



ORDINARY MEETING

DATE: Wednesday, November 22, 2023

LOCATION: 36 Court Street, Suite 102 (CSRNO Office) & Teams

TIME: 4:30 p.m.

MINUTES # 81

1.2. Attendance and Opening of the meeting

Ms. Nicole Somers, Chair of the Board, called the meeting to order at 4:31 p.m. and welcomed everyone.

Members present

BEAULIEU, Bertrand

MARQUIS, Eric

LEVESQUE, Josée, Member of the Executive
Committee

OUELLET, Jean-Pierre, Vice-President

ROUSSEL, Lise

SOMERS, Nicole, President

Staff present

TERCIER, Céline

RUEST, Mélanie

Guests

DUBÉ, Gail

THERRIEN, Bobby

Mayor of the Regional Municipality of Grand Falls

Mayor of Edmundston

President of the North West Rural District

Mayor of the City of Haut-Madawaska

Mayor of the City of Vallée-des-Rivières

Mayor of the City of Saint-Quentin

Session secretary

Interim Chief Executive Officer

Local Service Manager

Acadie Nouvelle

3. Disclosure of conflicts of interest

Ms. Somers asked whether there were any conflicts of interest. No conflicts have been declared.

4. Approval of the agenda

Resolution No. 1

Following a duly proposed motion by Mrs. Lise Roussel, seconded by Mr. Bertrand Beaulieu and adopted unanimously, it was

RESOLVED That the agenda for the November 22, 2023 ordinary meeting be accepted with the addition of point 15 b Human Resources, which will be dealt with in camera.

ADOPTED UNANIMOUSLY

5. Minutes of meeting of the Ordinary Meeting of October 25, 2023, for approval

Resolution No. 2

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mrs. Josée Levesque and adopted unanimously, it was

RESOLVED to accept the minutes of the Ordinary Meeting of October 25, 2023.

ADOPTED UNANIMOUSLY

a) **Matters arising from the minutes**

None

6. **Minutes of meeting of the Extraordinary Meeting of November 3, 2023, for approval**

Resolution No. 3

Following a duly proposed motion by Mr. Bertrand Beaulieu, seconded by Mrs. Lise Roussel and adopted unanimously, it was

RESOLVED to accept the minutes of the Extraordinary Meeting of November 3, 2023.

ADOPTED UNANIMOUSLY

a) **Matters arising from the minutes**

None

7. **Minutes of meeting of the Extraordinary Meeting of November 9, 2023, for approval**

Resolution No. 4

Following a duly proposed motion by Mrs. Lise Roussel, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

RESOLVED to accept the minutes of the Extraordinary Meeting of November 9, 2023.

ADOPTED UNANIMOUSLY

a) **Matters arising from the minutes**

a. Amendment of the minutes

Resolution No. 5

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mrs. Lise Roussel and adopted unanimously, it was

MOVED TO amend the minutes of the extraordinary meeting of November 9, 2023, by adding the following resolution in the report of the closed-door session:

“Following a duly proposed motion by Mr. Éric Marquis, seconded by Mr. Bertrand Beaulieu, and adopted unanimously, MOVED TO have a consultant from outside the area served by CSRNO to perform an organizational diagnostic study of the Commission. PASSED UNANIMOUSLY.”

ADOPTED UNANIMOUSLY

b. Organizational diagnostic study

Resolution No. 6

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mrs. Lise Roussel and adopted unanimously, it was

MOVED TO accept the submission from R2 to carry out an organizational diagnostic study for CSRNO, conditional on receiving full funding from DELG.

ADOPTED UNANIMOUSLY

c. Ms. Louise Desjardins Plourde

The Acting CEO confirmed that Ms. Louise Desjardins Plourde will make herself available to support the Director of Administrative Services while awaiting the recommendations from R2 for these services.

8. **Presentation - Guest**

None

9. Correspondence report

Everyone had received the correspondence report by email in advance.

Health: Letters sent to the Department of Health and to Vitalité

The Acting CEO informed members that:

- We've asked the Department of Health for an extension to March 28, 2024, to incur the expenses relating to the \$100,000 grant.
- Vitalité sent us a letter supporting our proposal to incur expenses under this grant related to the development of a public transit system.

The Board of Directors then asked the Acting CEO to ask the Department of Health whether CSRNO can incur the following expenses by the end of March 2024, under the signed grant agreement:

- Develop a marketing strategy for the Northwest (videos and tools): \$35,000
- Develop a marketing strategy for public transit: \$25,000
- Develop a BLAISE transit application: \$20,000
- Allocate \$5,000 to Saint-Quentin, Grand Falls, Haut-Madawaska and Edmundston: to help these municipalities that have taken action and set up committees contributing to the recruitment and retention of health care workers and their families.

10. Activity report on shared services

Everyone had already received this document.

a. Circular Materials

The Board of Directors asked the Acting CEO to organize a meeting in January 2024 with Circular Materials to answer members' questions and discuss taking on the educational aspect.

b. Internet site

Resolution No. 7

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mr. Jean-Pierre Ouellet and adopted unanimously, it was

MOVED TO have just one Internet page for CSRNO, bringing together all services and programs, in particular Eat Fresh.

ADOPTED UNANIMOUSLY

c. Review of how often employees are evaluated

The Board of Directors refused to modify this.

d. Regional environment and sustainable development committee

Everyone had already received the draft terms of reference for this committee.

Resolution No. 8

Following a duly proposed motion by Mr. Bertrand Beaulieu, seconded by Mrs. Lise Roussel and adopted unanimously, it was

MOVED TO accept the terms of reference for the Regional environment and sustainable development committee and to go ahead with creating it.

ADOPTED UNANIMOUSLY

11. Chair's activity report

None

12. Acting CEO's activity report

Everyone had received the activities report in advance, and no questions were raised.

13. Income statement as of September 30, 2023

The Director of Administrative Services presented the income statement as of September 30, 2023, for each sector to members.

14. Administrative affairs, motions and proposals

a) MOTION for the governance sector:

Resolution No. 9

Following a duly proposed motion by Mrs. Josée Levesque, seconded by Mr. Eric Marquis and adopted unanimously, it was

MOVED THAT CSRNO authorize adding the name of Nathalie Martin as contact person on the management account for our credit cards with Visa Desjardins.

This will allow her to communicate with them for any questions or problems that come up with CSRNO's credit cards, and therefore will help us to settle certain matters more quickly and efficiently.

ADOPTED UNANIMOUSLY

b) Motion for the all the sector:

Resolution No. 10

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mrs. Lise Roussel and adopted unanimously, it was

MOVED THAT CSRNO authorize opening bank accounts for the reserve operating funds for each sector.

ADOPTED UNANIMOUSLY

c. Transfers to reserve funds

An extraordinary public meeting will be organized in December to authorize transfers to the corresponding reserve operating funds if budget surpluses are found after the results are analyzed using the method required by the province.

15. Other businesses

a. Emergency mutual aid agreement for the Northwest

Everyone had already received this document.

Resolution No. 11

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mrs. Josée Levesque and adopted unanimously, it was

MOVED THAT the mutual aid agreement for the Northwest be reviewed and recommended by the Regional public safety committee before a motion is submitted to the Board of Directors. In particular, it is requested that the term emergency be defined explicitly.

ADOPTED UNANIMOUSLY

b. Human resources

Opening of closed session

Resolution No. 12

Following a duly proposed motion by Mrs. Lise Roussel, seconded by Mrs. Josée Levesque and adopted unanimously, it was

RESOLVED That the meeting continue in camera.

ADOPTED UNANIMOUSLY

Closing of the closed session

Resolution No. 13

Following a duly proposed motion by Mrs. Josée Levesque, seconded by Mr. Eric Marquis and adopted unanimously, it was

RESOLVED That the closed session ends.

ADOPTED UNANIMOUSLY

Report of the closed-door session

Resolution No. 14

Following a duly proposed motion by Mr. Eric Marquis, seconded by Mrs. Lise Roussel and adopted unanimously, it was

MOVED TO organize a consultation with a lawyer to deal with a human resources file, in order to follow the closed session.

ADOPTED UNANIMOUSLY

Resolution No. 15

Following a duly proposed motion by Mrs. Josée Levesque, seconded by Mr. Eric Marquis and adopted unanimously, it was

RESOLVED To accept the closed session report.

ADOPTED UNANIMOUSLY

16. Next ordinary meeting of CSRNO

Unless otherwise indicated, an extraordinary public meeting will take place in December and the next regular meeting of the Board will take place on January 24, 2024.

17. Adjournment

The meeting rose at 6h40 p.m.

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NICOLE SOMERS
Chairperson

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MÉLANIE RUEST
Interim CEO

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CÉLINE TERCIER
Session Secretary