October 2020.
- Repaid almost half the grant you provided at the start of the project.

This past November 17, Atelier des Copains' Board of Directors asked Mr. Bérubé to extend his consulting contract for a period that could go until June 2021, for at least 10 hours a month, to oversee the changes coming with the new transfer centre, facilitate the fiscal year and complete training with the organization's new Director of Operations.

A few questions from members:

- What will be the consequences if a municipality decides to collect recycling every two weeks instead of every three weeks? According to Mr. Bérubé, the ideal would be to collect recycling every two weeks to even out the tonnage of material received at the transfer centre and Atelier des Copains.
- Is there a market for metal/iron and glass containers? Presently the problem with glass products resides with the truck, because the glass breaks when compressed with the other recyclables. Mr. Bérubé suggested that the municipalities be the ones to collect metal, because the equipment at Atelier des Copains aren't suited for this type of material.

11. Review: Means mutual aid during an emergency

A few municipalities asked for an update on the agreement. Ms. Marie-Eve advised them that because of COVID-19 the mutual emergency assistance agreement will be adopted and signed at a later date. Given how many changes are being made daily because of the pandemic, the mutual assistance agreement will surely be amended as well? The municipalities will have to make the necessary amendments at their respective municipal councils.

12. Correspondence Report

Motion No. 5

Upon motion duly made by Mr. Louis Chouinard, seconded by Mrs. Nicole Somers and unanimously carried, it was

RESOLVED That the correspondence report be accepted.

CARRIED

13. Expenses incurred due to Covid-19

Further to the letter of October 30, 2020, that each municipality received about the announcement by the New Brunswick government of the possibility of claiming reimbursement of expenses due to COVID-19, the NWRSC asked Mr. Scott Lloy, Director of Community Funding. He confirmed that the NWRSC may be able to bill the municipalities for expenses relating to COVID-19. The preliminary amount of the bills incurred because of COVID-19 totals \$23,655.02.

Ms. Johanne Thibodeau advised that the bills were calculated using two possible scenarios. The first is that the NWRSC would bill each municipality an amount totalling a certain number of bills. The second scenario is that the NWRSC would only bill the four municipalities with the largest tax base.

Since some members have already sent their claims in to the province, the NWRSC was asked to check whether it's possible to send a second claim or to amend an initial claim.

The NWRSC could also bill each of the municipalities for the credit received from Solid Waste for April to June 2020. This would be difficult, however, because some municipalities don't intend to apply for financial assistance.

Ms. Marie-Eve was asked to call the ED of each municipality to get clarification on the subject.

14. Income Statement to the end of October 2020 for approval

The Director of Finance, Johanne Thibodeau, reads the financial statements.

Motion No. 6

Upon motion duly made by Mr. Louis Chouinard, seconded by Mr. France Roussel and unanimously carried, it was

RESOLVED To accept the income statement as at the end of October 2020, as presented by the Director of Finance.

CARRIED

15. Motions : For the Planning Services for approval

Motion No. 7

Upon motion duly made by Mr. Michel Leblond, seconded by Mr. Jules Bossé and unanimously carried, it was **RESOLVED**

Development Sector

- That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for July to September 2020. The amount of the transfer is \$2,717.46 from account 29434 ES-2 to the NWRSC's current account, folio 29434. The difference between the total reimbursement of \$23,386.41 and the transfer of \$2,717.46 is due to the number of payments made by credit and/or debit card that are deposited directly into the NWRSC's current account. This transfer was approved on October 7, 2020, by two signing officers, Mr. Jean-Pierre Ouellet and Mrs. Marie-Eve Castonguay, via internet using the Caisse populaire's Accès-D system.

That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for July to September 2020, in the following amounts:

- Village of Lac Baker	\$ 3,335.95
- Village of Rivière-Verte	\$ 154.00
- Community of Haut Madawaska	\$ 3,106.86
- Village of Ste-Anne-de-Madawaska	\$ 655.60
- Town of Saint-Quentin	\$ 5,074.00
- DSL	\$ 11,060.00
	<u>\$ 23,386.41</u>

- That the NWRSC authorize reimbursement of the amount of \$40.00 overcharged on permit # 15748 to Ms. Mona Lebel. We charged her \$5.00 per \$1,000.00 of the value of the building permit when we should have charged her \$4.00 per \$1,000.00 of the value of the building permit.
The permit is # 15748 and the receipt is # 7978. Ms. Lebel paid \$225.00 for her permit application on August 11 by MasterCard.
We reimbursed her for the overcharge on August 11, 2020, via cheque # 10071 for \$40.00. Therefore the amount in question will not be remitted to the municipality of Saint-Quentin with the permit reimbursements for July to September.

CARRIED

At 8:15 pm Ms. Nicole Somers as well as Messrs Marcel Deschênes and France Roussel ask to leave the meeting due to other meetings and commitments.

At 8:25 pm, Mr. Marcel Levesque also left the meeting.

16. Presentation - RCMP Quarterly Report by Sgt Jean-Pierre Bouchard

Sergeant Jean-Pierre Bouchard is the NCO for operations for Saint-Léonard and the interim District NCO advisor for regions 1 and 12. Sgt. Bouchard is very familiar with the region and has 12 years' experience. As soon as it is finished, the RCMP's quarterly report will be available for Board members to consult. Sgt. Bouchard introduced Ms. Mylène Shepard, planning analyst in the Western District. Since the members had already received the documentation, Sgt. Bouchard gave an overview of the quarterly report. For example, page 5 of the report indicates the number of calls received by each detachment and the ten most frequent incidents. Pages 8 and 9 are graphs of statistics relating to different incidents. The report separates out the statistics by detachments, including the one in Saint-Léonard and the satellite office in Clair. Sgt. Bouchard

indicated that a certain number of RCMP resources are for the entire NWRSC and not for any particular municipality.

Mr. Jules Bossé mentioned that in the Saint-Jacques LSD costs for the RCMP's services have increased significantly. He asked whether the barrier at the border at Saint-Jacques was the cause. Sgt. Bouchard said that the RCMP doesn't set the costs, and that to receive the right information we have to communicate directly with the Department of Public Safety. The contact person for finances is Ms. Lindsay Clifford. Mr. Jules Bossé asked Mr. Ouellet to check with Ms. Clifford about the costs billed related to the RCMP.

Mr. Carmel St-Amand mentioned that the town of Saint-Léonard receives a lot of complaints about ATVs, because of speed, the absence of safety helmets, a lack of licence plates, not respecting stops, travelling late at night, etc. What is the solution to this problem? Sgt. Bouchard mentioned that, first of all, it is important to encourage citizens to contact the RCMP / Police or even Crime Stoppers. As for the vehicle, if the problem persists at specific places or times it is easier to put into place the resources for surveillance. The RCMP could then publish a press release. As for ATVs, in 2008 the province set up their own enforcement unit. This unit's primary mission is to act and enforce legislation on ATVs. However, it is still important to notify the RCMP because if the problem isn't dealt with it could constitute infractions to the Highway Code and possibly the Criminal Code.

Mr. Jean-Pierre Ouellet took a few minutes to introduce Mr. Maaref to the discussion. Mr. Alaa Maaref, Geomatics Coordinator for the NWRSC, has developed a tool that can break down every complaint / infraction by municipalities concerned. He asked whether it is possible to receive the statistics from the quarterly report broken down by sector in order to see each municipality and LSD. Sgt. Bouchard said that the report can certainly be modified to the RSC's needs. He said that Ms. Mylène Shepard, who is responsible for producing the report, would be better able to answer the question. Ms. Shepard added that it is definitely possible to produce this data, but that given the extent of their territory it would be almost impossible to do it that way with their current resources. Perhaps they could do it for a special reason, but it would be impossible to provide the information on a quarterly basis. However, Ms. Shepard will pass the request on to the Division team for assessment.

Ms. Marie-Eve mentioned that because the discussion was getting technical it would be better to arrange a meeting between Sgt. Bouchard and Mr. Maaref for a more in-depth discussion.

Ms. Mylène Shepard said that each year the RCMP holds a community consultation. Last year this took the form of a questionnaire. The priorities that emerged were police visibility, highway safety and drug trafficking / organized crime. This evening's answers and comments will be used to produce the Annual Performance Plan (APP) for 2021-2022.

Further to the survey / discussions, Ms. Shepard thanked the members for their comments and points of view. From this discussion, Ms. Shepard concluded that the three priorities will be highway safety / speed, drugs and drug and alcohol prevention efforts targeting youth.

17. Other Business

The next public board meeting will take place on Wednesday, January 27th, 2021.

18. Adjournment

Motion No. 8

Upon motion duly made by Mr. Louis Chouinard and unanimously carried, it is

RESOLVED To adjourn the meeting at 9:20 p.m.

CARRIED

.....
JEAN-PIERRE OUELLET
Chair

.....
ROGER LEVESQUE
Vice-Chair

.....
LISE BELLEFLEUR
Session secretary