



## GENERAL MEETING

DATE: Wednesday, August 25<sup>th</sup>, 2021

LOCATION: Room – Pattison, Four Point by Sheraton  
100 Rice Street, Edmundston

TIME: 6 :30 p.m.

## MINUTES OF MEETING # 49

### 1.2. Attendance and call meeting to order

The meeting was called to order at 6:30 p.m. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone. Mr. Ouellet mentions that following the regular meeting an information session will be offered to Board members only, all other people must leave the room.

#### **Members attending**

OUELLET, Jean-Pierre, president  
PELLETIER, Roseline  
DOIRON, Michel (leaves at 6h52)  
ROY, Paul  
LEVESQUE, Josée  
MARTEL, Alain (arrives at 6h43)  
MARQUIS, Eric  
LEVESQUE, Marcel  
ROUSSEL, France  
ROUSSEL, Lise  
GIRARD, Sylvie  
PARENT, Lisa, Vice-Chair

#### **Members absent**

DESCHÊNES, Marcel  
SOMERS, Nicole

#### **Staff attending**

BELLEFLEUR, Lise  
THIBODEAU, Johanne  
PRADO, Adrian  
CASTONGUAY, Marie-Eve  
DUFOUR, Catherine  
MAAREF, Alaa  
BOUCHARD, Julien  
LEBEL, Richard  
MICHAUD-THIBAUT, Krystine

#### **Guests**

LEVESQUE, Tom  
DUBÉ, Gail

Mayor of Haut-Madawaska Community  
Mayor of Lac Baker  
Representing the LSD  
Representing the LSD  
Representing the LSD  
Representing the LSD  
Mayor of Edmundston  
Mayor of Rural Community of Saint-André  
Mayor of Drummond  
Mayor of Saint-Léonard  
Mayor of Sainte-Anne-de-Madawaska  
Mayor of Rivière-Verte

Mayor of Grand Falls  
Mayor of Saint-Quentin

Executive Assistant  
Financial Director  
Territorial Analyst – Research and Sustainable Development  
Executive Director  
Planning Director  
Geomatic Coordinator  
Chief Building Inspector / Development Officer  
Solid Waste Service Commission Manager  
Communications and Education Coordinator

Regional Emergency Management Coordinator  
Local Service Manager, Local Government and Local  
Governance Reform

**Media**

BOMBARDIER, Olivier

Journalist CFAI FM

**3. Disclosure of interest**

None was declared

**4. Approval of agenda**

**Motion No. 1**

Upon motion duly made by Mr. Marcel Levesque, seconded by Mr. Eric Marquis and unanimously carried, it was

**RESOLVED That the agenda of the general meeting of August 25<sup>th</sup>, 2021 be accepted as amended, adding in Other businesses a) UMNb and b) Unsightly premises/Bylaw enforcement.**

**CARRIED**

**5. Minutes of the General meeting of July 19<sup>th</sup>, 2021, for approval**

**Motion No. 2**

Upon motion duly made by Mr. Eric Marquis, seconded by Mrs Lisa Parent and unanimously carried, it was  
**RESOLVED To accept the minutes of the General meeting of July 19<sup>th</sup>, 2021.**

**CARRIED**

**5. a) Business arising from the minutes**

**i) NWRSC rules of procedure manual**

Ms. Castonguay mentioned that following the last meeting the amendments as mentioned and moved were made to the NWRSC rules of procedure manual, which was included with the administration guide distributed at the start of the meeting for use in the information session that will follow.

On page 33 of the manual in question is a confidentiality and non-disclosure agreement signed by all the employees at the beginning of the year. Given the nature of certain matters, the NWRSC felt that it would be just as important to ask Board members to sign it as well.

Lise will pick up the sheets after the meeting.

An update on the *Building Code Administration Act* was requested. Julien Bouchard gave a brief introduction. At first, the NWRSC intended to send a letter to the Department concerned in order to express our comments and concerns. Further to certain developments, the NWRSC was able to speak to the Department and raise problems such as electrical permits, exemptions in LSDs and the lack of communication. Following this discussion the province seemed to be listening, so the letter in question won't be sent.

**6. Correspondence Report**

There is no correspondence report to this meeting

**7. Nominating Committee**

Mr. Ouellet asked Messrs. France Roussel and Marcel Levesque if they still want to be on the nominating committee this year.

They agreed to continue to sit on the nominating committee.

Mr. France Roussel, Committee Chair  
Mr. Marcel Levesque, Committee Vice-Chair

**Motion No. 3**

Upon motion duly made by Mr. Michel Doiron, seconded by Mrs Sylvie Girard and unanimously carried, it was **MOVED THAT Mr. France Roussel be appointed chair of the committee and Mr. Marcel Levesque be appointed vice-chair of the committee for 2021.**

**CARRIED**

**8. Next CSRNO Board Meeting**

The next board meeting of the CSRNO will take place on September 22, 2021, the 2022 budget will be presented.

**9. Other Business**

**a) UMNB**

Mr. France Roussel wished to advise members that next month the UMNB is organizing conference webinars for municipal elected officials and staff. The municipality will look after online registration for the webinars.

A municipality may send as many participants as it wants to one or all of the four sessions. The registration fee for the sessions is \$200 before the early-bird deadline of August 31, after which the price will go up to \$300.

Webinar schedule:

**September 9, 2021, at 6:00 p.m.** – How to navigate social media,  
**September 16, 2021, at 6:00 p.m.** – Community growth,  
**September 23, 2021, at 6:00 p.m.** - Cybersecurity: You are the weakest link,  
**September 30, 2021** - Municipal reform,  
Closing on **October 3, 2021, at 9:00 a.m.** with the annual general meeting.

Mr. Michel Doiron asked to add a third item under New Business. Subsequent to a closed-door session of the Executive Committee this past August 9, there was a discussion about human resources. Mr. Doiron would like to bring this discussion to the table. Mr. Ouellet said that it was inappropriate to bring up this item tonight, as this question of human resources will be discussed at a closed-door session of all Board members in September.

Mr. Michel Doiron left the room and said that he would be submitting a letter of resignation.

**b) Unsightly premises/Bylaw enforcement**

For interested members, a meeting on unsightly premises/bylaw enforcement will take place on Wednesday, September 1, 2021, at 6:30 p.m. The meeting will take place via zoom as well as at the CSRNO office on 36 Court Street to accommodate members who don't have access to the technology to participate virtually (seats will be limited at 36 Court Street).

If they wish, members may send the invitation to the EDs and municipal councils (only via zoom).

**10. Adjournment**

**Motion No. 4**

Upon motion duly made by Mr. France Roussel unanimously carried, it is

**RESOLVED To adjourn the meeting at 6:55 p.m.**

**CARRIED**

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**JEAN-PIERRE OUELLET**  
Chair

.....  
**MARIE-EVE CASTONGUAY**  
Executive Director

.....  
**LISE BELLEFLEUR**  
Session secretary