

## EXECUTIVE COMMITTEE

DATE: February 9, 2023  
PLACE: 36 Court Street, Suite 102, Edmundston  
HOUR: 16h00

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### MINUTES

#### 1. Opening of the meeting and reading of the agenda

Mrs. Nicole Somers, called the meeting to order at 4:00 p.m. and welcomed everyone.

<b>Members present</b>	
Ms. Nicole Somers, President	Mayor of Saint-Quentin
Mr. Jean-Pierre Ouellet, Vice-President	Mayor of Haut-Madawaska
Mme Josée Levesque	DSL Representative
<b>Staff present</b>	
Mme Marie-Eve Castonguay	Chief Executive Officer
Ms. Lise Bellefleur	Executive Assistant

Mrs Somers read out the agenda.

**It was moved by Mr. Jean-Pierre Ouellet and seconded by Ms. Josée Levesque to accept the agenda as presented.**

**ADOPTION**

#### 2. Strategic Plan

Following a presentation, the Executive recommended issuing a call for tenders as mentioned. No rates should appear in the tender. The tender will be sent to the selection list that was reviewed by the Executive, as well as to NBON/RPANB.

To this end, an email must be sent to the members of the Board notifying of the Executive Committee's decision.

**It was proposed by Ms. Josée Levesque and seconded by Mr. Jean-Pierre Ouellet to issue a call for tenders as mentioned.**

**ADOPTION**

#### 3. Revision of the CSRNO By-law

Following some modifications and updates, the Executive Committee recommends that the revised By-laws be sent to the Board members in advance for adoption at the next meeting.

**4. Revision of the Code of Ethics**

The Executive Committee recommends that the Code of Ethics be sent to the Board members in advance for adoption at the next meeting.

**5. Other businesses**

After discussion, it was moved to buy seven tablets, to be distributed to the Board members and Executive Director. It would be possible to personalize each tablet, and a new NWRSC email address could also be created for the members.

**It was proposed by Ms. Josée Levesque and supported by Mr. Jean-Pierre Ouellet to recommend that the Board of Directors proceed to buy seven tablets for the Board members and the Executive Director.**

**ADOPTION**

**6. Adjournment**

The meeting is adjourned at 5:05 p.m.

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**NICOLE SOMERS**  
Chairperson

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**MARIE-EVE CASTONGUAY**  
Chief Executive Officer