



## ORDINARY MEETING

DATE: Wednesday, October 25, 2023

LOCATION: 36 Court Street, Suite 102 (CSRNO Office)

TIME: 4:30 p.m.

### MINUTES # 78

#### **1.2. Attendance and Opening of the meeting**

Ms. Nicole Somers, Chair of the Board, called the meeting to order at 4:36 p.m. and welcomed everyone.

##### **Members present**

BEAULIEU, Bertrand

MARQUIS, Eric

LEVESQUE, Josée, Member of the Executive Committee

OUELLET, Jean-Pierre, Vice-President

ROUSSEL, Lise

SOMERS, Nicole, President

Mayor of the Regional Municipality of Grand Falls

Mayor of Edmundston

President of the North West Rural District

Mayor of the City of Haut-Madawaska

Mayor of the City of Vallée-des-Rivières

Mayor of the City of Saint-Quentin

##### **Staff present**

BELLEFLEUR, Lise

RUEST, Mélanie

Session secretary

Interim Chief Executive Officer

##### **Personnel absent**

CASTONGUAY, Marie-Eve

Chief Executive Officer

##### **Guests**

LEVESQUE, Tom

DELORME, Matt

Regional Emergency Management Coordinator

AIM Network

#### **3. Disclosure of conflicts of interest**

Ms. Somers asked whether there were any conflicts of interest. No conflicts have been declared.

#### **4. Approval of the agenda**

##### **Resolution No. 1**

Following a motion duly moved by Mr. Bertrand Beaulieu, seconded by Mr. Eric Marquis and adopted unanimously, it was

**RESOLVED That the agenda for the October 25, 2023 ordinary meeting be accepted .**

**ADOPTED UNANIMOUSLY**

**5. Minutes of meeting of the Ordinary Meeting of September 27, 2023, for approval**

**Resolution No. 2**

Following a motion duly moved by Mr. Eric Marquis, seconded by Mrs. Josée Levesque and adopted unanimously, it was

**RESOLVED to accept the minutes of the Ordinary Meeting of September 27, 2023.**

**ADOPTED UNANIMOUSLY**

**a) Matters arising from the minutes**

None

**6. Minutes of meeting of the Extraordinary Meeting of October 5, 2023, for approval**

**Resolution No. 3**

Following a motion duly moved by Mrs. Lise Roussel, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

**RESOLVED to accept the minutes of the Extraordinary Meeting of October 5, 2023.**

**ADOPTED UNANIMOUSLY**

**a) Matters arising from the minutes**

None

**7. Presentation - Guest**

Mr. Tom Levesque brought up the following two subjects with the Board of Directors:

**Emergency mutual assistance agreement**

Mr. Levesque wants to relaunch the emergency mutual assistance agreement that was started in 2019 but put on pause during the pandemic. Mr. Levesque proposed reviewing and updating the document and sending the latest revised version to the Board members for eventual approval.

**North West Ground Search and Rescue**

Following a meeting with the Search and Rescue team, Mr. Levesque presented a list of the equipment that the committee wants to purchase and upgrade. However, the committee will be receiving donations of a few of the items on their list.

**Resolution No.4**

Following a motion duly moved by Mr. Eric Marquis, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

**RESOLVED THAT the CSRNO sets aside the sum of \$15,000 to help the North West Ground Search and Rescue Committee to upgrade and purchase the needed equipment. Bills will be payable on receipt, after validation by Mr. Tom Levesque.**

**ADOPTED UNANIMOUSLY**

**Climate Summit**

CSRNO received a presentation / update from Mr. Matt Delorme, AIM Network, on the climate cohort program, natural assets: risk management and level of service.

He gave an overview of the objectives, asset management, workshop scheduled to advance the project with the municipalities of Saint-Quentin, Haut-Madawaska and Edmundston.

**8. Correspondence report**

Everyone had received the correspondence report by email in advance.

**Resolution No.5**

Following a motion duly moved by Mrs. Lise Roussel, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

**RESOLVED THAT the CSRNO Board of Directors send a letter of support to the Saint-Joseph de Madawaska rural community citizens' committee concerning repairs to the dirt roads in Rang 8, along with Bossé, Belonie and Ruisseau-Belone Roads.**

**ADOPTED UNANIMOUSLY**

**9. Report on activities regarding shared services**

Everyone had received the activities report in advance, and no questions were raised.

**Resolution No.6**

Following a motion duly moved by Mr. Eric Marquis, seconded by Mrs. Josée Levesque and adopted unanimously, it was

**RESOLVED To accept the employee's activity report on shared services.**

**ADOPTED UNANIMOUSLY**

**10. Chair's activity report**

The Chair gave a short report on her activities since the last meeting this past September 27.

**11. Acting CEO's activity report**

The Acting CEO thanked the Board members for their confidence.

Ms. Ruest mentioned that she had emailed the preliminary study to identify regional sports and cultural infrastructure / Progress Report – Phase 3

BC2 will invite the Board members to a meeting planned for after submission of the budget around the middle of November. They will be sent a "Doodle".

**12. Administrative affairs, motions and proposals**

**MOTION for the governance sector:**

**Resolution No. 7**

Following a motion duly moved by Mr. Bertrand Beaulieu, seconded by Mrs. Lise Roussel and adopted unanimously, it was

**RESOLVED**

- That the name of the Acting CEO, Frédérick Dion, be removed from the list of signing officers because his agreement was for the period from June 6 to October 6, 2023.

**ADOPTED UNANIMOUSLY**

**Motion for the development sector:**

**Resolution No. 8**

Following a motion duly moved by Mrs. Josée Levesque, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

**RESOLVED**

- That CSRNO authorize a transfer of funds to reimburse the towns and the Rural District for permits for the months of July to September 2023. The amount of the transfer is \$13,199.50 from account 29434 ES-2 to CSRNO's current account, folio 29434 EOP. The difference between the total of repayments of \$23,995.50 and the bank transfer of \$13,199.50 is due to the fact that a number of payments are received directly into CSRNO's current account. This transfer will be made and approved on October 26, 2023, by two signing officers, Ms. Nicole Somers and Ms. Lise Bellefleur, by internet via Accès-D from Uni Financial Cooperation.
- That CSRNO authorize reimbursement of permits to the towns and the Rural District for the months of July to September 2023 in the following amounts:

○ Town of Haut Madawaska	\$10,416.00
○ Town of Vallée-des-Rivières	\$5,561.00
○ Town of Saint-Quentin	\$6,023.50
○ Rural District	\$1,995.00
Total	<u>\$23,995.50</u>

**ADOPTED UNANIMOUSLY**

**Opening of a position of manager of communications and promotion**

The members of the Board of Directors agreed to put off this item until after the CSRNO 2024 budget is adopted.

**Study on housing in the region – steering committee**

Subsequent to two offers of service received and sent to the steering committee, the latter recommended going ahead with Raymond Chabot Grant Thornton, the lowest bidder, to proceed with the study on housing in the region, excluding the City of Edmundston, since it has its own study already.

**Resolution No. 9**

Following a motion duly moved by Mr. Bertrand Beaulieu, seconded by Mrs. Josée Levesque and adopted unanimously, it was

**MOVED TO accept the steering committee's recommendation and go ahead with Raymond Chabot Grant Thornton, the lowest bidder, to proceed with the study on housing in the region, except for Edmundston.**

**ADOPTED UNANIMOUSLY**

**13. Other businesses**

None

**14. Next ordinary meeting of CSRNO**

The next regular meeting of the Board will be on this coming November 22 at 4:30 p.m.

The 2024 budget will be adopted at an extraordinary meeting, preferably before November 15.

**15. Adjournment**

The meeting rose at 5h45 p.m.

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**NICOLE SOMERS**  
Chairperson

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**MÉLANIE RUEST**  
Interim CEO

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**LISE BELLEFLEUR**  
Session Secretary