



GENERAL MEETING

DATE: Wednesday, October 27th, 2021

LOCATION: ZOOM

TIME: 6 :30 p.m.

MINUTES OF MEETING # 51

1.2. Attendance and call meeting to order

Ms. Nicole Somers told Mr. Ouellet that while she had initially confirmed her presence at this meeting, due to unforeseen circumstances she would not be able to participate. Ms. Somers also told him that for item # 11, 2022 Budget for approval, she wanted to vote in favour of the 2022 budget. She also mentioned that when it was time for the closed-door session, if someone wanted to telephone her, she might be able to connect for the closed-door part of the meeting.

The meeting came to order at 18:32. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone, especially Mr. Yves Gagnon who was appointed temporary administrator of the Village of Drummond by a decree of the Lieutenant Governor in Council for New Brunswick because there is currently no quorum in place. The new members of the municipal council will be sworn in this coming November 10, at which time Mayor Mr. France Roussel will again become the official representative of the Village of Drummond. The chair reminded members that the regular meeting would be followed by a closed-door session.

Members attending / 36 Court Street

OUELLET, Jean-Pierre, president

Mayor of Haut-Madawaska Community

Members attending / Zoom

PELLETIER, Roseline

Mayor of Lac Baker

DUBÉ, Carmon

Representing the LSD

ROY, Paul

Representing the LSD

LEVESQUE, Josée

Representing the LSD

MARTEL, Alain (arrives at 6h50)

Representing the LSD

MARQUIS, Eric

Mayor of Edmundston

LEVESQUE, Marcel

Mayor of Rural Community of Saint-André

ROUSSEL, Lise

Mayor of Saint-Léonard

GIRARD, Sylvie

Mayor of Sainte-Anne-de-Madawaska

PARENT, Lisa, Vice-Chair

Mayor of Rivière-Verte

DESCHÊNES, Marcel (arrives at 6h35)

Mayor of Grand Falls

SOMERS, Nicole

Mayor of Saint-Quentin

(is present at 6h26 – leaves at 6h28)

GAGNON, Yves

Administrator of the village of Drummond until the new council of Drummond is sworn in on November 10

Staff attending / 36 Court Street

BELLEFEUR, Lise

Executive Assistant

THIBODEAU, Johanne

Financial Director

PRADO, Adrian

Territorial Analyst – Research and Sustainable Development

CASTONGUAY, Marie-Eve

Executive Director

DUFOUR, Catherine
MAAREF, Alaa
BOUCHARD, Julien
LEBEL, Richard

Guests

LEVESQUE, Tom
DUBÉ, Gail

ROUSSEL, France
(regains its powers following the swearing-
in of the new council on November 10)
VIENNEAU, Marcel

Planning Director
Geomatics Coordinator
Chief Building Inspector / Development Officer
Solid Waste Service Commission Manager

Regional Emergency Management Coordinator
Local Service Manager, Local Government and Local
Governance Reform
Mayor of Drummond

Asset Management Coordinator, AFMNB

3. Disclosure of interest

None was declared

4. Approval of agenda

Motion No. 1

Upon motion duly made by Mrs Lise Roussel, seconded by Mr. Paul Roy and unanimously carried, it was
RESOLVED That the agenda of the general meeting of October 27, 2021 be accepted as presented.

CARRIED

5. Minutes of the General meeting of September 22, 2021, for approval

Motion No. 2

Upon motion duly made by Mrs Roseline Pelletier, seconded by Mr. Eric Marquis and unanimously carried, it was
RESOLVED To accept the minutes of the General meeting of September 22, 2021.

CARRIED

5. a) Business arising from the minutes

None

6. Nomination committee report and election of an LSD member on the executive board

Mr. Marcel Levesque, vice-president of the nomination committee read the report as follows:

In context :

That given the departure of a representative of LSD, it is proposed for an interim period, between now and the next elections, to appoint a new member representing LSD within the executive committee of the board of directors of the CSRNO.

Pursuant to Article 2.6.1 (election of board officers) of the Northwest Regional Service Commission Procedural By-law, the Nominating Committee consisting of Mr. France Roussel, mayor of Drummond and Mr. Marcel Levesque, mayor of Saint-André, wish to present the following report:

In accordance with the administrative regulations of the Northwest Regional Service Commission, in order to replace a member within the executive committee of the CSRNO, the nomination committee verified the interest and availability of the four members of the LSDs sitting on the board. of CA. Two out of four members accepted this appointment, including;

The representative of the DSL of Saint-Quentin, Mr. Alain Martel

And

The representative of the DSL of Saint-Léonard, Mr. Paul Roy

Since the meeting was being held via Zoom, a window opened on the screen. This window, which was private to each member, displayed the names of the two authorized representatives with voting buttons so that each person could vote confidentially. Each member voted. When the votes were compiled the results were displayed on the screen.

Mr. Ouellet congratulates the new member of the executive committee, Mr. Paul Roy.

Motion No. 3

Upon motion duly made by Mr. Eric Marquis, seconded by Mrs Lise Roussel and unanimously carried, it was **MOVED THAT Mr. Paul Roy sit on the executive council for an interim period until the next elections at the CSRNO 2022 AGM.**

CARRIED

7. Correspondence Report

There is no correspondence report to this meeting

8. AFMNB – Agreement

Mr. Marcel Vienneau gave a brief update on the “Integrating municipal data into a GIS environment” pilot project

Summary of the presentation: - AFMNB pilot project
- FCM and MAMP fourth call for proposals (DP-4)
- DP-4: Offer of service - Partnership

Motion No. 4

Upon motion duly made by Mrs Lisa Parent, seconded by Mr. Marcel Levesque and unanimously carried, it was

**MOVED THAT the Northwest RSC participate and collaborate in the integrating municipal data into a GIS environment pilot project and,
THAT the Northwest RSC support the AFMNB's application for funding from the Federation of Canadian Municipalities' Municipal Asset Management Program.**

CARRIED

9. Income Statement to end of September 2021

Motion No. 5

Upon motion duly made by Mr. Eric Marquis, seconded by Mrs Roseline Pelletier and unanimously carried, it was

MOVED To accept the income statement as at the end of September 2021, as presented by the Director of finance, Mrs. Johanne Thibodeau.

CARRIED

10. Motions : For the Governance Sector and the Planning Services for approval

Motion No. 6

Upon motion duly made by Mrs Lise Roussel, seconded by Mr. Marcel Deschênes and unanimously carried, it was

RESOLVED

For the Governance Sector

Access to the Service on placement Peak Inc. Account

The following list contains the names of the administrators, directors and employees of the Société – supported by specimen signatures – authorized by the motion below to act with respect to the latter.

Jean-Pierre Ouellet, Chair

Lisa Parent, Vice-Chair

Marie-Eve Castonguay, Executive Director

Are hereby authorized to buy, sell, divest, transfer and/or deliver, in whole or in part, investment fund shares held in the name of the society, and are free to do so, whether individually or in their role as proxy or trustee, or in the exercise of any other function whatsoever of a representative, on receipt of written instructions presented to Fidelity Investments Canada.

The undersigned agree to indemnify and hold harmless Fidelity and its affiliates, as well as their employees, directors and administrators, from any claim, legal action, loss, damages, costs and burdens whatsoever, including but not limited to the reasonable fees and expenditures of a legal advisor, that these persons may incur further to legal actions related to this authorization or which are imposed on them, except for insured fees or fees imposed because of gross negligence or deliberate act by Fidelity and/or its affiliates, or their respective employees, directors and administrators.

CARRIED

Motion No. 7

Upon motion duly made by Mrs Roseline Pelletier, seconded by Mr. Paul Roy and unanimously carried, it was **RESOLVED**

For the Planning Sector

- That the CSRNO authorize a transfer of funds to reimburse permits to the municipalities and LSDs for July to September 2021. The amount of the transfer is \$13 514.82 from account 29434 ES-2 to the CSRNO's current account, folio 29434. The difference between the total reimbursement of \$38 979.87 and the transfer of \$13 514.82 is due to the number of payments made by credit and/or debit card that are deposited directly into the CSRNO's current account. This transfer was approved on October 12th, 2021, by two signing officers, Mrs. Johanne Thibodeau and Mr. Jean-Pierre Ouellet, via internet using the Uni Coopération Financière's Accès-D system.

That the NWRSC authorize a transfer of funds to reimburse permits to the municipalities and LSDs for July to September 2021, in the following amounts:

• Village of Lac Baker	\$ 5 195.60
• Community of Haut Madawaska	\$ 7 337.27
• Village of Ste-Anne-de-Madawaska	\$ 386.50
• Town of Saint-Quentin	\$ 6 729.50
• Village of Rivière-Verte	\$ 208.00
• DSL	<u>\$ 19 123.00</u>
	<u>\$ 38 979.87</u>

- That the CSRNO authorize the reimbursement of an overpayment of \$ 100 on a Type 1 subdivision application request.
The subdivision application request is in the name of Lise & Daniel Bossé of Haut Madawaska Community sector - St-Hilaire Village sector and should have been in the amount of \$ 350.00 instead of \$ 450.00. The receipt is # 3997 and Ms. Lise Bossé paid her subdivision application request in the amount of \$ 450.00 on October 4, 2021 by debit card.
We reimbursed him the amount overpaid via check # 10537 in the amount of \$ 100.00. The amount in question will therefore not be returned to the Haut Madawaska Community when the subdivision reimbursement for the year 2021 is made.

CARRIED

11. 2022 Budget for approval

Motion No.8

Since the meeting was being held via Zoom, Mr. Ouellet asked each member to vote individually.

Ms. Nicole Somers had said at the start of the meeting that she would vote in favour of the 2022 budget.

The vote was called for voting members participating in the service:

For: 14 votes (100% of the voting and participating members present) representing 100% of the voting and participating population.

The CSRNO 2022 Budget presented at the September 22 meeting was passed unanimously.

12. Next CSRNO Board Meeting

The next board meeting of the CSRNO will take place on November 24, 2021.

13. Other Business

The in-camera meeting of the Board will follow following the adjournment.

14. Adjournment

Motion No. 9

Upon motion duly made by Mrs. Lise Roussel unanimously carried, it is

RESOLVED To adjourn the meeting at 7:08 p.m.

CARRIED

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JEAN-PIERRE OUELLET
Chair

.....
MARIE-EVE CASTONGUAY
Executive Director

.....
LISE BELLEFLEUR
Session secretary