



EXTRAORDINARY MEETING

DATE: Monday, June 5, 2023

LOCATION: 36 Court Street, Suite 102 (CSRNO Office)

TIME: 3:00 p.m.

MINUTES # 71

1.2. Attendance and Opening of the meeting

Ms. Nicole Somers, Chair of the Board, called the meeting to order at 2:55 p.m. and welcomed everyone.

Members present

BEAULIEU, Bertrand

MARQUIS, Eric

LEVESQUE, Josée, Member of the Executive
Committee

OUELLET, Jean-Pierre, Vice-President

ROUSSEL, Lise

SOMERS, Nicole, President

Mayor of the Regional Municipality of Grand Falls

Mayor of Edmundston

President of the North West Rural District

Mayor of the City of Haut-Madawaska

Mayor of the City of Vallée-des-Rivières

Mayor of the City of Saint-Quentin

Staff present

BEAULIEU, Stéphanie

CÔTÉ, Elaine

RUEST, Mélanie

TERCIER, Céline

THIBODEAU, Johanne (arrives at 3h25)

Transportation Coordinator

Community Development Coordinator

Regional Strategist

Regional Growth Coordinator

Director of administrative services

Personnel absent

CASTONGUAY, Marie-Eve

Chief Executive Officer

Guests

LONG, Eric

Associate, CA, Raymond Chabot Grant Thornton

Public

THERRIEN, Bobby

Acadie Nouvelle

3. Disclosure of conflicts of interest

Ms. Somers asked whether there were any conflicts of interest. No conflicts have been declared.

4. Approval of the agenda

Resolution No. 1

Following a motion duly moved by Mrs. Lise Roussel, seconded by Mr. Eric Marquis and adopted unanimously, it was

RESOLVED That the agenda for the June 5, 2023 extraordinary meeting accepted by advancing point No. 10. Public transport at point No. 5. Presentation - Guests

ADOPTED UNANIMOUSLY

5. Presentation – Guests

Presentation and progress report on Public Transit by Mesdames Stéphanie Beaulieu, Elaine Côté and Mélanie Ruest.

Report by Mr. Eric Marquis on the background of the study by Vecteur 5 for Edmundston, the town of Haut-Madawaska and the Madawaska Maliseet First Nation.

The Board of Directors wants:

- to hold a virtual meeting with the officer responsible for transit on the Acadian Peninsula,
- the study by Vecteur 5 to include numerical data, in particular on the use of the proposed services.

Resolution No. 2

Following a motion duly moved by Mr. Eric Marquis, seconded by Mrs. Lise Roussel and adopted unanimously, it was

RESOLVED TO:

- Launch Phase 1 of the deployment plan proposed by Vecteur 5 for Edmundston, Haut-Madawaska and the Madawaska Maliseet First Nation.
- Send corresponding grant applications to RDC and Infrastructure.
- Study the best structure to implement to obtain optimum financing, and to prepare a service delivery agreement (transit mandate) for CSRNO.
- Study purchasing an electric vehicle, 100% funded, for use in the summer.

The regional/subregional/local nature of the costs incurred by these actions will be assessed after Vecteur 5 submits its report for the rest of the area served by CSRNO.

ADOPTED UNANIMOUSLY

6. Minutes of meeting of the Annual General Meeting of May 25, 2022, for approval

Resolution No. 3

Following a motion duly moved by Mr. Eric Marquis, seconded by Mrs. Josée Levesque and adopted unanimously, it was

RESOLVED to accept the minutes of the Annual General Meeting of May 25, 2022.

ADOPTED UNANIMOUSLY

7. Presentation of the 2022 financial statements

The Chair invited Mr. Éric Long, a partner at Raymond Chabot Grant Thornton, to present the financial statements as at the end of December 2022. The firm was retained as auditor for CSRNO for a three-year term from 2022 to 2024 inclusively.

Resolution No. 4

Following a motion duly moved by Mrs. Lise Roussel, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

RESOLVED to accept the financial statements as at December 31, 2022, for the Northwest Regional Service Commission as presented by Mr. Éric Long, showing a budget deficit for the year of \$327,233 and a cumulative surplus at the end of the year of \$9,539,149.

ADOPTED UNANIMOUSLY

8. Presentation of income statements at the end of March 2023 for approval

Motion No. 5

Upon motion duly made by Mr. Jean-Pierre Ouellet, seconded by Mr. Bertrand Beaulieu and adopted unanimously, it was

RESOLVED the statements of income at the end of March 2023, as presented by the director of administrative services

ADOPTED UNANIMOUSLY

9. 2022 Annual Report

The members confirmed to the Chair that they had looked at the 2022 Annual Report before the meeting and that it wasn't necessary to read it out.

10. Public transit

Brought forward to item 5.

11. Grant

a) Health

The members received a copy of the commitments expected of CSRNO in relation to a \$100,000 grant. This item will be tabled until Vitalité attends an upcoming meeting.

b) Regional strategy

Resolution No. 6

After members were reminded that:

- the cost of developing the regional strategy by Porter O'Brien was \$92,000, taxes included,
- each RSC will receive \$50,000 from the Canada Community-Building Fund (CCBF) to finance the creation of a regional strategy,

and following a motion duly moved by Mr. Éric Marquis, seconded by Ms. Lise Roussel and passed unanimously, it was

RESOLVED to accept and sign the offer of financial support from the Regional Development Corporation (RDC) for the regional strategy project, for a financial contribution of up to \$33,371.

ADOPTED UNANIMOUSLY

c) Study of land-use planning services for the entire area

Members were informed that funding for this study was on the right track and should fit in with the new support funds for RSCs.

12. Minutes of meeting of the Extraordinary Meeting of May 29, 2023, for approval

Resolution No. 7

Following a motion duly moved by Mr. Bertrand Beaulieu, seconded by Mrs. Lise Roussel and adopted unanimously, it was

RESOLVED to accept the minutes of the Extraordinary Meeting of May 29, 2023.

ADOPTED UNANIMOUSLY

a) Matters arising from the Minutes

Camera

Resolution No. 8

Following a motion duly proposed by Mrs. Lise Roussel, seconded by Mr. Eric Marquis and adopted unanimously, it was

RESOLVED That the meeting continue in camera.

ADOPTED UNANIMOUSLY

Closing of the closed session

Resolution No. 9

Following a motion duly moved by Mrs. Lise Roussel, seconded by Mrs. Josée Levesque and adopted unanimously, it was

RESOLVED That the in camera be concluded.

ADOPTED UNANIMOUSLY

Report of the closed-door session:

i) Length of absence of the CEO

The Chair received a medical certificate for Ms. Marie-Eve Castonguay from June 5, 2023, to June 23, 2023.

ii) Acting CEO

To support the team and to facilitate Ms. Castonguay's return from sick leave, the following motion was passed:

Resolution No. 10

Following a motion duly moved by Mr. Eric Marquis, seconded by Mrs. Josée Levesque and adopted unanimously, it was

MOVED to hire Mr. Frédérick Dion on an acting basis during Ms. Castonguay's sick leave, under the conditions stated in his email to the Chair dated May 31, 2023, which hiring is financed by the province.

ADOPTED UNANIMOUSLY

iii) Contractual financial position

Resolution No. 11

Following a motion duly moved by Mr. Bertrand Beaulieu, seconded by Mr. Eric Marquis and adopted unanimously, it was

MOVED to hire Ms. Caroline Cosgrove under contract for the duration of the Director of Administrative Services' sick leave, under the conditions stated in her email to the Director of Administrative Services dated June 5, 2023, hired by the province.

ADOPTED UNANIMOUSLY

iv) Meeting with the staff

A meeting will be organized this week with the directors and coordinators to update them on Ms. Castonguay and inform them of the measures taken to manage in her absence.

v) HR Study: \$35,000

The members were informed that the funds for this study can be used at our earliest convenience, preferably before December 31, 2023.

Resolution No. 12

Following a motion duly moved by Mr. Eric Marquis, seconded by Mr. Bertrand Beaulieu and adopted unanimously, it was

RESOLUTE to accept the in camera report.

ADOPTED UNANIMOUSLY

13. Other businesses

The members asked that consideration be given to holding future meetings using a hybrid model, depending on the subjects on the agenda.

14. Adjournment

The meeting rose at 5h55 p.m.

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NICOLE SOMERS
Chairperson

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CÉLINE TERCIER
Session Secretary