



GENERAL MEETING

DATE: Wednesday, January 26, 2022

LOCATION: ZOOM

TIME: 6 :30 p.m.

MINUTES OF MEETING # 53

1.2. Attendance and call meeting to order

The meeting came to order at 6:29. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone,

Members attending

OUELLET, Jean-Pierre, Chairperson
PELLETIER, Roseline
ROY, Paul
LEVESQUE, Josée
MARTEL, Alain
MARQUIS, Eric
LEVESQUE, Marcel
ROUSSEL, Lise
GIRARD, Sylvie
PARENT, Lisa, Vice-Chair
DESCHÊNES, Marcel
SOMERS, Nicole
ROUSSEL, France

Mayor of Haut-Madawaska Community
Mayor of Lac Baker
Representing the LSD
Representing the LSD
Representing the LSD
Mayor of Edmundston
Mayor of Rural Community of Saint-André
Mayor of Saint-Léonard
Mayor of Sainte-Anne-de-Madawaska
Mayor of Rivière-Verte
Mayor of Grand Falls
Mayor of Saint-Quentin
Mayor of Drummond

Member absent

DUBÉ, Carmon

Representing the LSD

Staff attending / 36 Court Street

BELLEFLEUR, Lise
THIBODEAU, Johanne
PRADO, Adrian
CASTONGUAY, Marie-Eve
BOUCHARD, Julien
LEBEL, Richard

Executive Assistant
Financial Director
Territorial Analyst – Research and Sustainable Development
Executive Director
Operation Director
Solid Waste Service Commission Manager

Guests

LEVESQUE, Tom
DUBÉ, Gail

Regional Emergency Management Coordinator
Local Service Manager, Local Government and Local Governance Reform

Media

THERRIEN, Bobby

Acadie Nouvelle

3. **Disclosure of interest**

None was declared

4. Approval of agenda

Motion No. 1

Upon motion duly made by Mrs Lisa Parent, seconded by Mrs Sylvie Girard and unanimously carried, it was
RESOLVED That the agenda of the general meeting of January 26, 2022, be accepted as presented.

CARRIED

5. Minutes of the General meeting of November 24, 2021, for approval

Motion No. 2

Upon motion duly made by Mrs Nicole Somers, seconded by Mr. Marcel Levesque and unanimously carried, it was

RESOLVED To accept the minutes of the General meeting of November 24, 2021.

CARRIED

5. a) Business arising from the minutes

None

6. Income Statement to end of November 2021 for approbation

Motion No. 3

Upon motion duly made by Mr. France Roussel, seconded by Mr. Marcel Deschênes and unanimously carried, it was

MOVED To accept the income statement as at the end of November 2021, as presented by the Director of finance, Mrs. Johanne Thibodeau.

CARRIED

7. Review of the five-year plan: Solid waste sector

Mr. Richard Lebel presented the updates to the 2021-2025 five-year plan (strategic plan) since it was last presented this past September.

Motion No. 4

Upon motion duly made by Mr. Eric Marquis, seconded by Mrs Lisa Parent and unanimously carried, it was

MOVED to accept the five-year report as presented by Mr. Richard LeBel.

CARRIED

8. Motions : For the Solid Waste Sector, Biogas Sector and Development Sector for approval

Motion No. 5

Upon motion duly made by Mrs Nicole Somers, seconded by Mrs Sylvie Girard and unanimously carried, it was

RESOLVED

For the Solid Waste Sector

- That the CSRNO authorize the bank draft for \$382.18 US made out to Service NB. This bank draft was made on November 10, 2021, to pay a portion of the IRP application for authorization to transport recyclables to Québec with our truck. The other portion of the fee was paid in Canadian currency by cheque, so it is a current transaction.
- That the CSRNO authorize the stop payment on cheque # 10376 made out to Nadeau Landscaping and dated July 27, 2021, for \$115.00 because the supplier says that it was never received. This cheque was replaced by cheque # 10614 dated November 23, 2021, in the amount of \$103.00 because we held back the \$12.00 stop payment fee as agreed to with the supplier.
- That the RSC authorize that GIC # 1RG91T, coming due on January 28, 2022, in the amount of \$402,947.84 when due, be deposited in our dual rate account with Scotiabank, account # 33993 04866 12, which is our solid waste sector capital reserve fund. The interest rate on this account is 0.35%, the highest rate available right now for GICs that can be cashed at any time.
- That the CSRNO authorize the withdrawal of \$800,000 from the solid waste sector capital reserve fund to upgrade the compactor as called for in the 2022 budget.

CARRIED

Motion No. 6

Upon motion duly made by Mrs Sylvie Girard, seconded by Mrs Lisa Parent and unanimously carried, it was
RESOLVED

For the Biogas Sector

- That the RSC authorize that GIC # 1RG8W7, coming due on January 28, 2022, in the amount of \$152,167.14 when due, be deposited in our dual rate account with Scotiabank, account # 33993 02471 11, which is our biogas sector capital reserve fund. The interest rate on this account is 0.35%, the highest rate available right now for GICs that can be cashed at any time.

CARRIED

Motion No. 7

Upon motion duly made by Mrs Lise Roussel, seconded by Mr. Paul Roy and unanimously carried, it was
RESOLVED

For the Development Sector

- That the CSRNO authorize the reimbursement of an overpayment of \$100 on approval or waiver of the document.
The approval or waiver is in the name of Krista Toner Law in the St-Quentin LSD and should have been for \$100.00 instead of \$200.00.
The receipt is # 4054 and Ms. Krista Toner paid \$200.00 for her subdivision application on December 13, 2021, by credit card.
We reimbursed the overpayment via cheque # 10635 in the amount of \$100.00 dated December 15, 2021. Thus the amount in question will not be paid out to the LSD when application fees are reimbursed for 2021.

- That the CSRNO authorize a transfer of funds to reimburse permits to the municipalities and LSDs for October to December 2021. The amount of the transfer is \$3,515.50 from account 29434 ES-2 to the CSRNO's current account, folio 29434. The difference between the total reimbursement of \$23 660.50 and the transfer of \$3,515.50 is due to the number of payments made by credit and/or debit card that are deposited directly into the CSRNO's current account. This transfer was approved on January 10th, 2022, by two signing officers, Mrs. Marie-Eve Castonguay and Mrs. Johanne Thibodeau, via internet using the Caisse populaire's Accès-D system.

That the CSRNO authorize a transfer of funds to reimburse permits to the municipalities and LSDs for October to December 2021, in the following amounts:

- Village of Lac Baker	\$ 2,860.00
- Community of Haut Madawaska	\$ 1,342.50
- Village of Ste-Anne-de-Madawaska	\$ 445.00
- Town of Saint-Quentin	\$ 1,615.50
- DSL	<u>\$ 17,397.50</u>
	<u>\$ 23,660.50</u>

- That the CSRNO authorize a transfer of funds to reimburse application fees to the municipalities and LSDs for 2021. The amount of the transfer is \$9,750.00 from account 29434 ES-1 to the CSRNO's current account, folio 29434 EOP. The difference between the total reimbursement of \$39,150.00 and the transfer of \$9,750.00 is due to the number of payments made by credit and/or debit card that are deposited directly into the CSRNO's current account. This transfer was approved on January 10th, 2022, by two signing officers, Mrs Marie-Eve Castonguay and Mrs. Johanne Thibodeau, via internet using the Caisse populaire's Accès-D system.
- That the CSRNO authorize a transfer of funds to reimburse application fees for the year 2021 to the municipalities and LSDs, in the following amounts:

- Town of Saint-Quentin	\$ 1,050.00
- Municipality of Lac Baker	\$ 2,650.00
- Community of Haut Madawaska	\$ 5,825.00
- Village of Rivière-Verte	\$ 1,125.00
- DSL	<u>\$ 28,500.00</u>
	<u>\$ 39,150.00</u>

CARRIED

9. Executive Director's Report

Since everyone had already received the Executive Director's activity report, she asked if anyone had any questions. No questions or comments were brought up.

Motion No. 8

Upon motion duly made by Mrs Nicole Somers, seconded by Mr. Eric Marquis and unanimously carried, it was **RESOLVED That the Executive Director's report be accepted.**

CARRIED

10. Report of Chair

Motion No. 9

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mrs Nicole Somers and unanimously carried, it was

RESOLVED That the Executive Director's report be accepted.

CARRIED

11. Reestablishment: Community Inclusion Network Northwest (RICNO)

Ms. Marie-Eve gave a brief background. According to the white paper, the community inclusion networks will come under the RSCs in the province. Last year, we held discussions on making the CSRNO the host organization for the RICNO, but finally the decision was made not to go ahead. The RICNO is currently dissolved so there is no longer a management committee or any employees. To save time and make somewhat faster progress, it might be a good idea for the CSRNO to start the project back up.

There will be no financial investment by the CSRNO. The funding allocated to the network is \$67,000 to hire an employee, plus associated costs (computers, printers, etc.). Another \$50,000 is allocated each fiscal year (community transportation). It was mentioned that if we work quickly enough we'll be eligible for these funds, which expire in March 2022. Another sum of \$50,000 will also be available for this year to help us to reestablish community transportation.

It was mentioned that it would be a good idea to indicate on the job postings that the work may be done under hybrid conditions.

Motion No. 10

Upon motion duly made by Mr. Eric Marquis, seconded by Mrs Nicole Somers and unanimously carried, it was

RESOLVED proceed with steps to reestablish the RICNO and to make progress on the issue of community transportation.

CARRIED

12. Correspondence Report

Point #1 in the report on correspondence

Building burned down in the municipality of Saint-Léonard – Request to credit part of the bill

Ms. Lise Roussel and Mr. Paul Roy declared a conflict of interest and left the meeting at 7:41 p.m.

Following discussions, it was decided unanimously not to go ahead with the request to credit part of the bill. In 2021, the NWRSC established an agreement/policy about unsightly premises allowing a credit of 300 tonnes for materials eligible for transportation to the D&C {Construction & Demolition} area of the landfill, which is reserved for eligible construction materials. These are deposited there (not buried in the cell). Materials that have burned, as well as asbestos or other specific materials, aren't part of this agreement because under environmental standards they have to be buried in the cell because of the contaminants they contain.

In order to not create a precedent by accepting this request, we have to refuse it. Certain municipalities already take the necessary steps with the Departments of GNB concerned when they have proprieties cleaned up in their municipality. The bill is sent to the owner of the lot. If the latter does not take any steps to pay the bill, it is then sent to the provincial Department of Finance for the next steps.

Since the request does not fit in with the established agreement, it was refused.

Motion No. 11

Upon motion duly made by Mrs Nicole Somers, seconded by Mrs Roseline Pelletier and unanimously carried, it was

RESOLVED To conserve the policy already established by the CSRNO. Since this request does not fit in with the policy, no credit will be given on the bill.

CARRIED

Ms. Roussel and Mr. Roy rejoined the meeting at 7:50 p.m.

Point #3 in the report on correspondence
Poorly-lit crosswalk / Groupe Savoie

Ms. Nicole Somers declared a conflict of interest and left the meeting at 7:55 p.m.

After discussion, the members were unanimous that it is not the role of the CSRNO to get involved in this sort of matter.

Motion No. 12

Upon motion duly made by Mrs Roseline Pelletier, seconded by Mr. Eric Marquis and unanimously carried, it was

RESOLVED That given the nature of the request, which is not part of the mandate of the CSRNO, the latter will not get involved.

CARRIED

Ms. Somers rejoined the meeting at 7:57 p.m.

Motion No. 13

Upon motion duly made by Mrs Roseline Pelletier, seconded by Mrs Josée Levesque and unanimously carried, it was

RESOLVED to accept the correspondence report as presented.

CARRIED

13. Filing of reports of closed-door meetings

- a) Reports and recommendations of closed-door meetings of October 27, 2021.

Motion No. 14

Upon motion duly made by Mrs Nicole Somers, seconded by Mrs Roseline Pelletier and unanimously carried, it was

MOVED TO accept the motion listed below made at the closed-door meeting of October 27, 2021.

CARRIED

4. Report on correspondence

Following the incidents of last August 25 relating to a breach of the Code of Ethics, the Chair read the letter of apology received on October 25 to the Board.

Motion No. 3

Upon motion duly made by Mrs Brigitte Martin, seconded by Mrs Nicole Somers and unanimously carried, it was

MOVED that the Board accept the correspondence as presented.

CARRIED

Motion No. 15

Upon motion duly made by Mr. Eric Marquis, seconded by Mrs Lise Roussel and unanimously carried, it was
MOVED TO accept the motion listed below made at the closed-door meeting of October 27, 2021.

CARRIED

5. Human Resources

Assessment report from the consulting firm of Yves Tanguay Inc. Mr. Tanguay presented and filed his assessment report on the performance of the Executive Director to the Board.

Motion No. 4

Upon motion duly made by Mr. Paul Roy, seconded by Mr. Marcel Levesque and unanimously carried, it was

MOVED that the Chair call a closed-door session to allow the Board to determine its position on the results of the consultants' report.

CARRIED

- b) Reports and recommendations of closed-door meetings of November 24, 2021.

Motion No. 16

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mrs Nicole Somers and unanimously carried, it was

MOVED TO accept the motions listed below made at the closed-door meeting of November 24, 2021.

CARRIED

1. Human Resources

Motion No. 1

Upon motion duly made by Mr. Marcel Deschênes, seconded by Mr. Marcel Levesque and unanimously carried, it was

MOVED that our Executive Director's salary be adjusted by 5.1% for 2022.

CARRIED

14. Other Business

None

15. Next CSRNO Board Meeting & AGM

The next board meeting of the CSRNO will take place on February 23, 2022.

The AGM will take place on May 25, 2022.

16. Adjournment

Motion No. 17

Upon motion duly made by Mrs. Roseline Pelletier unanimously carried, it is

RESOLVED To adjourn the meeting at 8:06 p.m.

CARRIED

.....
JEAN-PIERRE OUELLET
Chair

.....
MARIE-EVE CASTONGUAY
Executive Director

.....
LISE BELLEFLEUR
Session secretary