

EXECUTIVE COMMITTEE MEETING

DATE: May 18, 2022
LOCATION: 36 Court Street, Office 102, Edmundston
TIME: 4:30

MINUTES OF MEETING

1. Call the meeting to order and welcome

Chair, Mr. Jean-Pierre Ouellet, called the meeting to order at 4:30 and welcomed everyone.

Members attending / 36 Court Street	
Mr. Jean-Pierre Ouellet, Chair	Mayor of Haut-Madawaska Community
Mrs Lisa Parent, Vice-Chair	Mayor of Sainte-Anne-de-Madawaska
Members attending / Zoom	
Mr. Paul Roy	Representing the LSD
Staff attending	
Mrs Marie-Eve Castonguay	Acting Executive Assistant
Mrs Johanne Thibodeau	Finance Director
Mrs Catherine Dufour	Planning Director
Mr. Richard LeBel	Solid Waste Service Commission Manager
Guest	
M. Eric Long	Associate, CA, Raymond Chabot Grant Thornton

2. Presentation of the 2021 financial statements by Mr. Eric Long of Raymond Chabot Grant Thornton

Mr. Eric Long presented the audited financial statements of the CSRNO, which include the financial situation as of December 31, 2021, income statement and detailed appendices for each department of the NWRSC.

He noted that last year, in 2020, Raymond Chabot Grant Thornton made an error concerning an amount of \$1,100,000 that should have been added to calculating the surplus (deficit) for the solid waste sector. Since that didn't in any way change the actual income for the year, no correction had to be made after the provincial audit. The correction was made to calculating the surplus (deficit) for 2021. The effect will be reabsorbed over two years, 2020 and 2021.

The paragraph on incompatible functions in the memo on internal control will be deleted because the duties have been reassigned differently.

Mr. Long will attend the CSRNO Board's Annual General Meeting on May 25 to present the statements.

The Executive Committee recommended the acceptance of the 2021 financial statements as presented by Mr. Eric Long.

Moved by Mr. Paul Roy and seconded by Ms. Lisa Parent.

3. Auditors for 2022, 2023, 2024

We sent out seven RFPs and received only one bid, from Raymond Chabot Grant Thornton. Two firms didn't reply, two don't do audits and two are no longer in business.

Fees for the next three years will be \$18,500 in 2022, \$19,900 in 2023 and \$21,400 in 2024.
This year the amount was \$15,000.

The Executive Committee recommended going ahead with Raymond Chabot Grant Thornton as general auditors for the next three years. Moved by Mr. Paul Roy and seconded by Ms. Lisa Parent.

4. Other

none

5. Adjournment

Mrs Lisa Parent adjourned the meeting at 5:44.

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JEAN-PIERRE OUELLET, Chair

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MARIE-EVE CASTONGUAY, Executive Director