

EXECUTIVE COMMITTEE MEETING

DATE:	Thursday, January 14, 2021
LOCATION:	Zoom
TIME:	4:00 p.m.

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 4:15 p.m. and welcomed everyone.

Members attending (Zoom)	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mr. Paul Roy	Representing the Local Service District (LSD)
Members attending (36 Court Street)	
Mr. Roger Levesque, Vice-Chair	Mayor of Sainte-Anne-de-Madawaska
Staff attending (Zoom)	
Mrs Lise Bellefleur	Executive Assistant
Mrs Marie-Eve Castonguay	Acting Executive Assistant
Mr. Scott Couturier	Technical Supervisor
Staff attending (36 Court Street)	
Mrs Johanne Thibodeau	Finance Director
Mr. Julien Bouchard	Chief Building Inspector / Development Officer

2. Approval of agenda

Mr. Ouellet read the agenda. It is moved by Mr. Roger Levesque and second by Mr. Paul Roy to accept the agenda as presented.

3. Assurances BFL

Assurances BFL provides the NWRSC's liability insurance and property insurance. The NWRSC is grouped with the three other RSCs in the province. When we received the notice of renewal, we discovered a steep overall increase in the premium. However, we must allow for the fact that we also had a major addition, the transfer centre. Also, the insurer excludes the landfills from the environmental liability (pollution) coverage for damages to third parties. The environmental damage liability coverage reads as follows:

Environmental damage liability coverage:

This insurance is designed to provide liability coverage for environmental damages (pollution) caused to third parties. Depending on the nature of the damages, costs of removing the pollution from the third parties' property is also covered. It is important to notify the insurer rapidly when environmental damages are discovered, including on the Commission's property, to prevent them from spreading to the property of a third party.

The amount due is \$87,353.00, plus an additional sum of \$38,150 (to remove the exclusion), giving us a total of \$125,503.00 for 2021.

Following a discussion between the four RSCs and the insurer, the latter presented three options:

- 1- Maintain a shared limit of insurance and exclude the landfills
- 2- Establish an individual limit of insurance and exclude the landfills
- 3- Establish an individual limit of insurance and include the landfills for the RSCs that have them

Marie-Eve asked the insurer for the following option: Maintain a shared limit of insurance and include the landfills.

The members of the Executive Committee recommend the following:

First option: If Assurance BFL agrees to share the risks among our group of four RSCs and to include the landfills.

Or

Second option: The NWRSC will pay the additional \$38,150.

Johanne mentioned that if we have to pay the surplus fee it will be fully absorbed by the Solid Waste sector because the increase is related solely to the landfill.

3. Unsightly premises

Under review in 2021.

A new incentive for 2021 came out as follows:

An option to landfill demolition debris at no cost. For cities, towns and villages wanting to go ahead with the demolition process, the NWRSC will not charge any fees to landfill the debris. The owners / cities/ town / villages will be responsible for the demolition and for transporting the demolition debris to the landfill. Marie-Eve and Scott will prepare a draft agreement that establishes the responsibilities of each party, as well as limits and restrictions.

The Executive Committee recommends the following:

That the matter be managed entirely by the participating municipalities. In 2021, they will have the option of landfilling debris and waste from two or three buildings per city, town or village at no charge.

4. **Human Resources**

Following the meeting, this point is to be discussed in camera between the members of the executive committee only.

5. **Other Businesses**

None

5. **Adjournment**

Mr. Jean-Pierre Ouellet adjourned the meeting at 5:13 p.m. all employees leave the meeting. The meeting continues in camera with the members of the executive committee to discuss some employee files.

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JEAN-PIERRE OUELLET, Chair

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ROGER LEVESQUE, Vice-Chair