



## **ANNUAL GENERAL MEETING**

**DATE: Thursday, June 24, 2021**

**PLACE: 75, Principale Street**

**Fireman Hall of Sainte-Anne-de-Madawaska (Municipal Building)**

**TIME: 7:30 p.m.**

## **MINUTES OF MEETING**

**\*\* Extract from the text of the ordinary meeting of July 19, 2021**

### **5. Follow-up – Clarification of the June 24, 2021, AGM**

Ms. Marie-Eve Castonguay took a few minutes to present some clarifications about the AGM held last June 24. At the meeting last January, there was a discussion about presenting the financial statements before the municipal elections and then holding the AGM after the elections. Since a motion was passed to accept the 2020 financial statements at the April 28, 2021, meeting, the CSRNO is in compliance with the process of presenting the financial statements from the accounting firm. Following the AGM last June 24, questions were raised about the legitimacy of the votes of a few members. The Director of Finance held discussions with Mr. Mario Leblanc and Ms. Jennifer Thompson from the province in order to receive clarification.

They gave the following explanations:

Since the new mayors had been sworn in, Ms. Roseline Pelletier was fully entitled to second the motion on the Report from the Chair.

However, with respect to the votes of members of the LSDs, these persons did not have the right to vote or to make or second a motion. Their term had finished on May 31, 2021. So we have to redo motion no. 11. (See motion 11 – resolution 6.)

## 1. **Attendance**

The meeting came to order at 7:00 p.m. Chairman, Mr. Jean-Pierre Ouellet, welcomed everyone.

### **Members attending**

OUELLET, Jean-Pierre, Chair  
GIRARD, Sylvie  
PELLETIER, Roseline  
DESCHÊNES, Marcel  
PARENT, Lisa  
ROUSSEL, France  
ROUSSEL, Lise  
SOMERS, Nicole  
MARQUIS, Eric  
LEVESQUE, Marcel

Mayor of Haut-Madawaska Community  
Mayor of Sainte-Anne-de-Madawaska  
Mayor of Lac Baker  
Mayor of Grand Falls  
Mayor of Rivière-Verte  
Mayor of Drummond  
Mayor of Saint-Léonard  
Mayor of Saint-Quentin  
Mayor of Edmundston  
Mayor of Rural Community of Saint-André

### **Members of LSD**

#### **Mandates were completed on May 31, 2021**

LEVESQUE, Josée  
MARTEL, Alain  
ROY, Paul

Representing the LSD  
Representing the LSD  
Representing the LSD

### **Staff attending**

CASTONGUAY, Marie-Eve  
BELLEFLEUR, Lise  
THIBODEAU, Johanne  
BOUCHARD, Julien  
PRADO, Adrian  
LANDRIAU, Nicolas  
DUFOUR, Catherine  
MAAREF, Alaa  
THÉRIAULT, Guillaume  
LEBEL, Richard  
MICHAUD-THIBAUT, Krystine

Executive Director  
Executive Assistant  
Financial Director  
Chef Building Inspector / Planning Officer  
Territorial Analyst – Research and Sustainable Development  
Development Officer  
Planning Director  
Geomatic Coordinator  
Development Officer  
Solid Waste Service Commission Manager  
Communications and Education Coordinator

## 2. **Call the meeting to order**

The meeting opened at 7:37 p.m. Mr. Jean-Pierre Ouellet, Chair of the Board, welcomed everyone.

Mr. Ouellet explained that this meeting is in some ways the continuation of our last general meeting, held last April 28, where the 2020 financial statements were presented by the accounting firm of Raymond Chabot Grant Thornton. Since the Department of Local Government has not held an election to choose the four Chairs representing LSDs who will sit on the CSRNO, the LSD representatives who were already part of the CSRNO will take part in the AGM in order to ratify actions by the CSRNO for the year 2020. These LSD representatives, whose term ended on May 31, 2021, will have to leave their seat after the ratification, but they are all welcome to attend the general meeting that will follow as members of the public.

**3. Disclosure of interest**

None was declared

**4. Adoption of agenda**

Ms. Gail Dubé, manager of the local service districts, was asked for an update. To date, Ms. Dubé said that she has received no directive from the Minister to proceed to name the four Chairs representing LSDs who will sit on the CSRNO. Ms. Dubé said that she is aware of how important it is for LSD representatives to sit around the CSRNO table. In order to be fair, equitable and transparent, Ms. Dubé suggested tabling the election of the members of the Executive Committee until the CSRNO has all its members around the table.

**Motion No. 1**

Upon motion duly made by Mr. Marcel Levesque, seconded by Mr. Marcel Deschênes and unanimously carried, it was

**RESOLVED, in order to be fair, equitable and transparent, the election of members of the Executive Committee be tabled until a future general meeting of the Board of Directors when the Minister shall have appointed the four Chairs representing the LSDs on the CSRNO.**

**MOTION CARRIED**

**Motion No. 2**

Upon motion duly made by Mr. Marcel Levesque, seconded by Mrs Nicole Somers and unanimously carried, it was

**RESOLVED, to accept the agenda as modified. Items 8, 9, 10 and 12 on the agenda will be tabled until a future general meeting of the Board of Directors because the CSRNO's Board of Directors will not be complete until the Minister shall have appointed the LSD representatives.**

**MOTION CARRIED**

Ms. Castonguay asked for clarifications about the signing officers. It was explained that since the Chair and the Executive Director are already signing officers, we will maintain them until the new members of the Executive Committee are elected. This way, day-to-day financial transactions will not be affected even though the new Executive Committee is not yet voted in.

**\*\* The next general meeting of the Board of Directors will take place only after all members are around the table. \*\***

**5. Minutes of meeting of the Annual General Meeting of June 18, 2020, for approval**

**Motion No. 3**

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Marcel Levesque and unanimously carried, it was

**RESOLVED To accept the minutes of the Annual General Meeting of June 18, 2020, as circulated.**

**MOTION CARRIED**

6. **Business arising from the minutes**

None

7. **Presentation of the 2020 President's Report**

**Motion No. 4**

Upon motion duly made by Mr. Jean-Pierre Ouellet, seconded by Mrs. Roseline Pelletier, and unanimously carried, it was

**RESOLVED To accept the President's report for 2020, as presented by the Chairman.**

**MOTION CARRIED**

8. **Nomination committee**

This item will be tabled till a future general meeting of the Board of Directors, when the Minister will have appointed the four new LSD representatives to sit at the CSRNO table.

9. **Nomination committee report and election of the executive**

This item will be tabled till a future general meeting of the Board of Directors, when the Minister will have appointed the four new LSD representatives to sit at the CSRNO table.

10. **Appointment of Signing Officers**

This item was discussed at the start of the meeting.

A Board resolution about the election of the new Executive Committee, and therefore of the signing officers, will be made at a future general meeting of the Board of Directors, when the Minister will have appointed the four new LSD representatives to sit at the CSRNO table and when we will be able to elect the Executive Committee.

11. **Ratification of the acts of directors, management and personnel of the NWRSC since the last annual meeting**

**Motion No. 5**

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Marcel Deschênes and unanimously carried, it was

**RESOLVED To approve and ratify all the acts, proceedings, appointments, elections and payments enacted, made, done and taken by the Board of Directors and the personnel of Northwest Regional Service Commission since the last annual meeting as recorded in the minutes of meeting of the Board of Directors or on the books of records of the Northwest Regional Service Commission.**

**MOTION CARRIED**

**Motion No. 6**

Upon motion duly made by Mr. France Roussel, seconded by Mr. Paul Roy and unanimously carried, it was  
**RESOLVED To approve and ratify that the Directors shall receive the same remuneration as 2020 for the services as officers or directors for each board meeting attended during the year.**

**MOTION CARRIED**

**Motion No. 6**

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Eric Marquis and unanimously carried, it was  
**RESOLVED To approve and ratify that the Directors shall receive the same remuneration as 2020 for the services as officers or directors for each board meeting attended during the year.**

**MOTION CARRIED**

**12. Amendment to the NWRSC Procedural By-Law**

This item will be tabled till a future general meeting of the Board of Directors, when the Minister will have appointed the four new LSD representatives to sit at the CSRNO table.

**13. Other Business**

Mr. Paul Roy took the opportunity to congratulate the new and outgoing mayors.

A request was made to cancel the regular meeting after this evening's AGM in order to await settlement of the LSD issue.

**Motion No. 7**

Upon motion duly made by Mr. Marcel Levesque, seconded by Mr. Marcel Deschênes and unanimously carried, it was

**MOVED THAT the next general meeting of the Board of Directors take place only after all members are around the table.**

**MOTION CARRIED**

**Motion No. 8**

Upon motion duly made by Mrs. Nicole Somers, seconded by Mr. Marcel Levesque and unanimously carried, it was

**MOVED THAT the CSRNO send a letter to the Minister informing him that naming the new members representing the LSDs is an absolute priority. He must be reminded that at this time, since we cannot elect our new Executive Committee because of a lack of LSD representatives around the table, the CSRNO cannot make progress on any matters.**

**MOTION CARRIED**

**14. Adjournment**

**Motion No. 9**

Upon motion duly made by Mrs. Nicole Somers, it was  
**RESOLVED To adjourn the meeting at 8:10 p.m.**

**MOTION CARRIED**

.....  
Jean-Pierre Ouellet  
Chairman

.....  
Marie-Eve Castonguay  
Executive director

.....  
Lise Bellefleur  
Session Secretary